

## EMERGENCY NOTIFICATIONS

### PRIMARY

		<u>DAY</u>	<u>24-HOUR</u>
FEDERAL:	NATIONAL RESPONSE CENTER	800-424-8802	SAME
	USCG MSO ANCHORAGE	907-271-6700	SAME
	USCG MSO VALDEZ	907-835-4791	SAME
	USCG MSO JUNEAU	907-463-2450	907-463-2000
	USCG SEVENTEENTH DISTRICT	907-463-2205	907-463-2000
	PACIFIC STRIKE TEAM	415-883-3311	415-883-0307
	US EPA REGION X	907-271-5083	206-553-1263
	NOAA SSC	907-271-3593	206-526-6317 (Ask for Duty Officer)
STATE:	ADEC	CALL ADEC Area Response Team (see next page)	800-478-9300

### SECONDARY

FEDERAL:	NATIONAL STRIKE FORCE COORDINATION CENTER	252-331-6000	SAME
	MLC CONTRACTING	510-437-3939	510-437-3700
	USN SUPSALV	703-607-2758 907-384-2963	703-602-7527 229-8859 (Local cellular)
	USCG MARINE SAFETY CENTER	202-366-6481	202-267-2100
	USCG FLAGPLOT	202-267-2100	SAME
OTHER:	CHEMTREC	800-424-9300 (24-Hour also)	202-483-7616



# National Response Center

**Report Spills to the NRC at:**

**1 800 424-8802**

**The National Response Center is the SOLE national point of contact for reporting Oil, Chemical, Radiological and Biological discharges.**

# REPORT ALL

# OIL AND HAZARDOUS SUBSTANCE SPILLS

ALASKA LAW REQUIRES REPORTING OF ALL SPILLS

**During normal business hours**

contact the nearest DEC Area Response Team office:

**Central Area Response Team: Anchorage**

**269-3063  
fax: 269-7648**

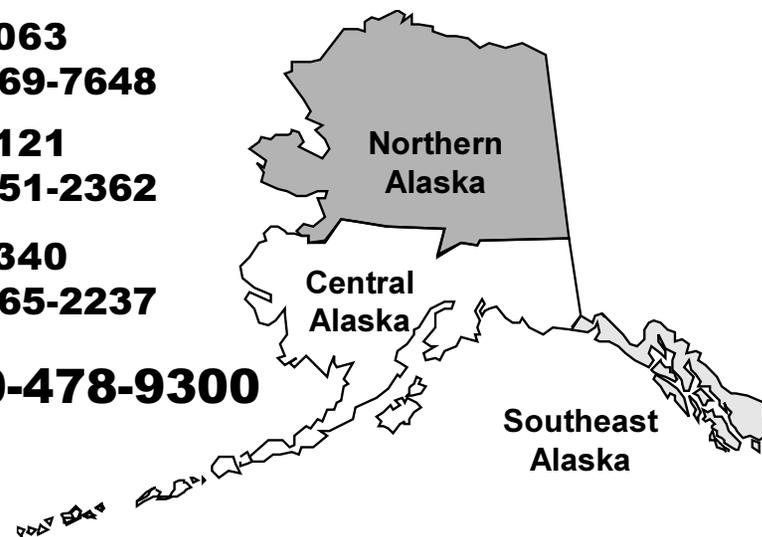
**Northern Area Response Team: Fairbanks**

**451-2121  
fax: 451-2362**

**Southeast Area Response Team: Juneau**

**465-5340  
fax: 465-2237**

**Outside normal business hours, call: 1-800-478-9300**



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**Alaska Department of Environmental Conservation**  
Division of Spill Prevention and Response

Alaska Department of Environmental Conservation

# Discharge Notification and Reporting Requirements

AS 46.03.755 and 18 AAC 75.300-.307

Notification of a discharge must be made to the **nearest** Area Response Team during working hours:

Anchorage: 269-3063  
269-7648 (FAX)

Fairbanks: 451-2121  
451-2362 (FAX)

Juneau: 465-5340  
465-2237 (FAX)

OR

to the 24-Hour Emergency Reporting Number during non-working hours: **1-800-478-9300**

## Notification Requirements

### Hazardous Substance Discharges

Any release of a hazardous substance must be reported as soon as the person has knowledge of the discharge.

