

**North Pole Refinery Technical Project Team**  
**September 14, 2010**  
**ADEC Fairbanks Offices - First Floor Conference Room**  
**610 University Avenue**  
**Fairbanks, AK**  
*Dial 312-878-0202*  
*Access Code: 246-461-913*  
*Audio PIN: Shown after joining the meeting*  
*<https://www1.gotomeeting.com/join/246461913>*

**Technical Project Team Members**

Bill Butler	City of North Pole, Director of City Services
Cindy Christian	DEC Drinking Water Program, Compliance Program Manager
Mark Coggeshall	Flint Hills Resources, Project Manager
Dennis Elliott	Williams, Director of Environment, Health and Safety
Ann Farris	DEC Contaminated Sites Program, Project Manager
Brian Jackson	DEC Prevention and Emergency Response Program (PERP)
Lee Johnson	DEC, Drinking Water Program
Cassie Kirk	DHSS Environmental Toxicologist (New to the team)
Elizabeth Page	Reiss Remediation
Jeanne Swartz	DEC, Industry Preparedness Program (IPP)
Dr. Lori Verbrugge	Department of Health and Social Services, Toxicologist

**Support Personnel**

Rebecca Andresen	Arcadis (via telecon) - Site Characterization Discussion
Brian Angerman	Barr Engineering (via telecon) - IRAP Discussion
Stephanie Buss	E & E, Toxicologist
Denise Elston	DEC, Contaminated Sites Program, Program Specialist
Susan Erben	DEC Contaminated Sites Program, Community Involvement Specialist
JoAnn Grady	Grady and Associates, Team Facilitator
Nim Ha	H&SS Health Educator (via telecon)
Dr. Laurie Haws	Tox Strategies (via telecon)
Lisa Minnear	OASIS Environmental, Project Manager
Meg Michell	Environmental Standards, Inc. (via telecon) Tox Strategies
Rock Vitalie	Environmental Standards, Inc. (via telecon)
Shannon and Wilson	(via telecon) - Site Characterization Discussion
Eric Zentner	OASIS Environmental, Asst. Facilitator

**Agenda**

**9:00 am - 9:15 am**

- **Introductions**
  - Approve draft agenda
  - Acknowledgement and remembrance of Pat Conlin

**9:15 am - 9:30 am**

- **Review of Action Items from the July 14<sup>th</sup> Meeting**

**9:30 am – 10:30 am**

- **Risk Communication Sub-Group**
  - Communication points to the public based on the finalized work plans
  - Discussion and coordination of talking points for the upcoming Open House meeting, now scheduled for October 5

**10:30 am – 10:45 am**

*-Break-*

**10:45 am – 12:00 am**

- **Toxicology Subgroup**
  - Review and update of the most current results from the Garden Study
  - Discussion and update on the proposed Greenhouse Study

**12-00 pm – 1:00 pm**

*-Lunch-*

**1:00 pm – 1:15 pm**

- **Status of the EPA Preliminary Assessment and Hazard Ranking**

**1:15 pm – 2:00 pm**

- **Discussion of the Assessment of Recent Potential Releases at the North Pole Refinery's Laboratory and Sump Systems:**
  - Update of sump inspections and leakage issues associated with sumps 922, 03-6, and 05-7.
  - Update of the root cause analysis of the hydrostatic test failure of the laboratory's drainage system.
  - Update of the work plan for sampling efforts related to the sump and drainage systems
- **Wastewater Systems: DEC Division of Water, Wastewater Program**

**2:00 pm – 2:15 pm**

*-Break-*

**2:15 pm – 3:00 pm**

- **Drinking Water Sub Group**
  - Updates on the municipal well project
  - Updates on the Ford Subdivision Extension Project
  - Update on the development of a water supply system for residents living outside the city limits
  - Discussion of in-home water treatment systems

**3:00 pm – 4:45 pm**

- **Update on the Site Characterization Workplan and Interim Remedial Action Plan**
  - Overview of the current draft of the Site Characterization Work Plan (SCWP)
  - Overview of the current status of the Interim Remedial Action Plan (IRAP)
  - Monthly Groundwater Reports
  - Update on the development of the Conceptual Site Model (CSM)

**4:45pm - 5:00 pm**

- **Wrap up**
  - Develop list of agenda items for November meeting
  - Adjourn