Division of Environmental Health
*Drinking Water Program*

# Vulnerability Assessment and Emergency Response Plan Biennial Update Certification

## Instructions

Public Water Systems (PWS) covered by 18 AAC 80.055 are required to complete a thorough review and update (as appropriate) of their Vulnerability Assessment and Emergency Response Plan (VA and ERP) every two years. The PWS Owner must submit this form to certify that the VA and ERP has been updated.

1. Use this form ***ONLY*** for the following Public Water Systems (PWS):

-- Community Water Systems (CWS) serving 1,000 persons or more;
-- Non-Transient Non-Community Water Systems (NTNC) serving 1,000 persons or more.

**CWS and NTNC less than 1,000 persons and Transient Water Systems (TNC) DO NOT USE THIS FORM. Use the Priority Measures Plan Biennial Update Certification Form.**

2. Complete this form (pages 1-2) and submit it to the DEC. **DO NOT LEAVE ANY ITEMS BLANK IN SECTIONS II or III**.

3. Keep a copy of this form with your Emergency Response Plan.


**Anchorage Office**
555 Cordova Street
Anchorage, AK 99501
6th Floor Fax: 269-7650

**Fairbanks Office**
610 University Ave.
Fairbanks, AK 99709-3643
Fax: 451-2188

**Soldotna Office**
43335 K. Beach Road, Ste. 11
Soldotna, AK 99669
Fax: 262-2294

**Wasilla Office**
1700 E. Bogard Road
Bldg. B, Suite 103
Wasilla, AK 99654
Fax: 376-2382

**E-mail (statewide)**: DECPWSsecurity@alaska.gov
**PWS Security Coordinator**: (907) 269-8924


## I. System Information

| | | | |
|---|---|---|---|
| PWS Name | | PWS Type | |
| PWS ID# | | | |
| Mailing Address | | | |
| Telephone | | E-mail | |
| Fax | | | |

## II. Biennial Update Confirmation

**1. A thorough review and update of the water system and the Vulnerability Assessment and Emergency Response Plan have been completed.** ☐ ***Yes***

**2. Did you consider the following items when updating your plan?** ☐ ***Yes***

- Personnel changes
- Changes to your system components or configuration
- Changes to your treatment processes
- Changes to the availability of your alternate water supply
- Any other changes impacting your water supply

**3. Annual staff training is required. It is necessary for staff to understand their roles and responsibilities during a major incident. Has your system conducted an annual staff training intended for practicing components of the VA and ERP?**

☐ Yes. ☐ No.

**4. Has your system population decreased to serve less than 1,000 persons?**

☐ No. Retain the current VA and ERP in a location available to all applicable staff.

☐ Yes. Your requirements under the Emergency Preparedness Regulation have changed. Contact your local Drinking Water Program office for further instructions.

## III. Certification

I submit this Biennial Update in accordance with 18 AAC 80.055. I certify under penalty of law that I am the person authorized to fill out this form and the information contained herein is true, accurate, and complete to the best of my knowledge and belief.

Owner, *Signature* _____ Date _____

Owner, *Print Name* _____