

Air Quality Pathway to Lean

- A) Final Lean Products:
 - 1) The value stream map
 - a) Sub-products:
 - a. Charter
 - b. Kaizen Event
- B) Roles:
 - a. Sponsor
 - b. Project manager
 - c. Team leader
 - d. Team members
 - i. DEC Confirm Members
- C) Meet with EPA/Davis/Jack
 - a. Friday 11/20
 - b. Confirm schedule: AQ Steps to Lean
 - c. Discuss Charter
 - i. Draft flow chart or Kazan event
 - d. Discuss logistic
 - e. Confirm Team members
 - i. Discuss industry participation
- D) Air Quality Team Kick-off
 - a. **Tuesday December 15th : 1:30 PM to 3 PM**
 - b. EPA to conduct via webinar
- E) Interviews-EPA to conduct
 - a. **Conduct interviews: Jan.1 –Jan.15, 2015**
 - i. 1 Hour
 - ii. Interview
 - b. EPA to determine Interviewee's
 - c. At least one Attorney
- F) Interview responses/review
 - a. **Week of 1/18/16**
 - b. EPA
 - c. Dec 15th to Kazan Event
- G) Preliminary Kazan meeting with EPA
 - a. Week of January 18, 2016

H) Kaizen Event

- a. Schedule: Week of Jan. 25, 2016
- b. Number of attendees: 10-15, (Minimum of 8)
- c. Facility logistic
 - i. Size
 - ii. Supplies
- d. Location
 - i. Juneau
 - ii. Valley
 - iii. Anchorage staff travel budget: \$10,000 ***

I) Presentation to Commissioner :

- a. Power Point
- b. Implementation
 - i. 30 day follow-up
 - ii. 60 day follow-up
 - iii. 90 day follow-up

*** 1) Budget

- a. Travel: Anchorage staff (7)
 - i. \$10,000 (estimate)
 - 1. Airfare: \$2450 (7 x \$350)
 - 2. Lodging: \$5250 (5 nights X \$150) x 7
 - 3. Per Diem \$2100 (5 x \$60/day) x 7
- b. Facility:
- c. Supplies:
- d. Other: