

Directions for signing up for Air Alerts and Information Sign up -

Please follow these steps to signup:

1. Once you have clicked on the Air Alerts and the Information Signup hyperlink you will see the form below. Please note that in the contact profiles you can select either a home, work for contact information. This gives you the choice to send certain notifications to specified home or work locations. Fill in the User Identification and Contact profiles fields.

The screenshot shows the 'Air Alerts and Information Signup' form. It is divided into several sections: 'User Identification', 'Signup Type', 'Profile', 'Delivery Method', and 'Contact Profiles'. The 'User Identification' section includes fields for myAlaska User ID (aostest), First Name (Paul), Middle Initial (B), Last Name (Ablette), Title (Head of Operations I), and Organization Name (Schlumberger, Inc.). The 'Signup Type' section is a table with columns for Signup Type, Profile, Delivery Method, and a Delete button. The 'Contact Profiles' section includes fields for Email (me2@yahoo.com), Landline Phone (HHOME), Mobile Phone (HMOBILE), Fax, Address Line 1 (home street 1xbb), Address Line 2 (home street 22x=z), City (home city), State (AK), and Zip (12345). A 'Save' button is at the bottom left, and a note states: 'Note: changes to user identification, contact profiles, and signups are not retained unless the Save button is clicked.'

Signup Type	Profile	Delivery Method	
Air Quality Advisories - Central and Eastern Interior	Work	Email	Delete
Air Quality Advisories - Southwest and Aleutians	Work	Email	Delete
Regional Haze/Visibility Issues	Home	Mail	Delete

Air Quality Advisories - Central and Eastern Interior

2. To select a notification click on the down arrow located under the Signup Type. Select a notification by highlighting it and click on the add button.

Signup Types:

The screenshot shows a dropdown menu for 'Signup Types'. The menu is open, showing a list of options. A red box highlights the down arrow icon in the top right corner of the dropdown. The options listed are:

- Air Quality Advisories: Central and Eastern Interior
- Air Quality Advisories: Central and Eastern Interior
- Air Quality Advisories: North Slope
- Air Quality Advisories: Southcentral
- Air Quality Advisories: Southeast
- Air Quality Advisories: Southwest and Aleutians
- Air Quality Advisories: Western Interior
- General Information: Air Monitoring
- General Information: Dust
- General Information: Dust Survey Participation
- General Information: Fuels
- General Information: Industrial and Stationary Source Issues
- General Information: Smoke
- General Information: Transportation and Motor Vehicle Issues
- General Information: Visibility/Regional Haze
- Public Notices/Proposed Actions: Air Monitoring Plans and Exceptional Events Waivers
- Public Notices/Proposed Actions: Proposed Permit Actions
- Public Notices/Proposed Actions: Regulations
- Public Notices/Proposed Actions: State Implementation Plan (SIP)
- Public Notices/Proposed Actions: Workshops

- You should see the selected notification under the gray signup types bar. Next use the drop down for both profile and delivery method to select the location of where you would like the notification to be delivered [home or work] and in which media [email or mail].

Signup Type	Profile	Delivery Method	
Air Quality Advisories: Southeast	Home ▾	Email ▾	Delete
Public Notices/Proposed Actions: Air Monitoring Plans and Exceptional Events Waivers	Home ▾ Work	Email ▾	Delete
Public Notices/Proposed Actions: Proposed Permit Actions	Work ▾	Email ▾	Delete
Public Notices/Proposed Actions: Workshops	Work ▾	Email ▾	Delete

- Once you have made all your edits click on save in the lower left hand corner of the page. You should see a “saved



successfully”

- The final step is to logout [which is located near the your myAlaska user ID (just under the gray user identification bar)]/

This new feature will become available May 31, 2011. There is a transition period [from now till August 1, 2011] where both the new and old method will be used. Please register now if you wish to continue to receive public notifications after 8/1/2011. If you have any questions or comments, please call Nattinee Nipataruedi 907-465-5128 or email nattinee.nipataruedi@alaska.gov. Thank you for your time and assistance.