

Alaska Department of Environmental Conservation (ADEC) Electronic Signature Validation

To electronically submit applications, reports, payments, and to provide your signature using ADEC's Online Air Permit Program, **you must complete ALL sections of this electronic signature validation form.**

Requestor's Information: <i>First/Last Name</i> _____ <i>Present Title</i> _____ <i>Company Name</i> _____ <i>Stationary Source Name</i> _____ <i>Phone Number</i> _____ <i>myAlaska user ID</i> _____ <i>E-mail Address</i> _____	Submit Completed Form to: State of Alaska Department of Environmental Conservation Air Permits Program Attn: Nattinee Nipataruedi P.O. Box 111800 410 Willoughby Ave., Suite 303 Juneau, AK 99801-1795
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Upon confirmation of information provided on this completed form, the department will establish an on-line air permit program user account. This user account will provide **enabling** access for company administrators to authorize others to access the on-line electronic permitting program. You will be notified via email when your account is activated.

For security purposes, you will be required to re-validate your identify with the information provided above in order for your password to become your electronic signature.

Note: Your Company's Organization Web Administrator must assign privileges to you in order for you to electronically sign documents.

In accordance with Title 18 AAC 50.345(j), I certify that I am responsible official for the above identified company. My signature and photo I.D. verify my identity for use of the departments' Air On-Line Services.

I further understand and agree that my *myAlaska* password is my electronic signature. I will keep my electronic signature password secure from compromise, I will not allow use of my electronic signature password by others, I will promptly report any evidence that my electronic signature password has been given to others, and I will promptly notify the system manager if I receive a system acknowledgement of a submission that I did not make. I also agree that by signing this form, I agree that use of my electronic signature password to electronically sign documents legally binds me to the same extent as I would be bound or obligated by handwritten signatures.

Based on information and belief formed after reasonable inquiry, I certify that the statements and information in and attached to this document, and in any document I electronically sign and submit to the department, are true, accurate, and complete.

<i>Signature</i> _____	<i>Printed Name (In CAPS)</i>	<i>Date</i>
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Please attach a photocopy of your valid driver's license in the space provided below. This privileged information is CONFIDENTIAL and will **ONLY** be used by ADEC to verify identity of electronic transactions completed in on-line. **Once Notarized, you may blacken SNN#, and other personal information; Please LEAVE your name, Drivers License Number & STATE of license issuance visible.**

Please place photocopy of driver's license -Front and Back -please ensure information is legible

On this _____ day of _____, 20____, _____ personally appeared before me and I certify that the person signing this form is also the person for whom this driver's license has been issued.

Seal

Notary Public

Signature
My commission expires _____