### Oil Discharges

#### ■ TO WATER

- Any release of oil to water must be reported as soon as the person has knowledge of the discharge.

#### ■ TO LAND

- Any release of oil in **excess of 55 gallons** must be reported as soon as the person has knowledge of the discharge.
- Any release of oil in **excess of 10 gallons but less than 55 gallons** must be reported within 48 hours after the person has knowledge of the discharge.
- A person in charge of a facility or operation shall maintain, and provide to the Department on a monthly basis, a written record of any discharges any discharge of oil **from 1 to 10 gallons**.

#### ■ TO IMPERMEABLE SECONDARY CONTAINMENT AREAS

- Any release of oil **in excess of 55 gallons** must be reported within 48 hours after the person has knowledge of the discharge.

## Special Requirements for Regulated Underground Storage Tank (UST) Facilities\*

If your **release detection system** indicates a possible discharge, or if you notice **unusual operating conditions** that might indicate a release, you must notify the Storage Tank Program at the nearest DEC Office **within 7 days**:

Anchorage: (907) 269-7504  
Juneau: (907) 465-5200

Fairbanks: (907) 451-2360  
Soldotna: (907) 262-5210

\*Regulated UST facilities are defined at 18 AAC 78.005 and do not include heating oil tanks.

<b>*ALASKA REGIONAL RESPONSE TEAM (ARRT)</b>		
<b>Agency/Member</b>	<b>Address</b>	<b>Phone/Fax/Email</b>
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\*Note: Refer to the ARRT website ([www.akrrt.org/index.htm](http://www.akrrt.org/index.htm)) for the latest ARRT listing.

## ALASKA REGIONAL RESPONSE TEAM (ARRT)

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## **GENERAL EMERGENCY RESPONSE PROCEDURES**

This section outlines general emergency response procedures for response officials. Although containment and cleanup is the goal, **the primary consideration is human safety.** Emergency responders must understand the fundamental differences between safety considerations for petroleum product responses and those for other hazardous material incidents.

### **STEP I: INITIATE THE UNIFIED PLAN AND THE APPROPRIATE SUBAREA CONTINGENCY PLAN**

**Notify Primary Response Agencies (see Emergency Notification List)**

**Notify Affected State and Federal Natural Resource Trustees**

### **STEP II: SECURE THE SCENE**

- **Assess the situation** and attempt to **determine** - from a safe distance, upwind and upslope, and using binoculars, if possible - **if hazardous materials are present.**
- The Local On-Scene Coordinator (LOSC) or an Alaska State Trooper will serve as the Incident Commander until immediate dangers to human safety are abated and the appropriate On-Scene Coordinator arrives and is briefed. The Local On-Scene Coordinator will remain as a member of the Unified Command as long as the incident remains within the local jurisdiction and/or local resources are committed used.
- Annex B describes the emergency response organization in detail.
- Determine if the Responsible Party (RP) is present and initiating emergency response procedures. If the RP is not present, requests assistance, or cannot be located, immediately take steps to secure the scene. Securing the scene consists of preventing the public from entering the spill site or its perimeter or coming into contact with spilled material.
- Securing the scene generally requires establishing restricted zones. These zones must allow for anticipated or potential spread due to gravity, winds, or currents. Most hazardous materials incidents call for three zones:
  - The **Exclusion Zone** designates the highly contaminated area. Form a checkpoint on the outer boundary to control access. The minimum

isolation distance is 150 feet for spills on land, 1500 feet if a tank car or tanker truck is involved in a fire, and 1 mile for spills on water. Refer to the substance-specific exclusion zones published by the Federal Department of Transportation. For traffic control or search and rescue, contact the nearest State Trooper or local police office.

