



Alaska Department of Environmental Conservation ACGP Annual Reporting Form

Complete one set of tables for each storm event (rainfall or snowmelt) that resulted in discharge from the site. Attach additional tables as necessary. See the instruction on next page for more information.

I. Project Information								
Permit Tracking Number:	Project Name:			Project Location:				
Project Operator Name:								
Discharge Point:	Nature of Discharge:		Rainfall	Snowmelt				
Substantially Identical Points:	Rainfall Amount (inches):		Measured:	On Site Gauge		At Nearest National Weather Service Precipitation Gauge		
II. Monitoring Results								
<u>Upstream</u>								
Sample Date/Time:								
Analysis Date/Time:								
Turbidity (in NTUs):								
Average Daily Turbidity (in NTUs):								
<u>Downstream</u>								
Sample Date/Time:								
Analysis Date/Time:								
Turbidity (in NTUs):								
Average Daily Turbidity (in NTUs):								
<u>Difference</u>								
Difference in Turbidity (in NTUs):								
Difference in Average Daily Turbidity (in NTUs):								
III. Certification								
	I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.							
Printed Name and Title						Signature		Date

Instructions for Completing the CGP Annual Report

Who Must Submit an Annual Report to DEC?

The operator of a construction site must submit an Annual Report if their site meets the requirements of Section 3.2 of the 2011 APDES Construction General Permit (ACGP).

Completing the Form

Obtain and read a copy of the 2011 ACGP. Type or print in the appropriate areas only. "NA" can be entered in areas that are not applicable. If you have questions about how or when to use this form contact the DEC Storm Water Program at (907) 269-6285 or online at:

<http://www.dec.state.ak.us/water/wnpspc/stormwater/>

For each storm event sampled, complete one form for each discharge point sampled. To meet the requirements of Section 9.1 of the ACGP, all completed forms must be submitted to DEC by December 31st of each year during construction and with the NOT upon submittal. The form must be submitted to the appropriate address in Appendix A, Part 1.1.2 of the ACGP.

Section I. Project Information

Provide the APDES permit tracking number assigned by DEC to the project. If you do not know the tracking number, you can find the tracking number assigned to your project on DEC's Water Permit Search <http://dec.alaska.gov/Applications/Water/WaterPermitSearch/Search.aspx>

Provide the project name, location and project operator name. Use the same name provided on your NOI. Enter the name of the discharge point that was sampled; use the name that was identified in your SWPPP. Also indicate any discharge points that are considered substantially identical pursuant to Section 7.3.4 of the ACGP.

Indicate if the discharge was a result of a rain event or snowmelt. If the discharge was the result of rainfall provide the total amount of rain for the storm event in inches. Indicate if the measurement of rainfall was taken using an onsite gauge or a National Weather Service precipitation gauge.

Section II. Monitoring Results

Provide the date and time the sample was taken, as well as, the date and time that analysis was performed. Enter the measured turbidity for each sample in Nephelometric Turbidity Units (NTUs). Provide the arithmetic mean of all samples taken each day.

Provide the difference between upstream and downstream sampling results for each sample, as well as, the difference in the average measurement for that day.

Per section 3.2.1.1 upstream monitoring must take place at a representative location (upgradient) from the point of discharge or outside the area of influence.

Downstream monitoring must take place at a representative location inside the area of influence or at the point the storm water discharge leaves the construction site.

Section III. Certification

The Annual Report form must be signed as follows:

(1) For a corporation, a responsible corporate officer shall sign the form, a responsible corporate officer means:

(A) a president, secretary, treasurer, or vice-president of the corporation in charge of a principal business function, or any other person who performs similar policy- or decision-making functions for the corporation; or

(B) the manager of one or more manufacturing, production, or operating facilities, if

(i) the manager is authorized to make management decisions that govern the operation of the regulated facility, including having the explicit or implicit duty of making major capital investment recommendations, and initiating and directing other comprehensive measures to assure long term environmental compliance with environmental statutes and regulations;

(ii) the manager can ensure that the necessary systems are established or actions taken to gather complete and accurate information for permit application requirements; and

(iii) authority to sign documents has been assigned or delegated to the manager in accordance with corporate procedures.

(2) For a partnership or sole proprietorship, the general partner or the proprietor, respectively; or

(3) for a municipality, state, or other public agency, either a principal executive officer or ranking elected official shall sign the application; in this subsection, a principal executive officer of an agency means

(A) the chief executive officer of the agency; or

(B) a senior executive officer having responsibility for the overall operations of a principal geographic unit or division of the agency.

Include the name and title of the person signing the form and the date of signing. An unsigned or undated annual report form will not be considered a valid submittal.

Where to File the Annual Report form

Please submit the original form with a signature in ink. DEC will not accept a photocopied signature. Remember to retain a copy for your records.

Annual Report forms sent by mail:

Alaska Dept. of Environmental Conservation
Wastewater Discharge Authorization Program
555 Cordova Street
Anchorage, AK 99501
Phone: (907) 269-6285

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