



Alaska Clean Water Actions Grant Application

Alaska Department of Environmental Conservation
Division of Water
Non-point Source Section
Chandra McGee



Division of Water

Mission Statement:

- Improve and protect water quality

How?

- Establishes standards for water health
- Regulates discharges to waters and wetlands
- Provides financial assistance for water and wastewater facility construction and waterbody assessment and remediation
- Trains, certifies, and assists water and wastewater system operators
- Monitors and reports on water quality



Overview

This presentation provides an overview of the Alaska Clean Water Actions grant application for SFY 2019-2021 (March 1, 2019 – February 28, 2021)

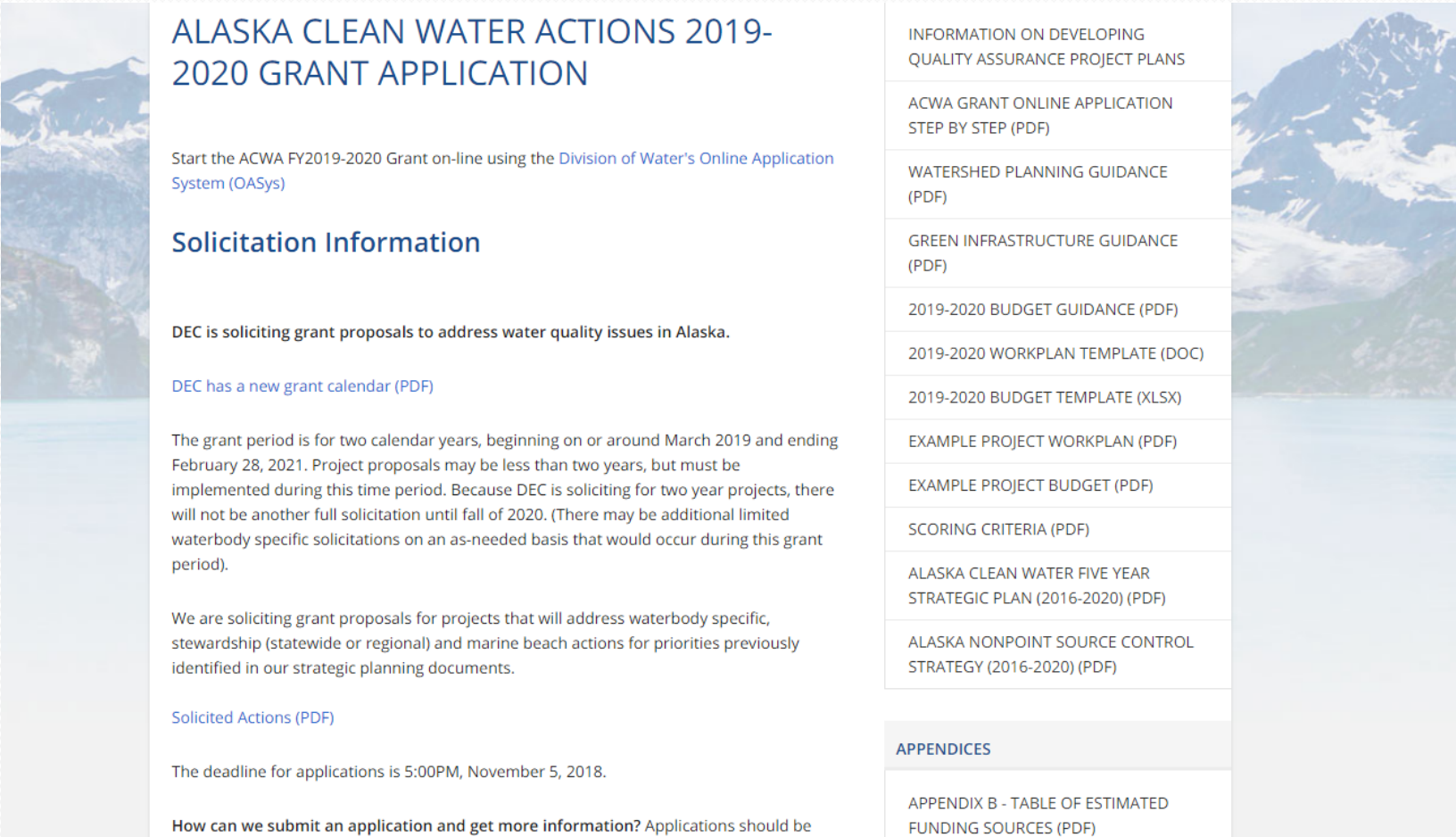
There have been several changes to the grant program.

During this presentation, we will:

- Go over changes to the program
- Go through the application, step by step
- Show the evaluation criteria
- Provide tips and advice for good applications
- Explain what happens next

Where to find information:

- <http://dec.alaska.gov/water/water-actions/acwa-application>



ALASKA CLEAN WATER ACTIONS 2019-2020 GRANT APPLICATION

Start the ACWA FY2019-2020 Grant on-line using the [Division of Water's Online Application System \(OASys\)](#)

Solicitation Information

DEC is soliciting grant proposals to address water quality issues in Alaska.

[DEC has a new grant calendar \(PDF\)](#)

The grant period is for two calendar years, beginning on or around March 2019 and ending February 28, 2021. Project proposals may be less than two years, but must be implemented during this time period. Because DEC is soliciting for two year projects, there will not be another full solicitation until fall of 2020. (There may be additional limited waterbody specific solicitations on an as-needed basis that would occur during this grant period).

