# Application for Online Certification Examinations

**State of Alaska**
**Department of Environmental Conservation**
**Operator Training and Certification Program**
**410 Willoughby Avenue, Suite 303**
**P.O. Box 111800**
**Juneau, Alaska 99811-1800**

| | For DEC Use Only |
|---|---|
| OP/$ | |
| Date | |
| T/L | |
| A.B. | |
| Loc. | |

## General Information

Name: Mr./Ms. _____

Address: _____

City: _____ State: _____ Zip Code: _____

Email Address: _____ Home Phone No.: _____

Name of Facility: _____ Facility Phone No.: _____

What is your current title? _____

## Education

Do you have a high school diploma or GED? YES ☐ NO ☐ If not, what grade did you last complete? _____

Name of high school or GED granting organization: _____

## Examination Information

### Exams:

1. System Type: _____ Level: _____ Retake: ☐ One level higher: ☐ Submit: $60
2. System Type: _____ Level: _____ Retake: ☐ One level higher: ☐ Submit: $100
3. System Type: _____ Level: _____ Retake: ☐ One level higher: ☐ Submit: $140
4. System Type: _____ Level: _____ Retake: ☐ One level higher: ☐ Submit: $180

### Exam Location: (Select only one location.)

Anchorage ☐ Barrow ☐ Fairbanks ☐ Juneau ☐ Kenai ☐
Ketchikan ☐ Klawock ☐ Kodiak ☐ Sitka ☐ Valdez ☐

**Please Note:**
For initial provisional level exams, your course completion certificates must accompany this application.

## Fees

Application Fee: $20 (One time fee regardless of the number of exams)
Exam Fee: $40 per exam
Testing Center Fee: Determined by the Testing Center. This is a per exam fee paid to the Testing Center at the time of testing. Do not submit this fee to DEC.
Checks for application and exam fees are payable to the "State of Alaska."
Exams will not be scheduled until the application and exam fees are received.

## Signature of Applicant

I hereby certify that to the best of my knowledge all statements made on this application and all attachments are true and correct. Additionally, I understand that I will be required to pay an additional fee to the testing center at the time of the exam, which is independent of the DEC exam fee.

_____
Signature Date

## Questions?

Please contact the Operator Certification Program staff at (907) 465-1139.
Email us at dec.water.fco.opcert@alaska.gov.

**Revised May 2016**

# Instructions for Completing the Application

## General Information

- An email address is required for the proctored online exam. You will be notified of testing information via email.
- A high school diploma or GED is the minimum education requirement to take any exam.
- Please include the name of the facility you operate. If you are not currently employed as an operator, please write "Not Employed as an Operator" in the "Name of Facility" block.

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## Examination Information

- You may retake any exam you have failed since January 1, 2008.
- If you failed a proctored online exam, you must wait 30 days before reapplying to retake the exam.
- If you are taking a provisional level exam, a course completion certificate from a department approved prerequisite course must accompany this application.
- You may apply to take as may proctored online exams as you wish; however, there will be a testing center fee associated with each exam. Testing center fees are paid to the testing center at the time of the exam.
- Proctored online exams are only available at the university/college testing center locations listed. Exams are only available during normal testing center hours.

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## Fees

- The $20 application fee and the $40 per exam fee must accompany this application. Exams will not be scheduled until all fees are received.
- There is a separate proctor fee payable to the testing center. This is a per exam fee. The proctor fees are listed below:

| Testing Center Location | Testing Center Fee (Per Exam) |
|---|---|
| Anchorage | $43 |
| Barrow | $30 |
| Fairbanks | $50 |
| Juneau | $50 |
| Kenai | $50 |
| Ketchikan | $30 |
| Kodiak | $30 |
| Klawock | $50 |
| Sitka | $40 |
| Valdez | $25 |