

**CHARTER AND OPERATING GUIDELINES**

for the

**RESTORATION ADVISORY BOARD (RAB)**

serving the community members near

**GALENA AIRPORT, CAMPION AIR STATION, AND  
KALAKAKET CREEK RADIO RELAY STATION**

Original Version

October 1997



**Charter and Operating Guidelines for the  
Restoration Advisory Board (RAB)**

**I ORGANIZATION**

This organization will be known as the Restoration Advisory Board (RAB) serving the communities near Galena Airport, Campion Air Station, and Kalakaket Creek Radio Relay Station.

**II PURPOSE**

The RAB will facilitate communication and coordination, among the community RAB members and the United States Air Force (USAF), in relation to the Installation Restoration Program (IRP).

The RAB shall reflect the diverse interests of the community. The function of the RAB shall be to provide opportunities for all members of the community to identify environmental restoration activities, observe progress, comment on environmental restoration priorities for the installations, and advise on environmental restoration strategies.

**III AUTHORITY**

The authority for this RAB is the Comprehensive Response, Compensation, and Liability Act of 1980 (CERCLA) as amended by the Superfund Amendments and Reauthorization Act of 1986 (SARA) and the Restoration Advisory Board Implementation Guidelines, September 1994. The Emergency Planning and Community Right-To-Know Act of 1986 (42 USC 11001) may also apply to RAB activities.

**IV MEMBERSHIP**

A. The RAB should reflect the diverse interests of the community. It should be comprised of members who reside in the community, and the Air Force, and the State and Federal agencies as appropriate. The following are suggested members: local residents, local government officials, businesses, school district, public interest organizations, religious organizations, medical professionals, and Native organizations.

B. RAB community members shall serve a two-year term without compensation.

C. The community RAB members shall review the applications for membership which are submitted. New members may be added to the RAB if their applications for membership are approved by more than 50% of the RAB members.

D. Each organization, which is represented in the RAB, shall have no more than one RAB member as its representative. Community members, who are members of organizations represented on the RAB, are encouraged to participate, but they represent as individuals.

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E. The RAB is not established for the purpose of providing employment opportunities for community members or business entities. RAB members should remain aware of the potential for conflicts of interest. The Co-chairs may ask members to resign their membership if a potential conflict of interest exists. Members will be required to resign membership if a conflict of interest exists.

F. RAB members shall attend at least three meetings per year, provided that at least three meetings per year are conducted. RAB members that can not attend a meeting are encouraged to send an alternate and notify one of the Co-chairs. If a RAB member does not attend at least three meetings per year, and does not send an alternate or notify one of the Co-chairs, membership of that person may be withdrawn by a majority vote of the RAB.

**V CO-CHAIRS**

A. The Air Force shall determine who shall be its representative, the Air Force Co-chair.

B. The community RAB members shall determine who shall be the Community Co-chair.

C. The RAB Co-chairs shall be responsible for coordinating and distributing the charter, agendas, minutes, and other documents.

D. The Co-chairs shall be responsible for ensuring that progress of each meeting is consistent with the agenda for the meeting.

**VI MEETINGS**

A. Regular RAB meetings shall be held once every three months. The meeting dates shall be determined by the Community RAB members. Informal RAB meetings may be conducted to address specific issues, at times other than at the regular meetings, at the request of the Co-chairs.

B. Each RAB meeting shall be chaired by one of the Co-chairs. This shall alternate between the Co-chairs.

**VII OTHER OPERATING GUIDELINES**

A. This charter may be amended if more than 50% of the members and both of the Co-chairs agree that the amendment is necessary.

B. The Air Force Co-chair will not be allowed to vote on the community priorities.

C. All RAB members must agree to abide by the guidelines set forth in this "Charter and Operating Guidelines".