



**Division of Water
State Revolving Fund Program**

SRF Loan Application Checklist

The Alaska State Revolving Fund (SRF) Program provides below-market interest rate loans to eligible borrowers for the planning, design and construction of drinking water infrastructure, wastewater/sewer infrastructure and other water quality improvement projects. After the submittal of a questionnaire (a pre-application form) and the subsequent addition of an eligible project to the SRF Program’s Project Priority List, the SRF loan application can be prepared and submitted. The checklist below provides a guide to the documents needed in the application process.

REQUIRED FOR ALL PROJECTS	
<input type="checkbox"/>	Completed, signed application form. The form must be completed through the Online Application System (OASys).
<input type="checkbox"/>	Attorney Certification – Certifies the borrower’s ability to incur debt. An example of an attorney certification letter is provided for reference
<input type="checkbox"/>	Assembly / Council Resolution – Authorization of both the application for and the execution of a loan agreement is required. Example resolution language is provided for reference.
<input type="checkbox"/>	Lobbying Certification – EPA Form 6600-06
<input type="checkbox"/>	Disclosure of Lobbying Activities – SF-LLL should be submitted as necessary. The SF-LLL contains instructions regarding when it must be submitted.
<input type="checkbox"/>	Technical, Managerial and Financial Capacity Worksheet – Required for all drinking water project only.
REQUIRED ATTACHMENTS FOR CONSTRUCTION PROJECTS:	
<input type="checkbox"/>	Environmental Review Checklist – Required for any project that will involve any ground disturbing activities including geotechnical studies, drilling test wells, clearing/grubbing as well as infrastructure construction.
<input type="checkbox"/>	Cost Estimate – An example of a detailed engineer’s construction cost estimate is attached for reference.
<input type="checkbox"/>	Useful Life Certification – Required for any project that will fund infrastructure improvements, not required for planning/design only. A minimum useful life of the infrastructure improvements must be certified by an Alaska registered professional engineer.
<input type="checkbox"/>	Cost and Effectiveness Certification – Required only for wastewater/sewer projects. Certifies that an SRF loan recipient has complied with the actions required by Section 602(b)(13) of the Federal Water Pollution Control Act.
<input type="checkbox"/>	Fiscal Sustainability Plan Certification – Required only for wastewater/sewer projects.
<input type="checkbox"/>	Green Project Assessment Form – Required only if the project includes water efficiency, energy efficiency or environmentally innovative components.