EPA REGION 10 UPDATES

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EPA BF Project Officer
AK STRP Workshop
March 26, 2015
2015 Spring To Do List!!!

- AK STRP Quarterly Call 4/30/15
- Success Stories due 4/30/15 with 2\textsuperscript{nd} Quarterly Report
- STRP 128(a) Applications
AK STRP Quarterly Call

- Next call planned for April 30th at 9am AK time
- Topics planned so far
  - Spring 2015 STRP Application Process and Proposed Timeline update for Grant.gov online use
  - EPA Project Officer Updates
  - Tribal and State Response Program Updates
Success Stories are due with your 2nd Quarterly Report

- Submit a success story with your quarterly report – as required by the terms and conditions of your grant award
STRP 128(a) Application – Questions to ask your program!

- Have you had your staff more than 2 years – how to solve turnover?
- Do you have a Standard Operating Procedure Manual in place?
- Is your BF Inventory/Public Record accessible – one step further - on your program website?
- Have you provided your council a recent update on Brownfields and what your program can do?
- Do you have any ordinances in place?
- Have you attempted to get to assessments with cleanup for reuse in mind?
- Have you coordinated with the state and federal entities involved if you have spill response planning included in your workplan?
- Are you providing outreach to the BF Competitive Grants eligible entities in your village or consortia?
STRP 128(a) Application Process and Tentative Timeline

- Most funding levels will not stay the same - there will be cuts in funding
- Pay attention to:
  - Completing tasks in current workplan and providing sufficient deliverables
  - Stay in communication with your EPA Project Officer
  - Enhance your program – improve upon your current program!
STRP 128(a) Application Process and Tentative Timeline

- Invitation to apply most likely in April and final application package tentatively due the first week of June
- Start working with your EPA Project Officer now and respond to every email in a timely manner - REMEMBER this is a cooperative agreement – substantial involvement of your EPA Project Officer
STRP 128(a) Application Process and Tentative Timeline – New This Year!!!

- Application submittal will happen online at Grants.gov
STRP 128(a) Application Process

- Complete Application Package
  - FY15 Workplan
  - R10 Detail Budget Worksheet
  - Required Application forms found at:
    http://www.epa.gov/ogd/AppKit/application.htm
STRP 128(a) Application Process

- Required application forms
  - 1) Application for Federal Assistance (SF-424) - with original signature
  
  - 2) Budget Information - Non-Construction Programs (SF-424A): The budget information provided on this form must match exactly the budget information included in your Cooperative Agreement Workplan. To preclude multiple submissions, please do not finalize form SF-424A until your work plan is final and approved by your EPA Project Officer.
  
  - 3) Assurances – Non-Construction Programs (SF-424B) - with original signature. Required for all assistance agreement applications.
  
  - 4) Preaward Compliance Review Report (EPA Form 4700-4) - with original signature. Required for all assistance agreement applications.
  
  - 5) Certification Regarding Lobbying – with original signature. Required if the requested EPA funding is more than $100,000, OR if your application is for additional funding for a current grant and the revised total EPA funding exceeds $100,000.
  
  - 6) Disclosure of Lobbying Activities - with original signature. If EPA funding totals over $100,000 AND your organization is or will be conducting lobbying activities.
  
  - 7) Key Contacts - This is an optional form, but very helpful for EPA staff. Applicant lists their organization’s key contacts for the assistance agreement including: Authorized Representative, Project Manager, Financial Representative, Payee Information, and organization’s website URL if applicable.
STRP 128(a) Application Process

- **Enhance your Program**
  - Well-organized and specific workplan that shows progress
  - Tasks are feasible and well paced
  - First focus is on Capacity Building
  - Must be making progress on the key elements of the program
Structure of a 128(a) work plan

No single model is for everyone but be sure to focus on:

the Four Elements

then

Site specific work
Four Elements as structure

- Developing a site inventory
- Developing oversight and enforcement authorities
- Developing a mechanism for community involvement
- Developing system to approve cleanup plans and certify cleanups are complete
  - Don’t forget the Public Record
STRP 128(a) Application Process

- **Enhance your Program Capacity Building**
  - Provide training – Native Village of Eyak
  - Create a Standard Operating Procedures Manual to transition proof your program – Craig Tribal Association
  - Continue to provide outreach/inreach to the Competitive Grants Eligible Entities (Village or Regional Corporations) BBNA and ANTHC
  - Find resources for your BF Inventory Sites that aren’t eligible for BF Funding – ONC
  - Create criteria to prioritize BF Inventory when moving towards assessment work - YRITWC
STRP 128(a) Application Process

- Once Capacity is Built – Next Steps
  - Apply for a Targeted Brownfields Assessment
  - Apply for the next round of DEC Brownfields Assessment or Cleanup
STRP 128(a) Application Process

- Before applying for site work you need:
  - A process in place to coordinate with the state
  - Procedures and resources to protect community from threats
  - Criteria to rank current BF Inventory
  - Established communication plan
  - Leveraging/funding options
Beyond the Four Elements

- Program management tasks
- Site-specific work – Eligibility approved by EPA Project Officer
- Emergency preparedness work
- General capacity-building like training or procuring supplies
Program management tasks

- Quarterly progress reports
- Success Stories
- Annual PALs report
- Funding request preparation includes the plan for progress and it must be clear
Site Specific Work

- No site work should occur without a solid plan for reuse and how to get there
- No site work should occur without an agreement with ADEC on roles, goals, liabilities, and demonstrated community support/request
Stay in contact with your EPA BF Project Officer through the entire application process!!

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