

STATE OF ALASKA
 DEPARTMENT OF ENVIRONMENTAL CONSERVATION
 DIVISION OF ENVIRONMENTAL HEALTH
 Food Safety and Sanitation Program
 555 Cordova Street, 5th Floor, Anchorage AK 99501
 (907)269-7501 Fax (907) 269-7510

CERTIFICATE OF FREE SALE REQUEST APPLICATION
(instructions below)

BUSINESS ADDRESS: (Name and Address)	SHIPMENT CONSISTS OF: (Quantity and Product)	MANUFACTURED BY: (Permitted Facilities/Vessels/AK#)
NOTIFY PARTY: (Individual picking up product)	PRODUCT GOING TO: (City, Country or Country)	HOW MANY CERTIFICATES DO YOU NEED?
HOW WOULD YOU LIKE CERTIFICATES MAILED?: Check One: FedEx (Provide FedEx Account Number) *Express Mail (We will bill for Express Mail Fee) Regular Mail		
WHO WILL BE MAKING PAYMENT?: (Name and Contact number)		

All applications for certificates of free sale must be received a minimum of four (4) business days in advance of the requested pickup/mail date.

The following information provides set-by-step instructions for completing this application:

- Business Address: Insert the name of the AK permitted company that is requesting the certificate.
- Shipment Consists of: Identify what the shipment consists of, i.e., total quantity and product(s).
- Manufactured By: Insert the name(s) of permitted facilities, vessels, address and assigned AK#
- Notify Party: Insert the name of individual picking up product(s) if known.
- Product Going to: Insert the name of the final destination for the product(s).
- How many Certificates do you need? Insert total number of copies needed. A separate Certificate of Free Sale Request Application must be submitted if shipment details are not the same.
- Fee: A fee of \$25.00 must be remitted for every certificate that is issued. *Express mail fee will be charged at the time of fee collection.