



**STATE OF ALASKA
ADEC MUNICIPAL MATCHING GRANTS**

GRANT APPLICATION

The attached application is to be completed by communities who have received funding through the legislature, and are eligible to apply for a State of Alaska, Department of Environmental Conservation (ADEC) Municipal Matching Grant. This grant can be used to assist with planning, design, and construction costs related to: water quality enhancement; water supply, treatment and distribution; wastewater collection, treatment, or discharge; solid waste processing, and disposal or resource recovery projects.

Under changes to Alaska Statute (A.S.) 46.03.030, construction projects funded through appropriations made by the legislature after July 1, 2008 can receive grants varying from 60% to 85% of eligible project costs. Funding up to 85% of eligible costs will be allowed for communities with less than 1,000 persons. For 1,001 to 10,000 persons, 70% funding is possible, with 60% grants for communities over 10,000 persons. In addition, after July 1, 1994 the local match required for this program can include federal funds, but disallows the use of Department of Administrative A.S. 37.06 monies as match to ADEC Municipal Matching Grants.

To apply for an ADEC Municipal Matching Grant, please complete the attached application form and submit it to either:

Alaska Department of Environmental Conservation
Facility Construction & Operation
Municipal Grants & Loans
555 Cordova Street
Anchorage, AK 99501-2617
(907) 269-7502

or

Alaska Department of Environmental Conservation
Facility Construction & Operation
Municipal Grants & Loans
410 Willoughby Avenue, Suite 105
Juneau, AK 99801-1795
(907) 465-5180

All the established program procedures and eligibility conditions are detailed in both Alaska Statute 46.03.030 and under Construction Grants Regulation 18 AAC 73. For further information please write or call the office located nearest to you.

Upon receipt of a completed application form, the Department will review the application and determine project eligibility or request additional information. If the Department certifies the project as grant eligible, and funding is available, a formal grant offer will be extended to a community for signature and formal acceptance.



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GRANT APPLICATION FORM

GENERAL INFORMATION

Name of Community _____

Address _____

Contact Name _____ Title _____ Telephone (907) _____

PROJECT INFORMATION

Project Name _____ Location _____

Application Type: Initial _____ Revised _____

Project Type: Water _____ Sewer _____ Solid Waste _____ Water Quality Enhancement _____

Number of Existing Connections _____ New Connections _____ and Persons _____ benefiting from this Project. Estimated Construction Period: Start _____ Finish _____

Description of Project _____

ASSISTANCE AMOUNT

Estimated Total Project Costs \$ _____ ADEC Participation in Costs _____ %

Amount of Grant Funds requested from ADEC \$ _____

Please identify all source(s) of funding that the Grantee will use for project costs. If other state grants are to be used as a match, please attach a copy of the grant (DOA etc.) _____



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 PROJECT COST SUMMARY

COST CLASSIFICATION	TOTAL ESTIMATED PROJECT COSTS	REQUIRED ATTACHMENT
ELIGIBLE COSTS:		A, B, D or G
1. Administrative Expenses ¹		-
2. Planning Reports and Feasibility Studies		E or F
3. Waterbody Enhancement or Protection		D, E or F
4. Engineering Design Fees ²		E or F
5. Construction Engineering & Management ²		E or F
6. Construction ²		E or G
7. Equipment		H
8. Other Costs ³		I
9. Project Contingencies		-
10. SUBTOTAL (Lines 1-9)		
11. Amount of Line 10 provided by applicant		
12. Amount of existing ADEC Grant or ACWF Loan		
13. Amount of Line 10 currently requested from ADEC		
INELIGIBLE COSTS:		
14. Land & Easement Acquisition Costs		
15. Interest and Finance Charges		
16. Grant Application & Other Ineligible Costs		
17. SUBTOTAL (Lines 14-16)		
19. TOTAL PROJECT COSTS (Lines 10 plus 17)		

1. Eligibility of expenses is limited to direct costs incurred as a result of the project such as telephone charges, photocopying costs, and advertising expenses.
2. Requests for approval of force account rates must be supported by "Force Account Approval Forms" and must follow procedures established in 18 AAC 73.010(g)(2).
3. The cost of land when used as an integral part of a treatment process, such as spray irrigation and solid waste landfill sites, may be considered grant eligible.



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SCHEDULE OF ATTACHMENTS

The following "ATTACHMENTS" shall be included as part of the completed grant application, when required or as applicable, to fully describe the project:

- A. A brief narrative statement describing the project, discussing the need for the facility and the benefits to be received. This narrative should discuss the location and scope of the project, the number of people and lots benefiting, the existence and/or condition of present water and sewerage services, the adequacy of existing water supplies and sewage treatment facilities to handle increased demand and, if the project consists of service line extensions, whether this is an existing or future need, and any other data pertinent to the project.
- B. A set of engineering plans and specifications, if they are prepared at the time the grant application is submitted. If plans are not completed, provide the estimated date of submission and a plot plan showing the location of the proposed project. If the plans have been previously approved by the Department, please provide a copy of the approval letter.
- C. Copies of grant applications or notices of grant awards from other State or federal agencies participating in project funding.
- D. For waterbody enhancement or protection projects, a program plan which describes the project to be funded; why the project is needed; how the project will enhance or protect the waterbody or waterbodies involved; how the project will be accomplished; an estimate of the costs for the project, along with a projection of future costs caused by or related to the project; and the specific results expected from the project.
- E. If work is to be done on a force account basis, a summary of charge rates for all labor and equipment to be charged to the project.
- F. A copy of the applicant's contract with the engineering firm designing or supervising construction of the project.
- G. An itemized construction cost estimate.
- H. An itemized list and justification for any new equipment.
- I. An itemized list of any other costs