- The **Chemical Reduction Zone** surrounds the Exclusion Zone. Decontamination activities occur here. Form a checkpoint on the outer boundary to control access.
- The **Support Zone** is the outermost of the three areas. It is the innermost non-contaminated area. The Incident Commander and his/her staff typically locate here. Mark this area with signs/flags to identify it to the public.
- Everyone who is not adequately trained and protected should **stay upwind and out of low areas.**
- **Resist the urge to rush in;** identify and understand the hazards before attempting to help others. Assess the situation from a safe distance. Enter high risk areas only if **there is not imminent danger** to life, and then only if:
  - proper equipment, including personal protective gear and decontamination facilities, are available;
  - personnel are thoroughly trained in the use of that equipment; and,
  - there are additional trained and equipped personnel standing by to help.
  - a risk assessment has been made that identifies the risks inherent to the entry and the procedures to be used to mitigate those risks.
  - there is a function to be performed by the entry that will materially contribute to the response.
- **Do not walk into or touch spilled material.** **Avoid inhalation** or contact with fumes, smoke, dust, and vapors -- even if no hazardous materials are known to be involved. **Do not assume** spilled materials and their by-products are harmless. Many extremely toxic gases and vapors are colorless, odorless, tasteless and invisible.

### STEP III: EVACUATE IF NECESSARY

- Evacuations in response to releases of oil or hazardous materials will be conducted in accordance with Local Emergency Response Plans (LERP). If local resources are involved in the evacuation, the LOSC will take the lead in directing the evacuation with support from other Federal, State, and local agencies. The LERP identifies under what circumstances evacuation is appropriate and necessary and specify:

- title of person and alternate(s) who can order an evacuation;
  - procedures for notifying the affected population;
  - methods for controlling traffic flow;
  - shelter locations;
  - reception and care of evacuees; and
  - re-entry procedures.
- Where no LERP or local authority exists, the Division of Emergency Services or the Alaska State Troopers will direct all evacuation activities in conjunction with the OSC and staff.

## STEP IV: MAKE INITIAL ASSESSMENT OF THE SITUATION

- **Do not attempt to identify the material if you have not been trained in emergency response procedures, or if proper safety equipment is not available. Keep the spill site secure and wait for properly trained officials.**
- While waiting for response personnel to arrive, obtain and record information that will help characterize the incident and shape the containment and cleanup plan. Obtain a briefing on the situation from the spiller or responsible party, if present. If the RP is not present, gather whatever information is available.
  - location of spilled material;
  - date and time of spill;
  - cause/source of discharge;
  - type of material discharged;
  - estimated quantity discharged;
  - estimated quantity at risk of further spillage;
  - readily detectable characteristics of material (e.g., color, smell, physical effects);
  - numbers and species of both live and dead fish and wildlife in and adjacent to the spill area;
  - associated chemical hazards;
  - nature, quantity, and location of other nearby hazards;
  - name/address/telephone number/frequency/call signs of RP (owner/operator/agent);
  - weather and sea conditions;
  - whether significant amounts of material appear to be entering the atmosphere, waterways, storm drains, or soil;
  - direction, height, color, and odor of any vapor clouds or plumes;
  - location of affected or potentially-affected environmentally sensitive areas, including archaeological and historic sites;
  - location of affected or potentially-affected population centers, economically sensitive areas, recreation areas, and areas of public concern;

- names and addresses of individuals at the scene at the outset;
  - goals, strategies, and actions taken, and by whom, to contain the spill and prevent further spillage;
  - determine whether the spill/release is categorically excluded under the National Programmatic Agreement and, if not, follow the provisions of the Agreement;
  - and identify land managers and owners.
- While obtaining information on cargo and material involved is important, **retrieval of the shipping papers or name of commodity from containers should only be attempted if it can be accomplished without exposure to dangerous conditions.**
  - Shipping papers identifying hazardous materials can be found on placards, container labels, and shipping papers. Typically, these are found in:
    - truck and motor vehicle cabs;
    - in the possession of train crew members and aircraft pilots;
    - in a holder on vessel bridges;
  - Other sources of information include:
    - manifest/shipping invoice/billing label;
    - shipper/manufacture identification;
    - container type (e.g., truck, rail car, pipeline, drum);
    - rail car/truck 4-digit identification numbers; and
    - placard/label information.

