



**OPERATING PERMIT RENEWAL APPLICATION  
GUIDANCE**

**Alaska DEC Air Permits Program**

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Under 40 CFR Part 71.5 and Alaska regulations 18 AAC 50.326, your operating Permit renewal applications must contain the same information and level of review as the initial application.

For each part 71 source, ADEC requires the owner or operator to submit a timely and complete permit application. For your convenience, we have listed a summary of application elements in the table below:

<b>New Requirements under 40 CFR 71.5</b>	<b>Information Required</b>
71.5(a)	Timely and complete Application
71.5(a)(1)(iii)	Renewals
71.5(c)(1) & (2)	Source Identification, Process and product description with alternative operating scenarios
71.5(c)(3)	Major emissions, emission points, emission rates, description of control equipment, and limitations of equipment. If applicable, the compliance assurance monitoring submittal per 40 CFR 64.4
71.5(c)(4)	Air Pollution Control Requirements
18 AAC 50.326(c) & 18 AAC 50.400-430	Application Fees
71.5(c)(5)	Information to determine applicability, implement and enforce other applicable requirements
71.5(c)(6)	Proposed exemption explanations
71.5(c)(7) via 71.6(a)(9)	Terms and conditions for reasonably anticipated operating conditions
71.5(c)(7) via 71.6(a)(10)	Terms and conditions for the trading of emissions
71.5(c)(8)	Compliance Plan

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<b>New Requirements under 40 CFR 71.5</b>	<b>Information Required</b>
71.5(c)(9)	Certification of Accuracy and Completeness
18 AAC 50.326(d)	Insignificant Emission units
18 AAC 50.326(e)	Insignificant Emission units: Emission Rate Basis
18 AAC 50.326(f)	Insignificant Emission units: Category Basis
18 AAC 50.326(g)	Insignificant Emission units: Size or Production Rate Basis
18 AAC 50.326(h)	Insignificant Emission units: Case-by-Case Basis
18 AAC 50.326(i)	Administratively Insignificant Emission units

When compiling your renewal application, remember the following:

- 1) As per 40 CFR 71.5(c)(7), the permittee shall submit additional information as determined to be necessary by the permitting authority to define alternative operating scenarios identified by the source to define permit terms and conditions implementing 71.6(a)(10) or 71.6(a)(13). 71.6(a)(10) deals with emission trading and increasing or decreasing and 71.6(a)(13) is operational flexibility.
- 2) The department welcomes our applicants to also provide an electronic copy of the permit renewal application in MS Word or PDF format to assist in efficient application processing.
- 3) Evaluate the applicability of newer State or Federal air quality control and federal Clean Air Act requirements promulgated since your initial operating permit application. Omitting newer requirements is the leading cause of incomplete permit renewal applications.
- 4) Your source's responsible official must certify the renewal application according to 18 AAC 50.205. Absent this certification, ADEC staff will deem the application incomplete.
- 5) Submit the renewal application no sooner than 18 months and no later than six months before the permit expires, as required in 40 CFR 71.5(a)(1)(iii) and your initial Title V permit.
- 6) We no longer require a retainer fee for operating permit renewals unless you request a negotiated service agreement. See ADEC's new permit administration fees in 18 AAC 50.400-403.

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