

## ADEC UNDERGROUND STORAGE TANKS WALKTHROUGH INSPECTION LOG

*•modify to be site-specific to your facility•*

ADEC UST Facility # \_\_\_\_\_ UST Facility Name: \_\_\_\_\_

Name of Walkthrough Inspector: \_\_\_\_\_ Date: \_\_\_\_\_

Tank ID:	1	2	3	4	5	Comments
<b>Required Every 30 Days</b>						
(exception: if your UST system receives deliveries less than once a month, check your spill bucket prior to each delivery)						
Visually check spill buckets and sumps for damage. Remove liquid or debris.	✓					
Check for and remove obstructions in fill pipe.						
Check fill cap to ensure it is tight, and secure on fill pipe.						
Spill buckets with <i>double-wall</i> interstitial gauge: Gauge arrow shows liquid in the interstitial space?						
Check operation of release detection equipment: Any alarms? Any unusual operating conditions present?						
Review current release detection records, retain for 12 months.						
<b>Required Annually</b>						
Ensure leak detection components are inspected by your service provider at least once each 12 months						
Ensure annual functional tests of automatic line leak detectors.						
If your primary leak detection method is <i>interstitial monitoring</i> : Ensure annual line-tightness test on pressurized piping, <b>or</b> Ensure sump-tightness testing each three years.						
Visually check containment sumps for damage: Any leaks to the containment area? Any releases to the environment? Look for significant corrosion of UST components Remove liquid or debris in containment sumps. Note if you see water or fuel.						
Check condition of the hand-held equipment Fuel-gauge stick is marked in 1/8 <sup>th</sup> inch increments. Bottom of dipstick is readable, not damaged.						
Inspect all fill risers, monitoring ports, access points: Ensure covers are closed and sealed Ensure caps are tightly sealed and locked						
<b>Recommended Activities</b>						
Spill and overfill response supplies: Inventory and inspect emergency spill-response supplies If the supplies are low, restock. Inspect supplies for deterioration or improper functioning.						
Inspect dispenser hoses, nozzles, and breakaways: Loose fittings, or improper function? Signs of deterioration or leaking?						

Place your check mark or initials in each box under the tank number, to indicate the UST component was checked. If it was not satisfactory, note the corrective action in the table below.

Date	Actions Taken to Address Issues Noted Above

**Keep this record for at least 12 months after the walkthrough inspection date.**