## STEP V: MANAGEMENT

- Where available, the local Fire Chief, other designated LOSC, or State Trooper serves as the Incident Commander until the immediate threat to human life is abated while the FOSC, SOSC, and RPOSC, in consultation with affected natural resource trustees, plan containment and cleanup activities. The LOSC will serve as a member of the Unified Command as long as the incident remains within his/her jurisdictional area, and/or local resources are employed to support the response operation.
- If the RP is initiating cleanup, Federal, State, Local, and the RPOSC, in consultation with affected natural resource trustees, determine what supplemental assistance, if any, is required.

## STEP VI: CONTAINMENT AND CLEANUP

- Under State and Federal law, the RP is required to immediately begin cleanup of the spilled material. If the FOSC and SOSC arrive on-scene and determine that cleanup activities have not begun, they will inform the RP of the RP's responsibility to immediately contain and clean up the discharge and will consult with affected natural resource trustees on appropriate removal actions to be taken.
- However, if the RP does not take adequate action, Federal or State jurisdiction will apply and the appropriate OSC will determine, in consultation with affected natural resource trustees, the most practicable method of cleanup. The designated OSC will work with affected natural resource trustees and the local community to direct local containment and cleanup efforts.



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b.	MOU Among the Secretary of the Interior, Secretary of Transportation, and Administrator of the Environmental Protection Agency (Feb 1994)	
c.	MOU between the US Dept of the Interior (U.S. Geological Survey) and the Dept of Transportation (U.S. Coast Guard) (Aug 1971)	
d.	MOU between the Alaska Pipeline Office and the Seventeenth Coast Guard District (Oct 1978)	
e.	MOU between the U.S. Environmental Protection Agency (US EPA, Alaska Operations Office) and the U.S. Coast Guard Seventeenth Coast Guard District Concerning FOSC Response Boundaries for Oil Discharges and Hazardous Substance Releases (Dec 1994)	
f.	MOU between the Alaska Department of Environmental Conservation(ADEC) and the US Department of the Interior/Alaska Pipeline Office (Dec 1978)	

- g. MOA between the ADEC (Division of Spill Prevention and Response) and the Alaska Department of Military and Veterans Affairs(DMVA) (Division of Emergency Services) (Jan 1992)
- h. MOU between the Alaska Departments of Health & Social Services, DMVA, ADEC and Labor (Sep 1982)
- i. Oil Spill Memorandum of Cooperation between the Province of British Columbia, the State of Washington, the State of Oregon, and the State of Alaska (June 1989)
- j. MOA between the Alyeska Pipeline Service Company and the U.S. Coast Guard, Seventeenth Coast Guard District Concerning the Application of Chemical Dispersants for Oil Spill Response (Dec 1994)
- k. MOU between the US EPA and the US Dept of the Interior, Bureau of Land Management (May 1994)
- l. MOU between the Regional Director of the Minerals Management Service Alaska OCS Region and the Assistant Regional Administrator of the US EPA, Region X, Alaska Operations Office (July 1994)
- m. Letter of Agreement Between the Minerals Management Service, Alaska Outer Continental Shelf Region, and the ADEC Regarding Pollution Prevention and Response Preparedness for Oil and Gas Facilities on Alaska Submerged Lands (Oct 1994)
- n. MOU on Oil and Hazardous Substance Pollution Prevention and Response Between the US EPA (Region X) and the ADEC (July 1997)
- o. States/British Columbia Oil Spill Task Force Mutual Aid Agreement (January 1996)Canada-United States Joint Marine Pollution Contingency Plan (1997).
- p. Canada-United States Joint Marine Pollution Contingency Plan (1997).
- q. Agreement Between the Government of the United States of America and the Government of the Union of Soviet Socialist Republics Concerning Cooperation in Combating Pollution in the Bering and Chukchi Seas in Emergency Situations (May 1989)
- r. MOA between the ADEC and the Alaska Dept of Transportation and Public Facilities (June 1994)
- s. Local Response Agreement Between the Alaska Dept of Environmental Conservation and the Fairbanks North Star Borough (June 1996)
- t. Local Response Agreement Between the Alaska Dept of Environmental Conservation and the Municipality of Anchorage (April 1998)
- u. Memorandum of Understanding Between Minerals Management Service (U.S. Dept of the Interior) and the U.S. Coast Guard (U.S. Dept of Transportation (December 1998)

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