We are soliciting grant proposals for projects that will address waterbody specific, stewardship (statewide or regional) and marine beach actions for priorities previously identified in our strategic planning documents.

[Solicited Actions \(PDF\)](#)

The deadline for applications is 5:00PM, November 5, 2018.

How can we submit an application and get more information? Applications should be

INFORMATION ON DEVELOPING QUALITY ASSURANCE PROJECT PLANS
ACWA GRANT ONLINE APPLICATION STEP BY STEP (PDF)
WATERSHED PLANNING GUIDANCE (PDF)
GREEN INFRASTRUCTURE GUIDANCE (PDF)
2019-2020 BUDGET GUIDANCE (PDF)
2019-2020 WORKPLAN TEMPLATE (DOC)
2019-2020 BUDGET TEMPLATE (XLSX)
EXAMPLE PROJECT WORKPLAN (PDF)
EXAMPLE PROJECT BUDGET (PDF)
SCORING CRITERIA (PDF)
ALASKA CLEAN WATER FIVE YEAR STRATEGIC PLAN (2016-2020) (PDF)
ALASKA NONPOINT SOURCE CONTROL STRATEGY (2016-2020) (PDF)
APPENDICES
APPENDIX B - TABLE OF ESTIMATED FUNDING SOURCES (PDF)



New 2-year ACWA grant calendar

Activities	Dates
Solicitation open for project proposals	September 20 – November 5, 2018
Award announcements	Early January, 2019
Signed grant agreements and start work notices	March 1, 2019
Implement Projects	March 1, 2019 – February 28, 2021
Close-out projects	March 31, 2021

- SFY 19: March 1 – June 30, 2019
- SFY 20: July 1, 2019 – June 30, 2020
- SFY 21: July 1, 2020 – February 28, 2021



ACWA Estimated Funding Sources

Funding Source	Amount	Match Requirements	More Information
DEC – Clean Water Act	\$600,000	40% non-federal	Appendix C/D
DEC – BEACH Act	\$200,000	None	

Solicited Actions (Appendix C/D)

Waterbody Specific Actions	Anchorage Bowl waterbodies	Campbell Creek
	Chena River	Deshka River
	Jordan Creek	Kenai River
	Ketchikan waterbodies	Lake Lucille
	Little Susitna River	
Stewardship Actions	Increase the amount known about Alaska's waters	Restoration of impaired waters
	Highlight and protect healthy waters	Educate the public on water quality and smart practices
Marine Beach Actions	Kenai Beaches	Ketchikan Beaches

Action Organization

- Water Quality Goal
- Solicited Action to Help Reach Goal
 - Action 1
 - Action 2
- Project Schedule
- Water Quality Concern and Background Information

3. Highlight and Protect Healthy Waters

Water Quality Goal

Support local efforts to address waterbody impairment and/or institute protection measures.

Solicited Action(s) to Help Reach Goal

Project proposals may include one or more of the following actions:

ACTION 1: Planning to identify areas for LID/green infrastructure

- A. Identify areas within the community that would receive the highest benefit from low impact development (LID) techniques such as green infrastructure projects. This includes those areas most at risk from current and past development patterns and those of highest environmental value (e.g., salmon streams).

ACTION 2: Design, construct and maintain LID/green infrastructure projects

- A. *Design:* Complete a design of a green infrastructure (or other low-impact development best management practice) project. See Guidance 2 for additional Green Infrastructure information. Projects may range from re-design of existing gray infrastructure to a community-specific design book for green streets and parking lots. Design should include a calculation of the environmental benefit (e.g., reduced stormwater run-off).
- B. *Construction:* Construct one or both of the following:
 - 1. Demonstration project that includes an educational component. The project will allow for a permanent opportunity for local citizens, including elected officials, to see first-hand the value of implementing green infrastructure. The project should be designed to encourage local officials to require LID/green infrastructure (i.e., through adoption in local land use codes).
 - 2. Large-scale LID/green infrastructure project. Applications should include an estimate of the amount of stormwater retained and sediment reduced on-site and a commitment from the landowner to maintain the project.
- C. *Maintain:* All constructed projects must have a maintenance agreement as a deliverable.

ACTION 3: Develop draft ordinance language

- A. **Develop draft ordinance(s) to protect water quality (e.g., draft set back or riparian protection ordinance language; LID inclusion in land use codes) for adoption by local governments. To be eligible for funding, the grant proposal must include project partners (including local planners) to help develop the draft ordinance.** The applicant must present the completed draft ordinance to local planning board/commission or other city/borough decision-making body.

Project Schedule

Schedule will be dependent on proposal components. Projects may be implemented beginning on or near March 1, 2019 and must be completed by February 28, 2021.

Where to find the online ACWA application



- Go to the Division of Water’s Alaska Clean Water Actions solicitation page:
- <http://dec.alaska.gov/water/water-actions/acwa-application>
- When you’re ready to begin the online application process, click the link to the “[Division of Water’s Online Application System \(OASys\)](#)” button at the top of the page.



How to log in to the online system (OASys)

- OASys requires an active myAlaska account. If you have a myAlaska account, log in by clicking on “Continue to myAlaska.”
- If not, select the “enroll at myAlaska” link further down the page.

Continue to
MyAlaska

To view other applications, please go to the [Permit Application Forms](#).

To enter the Water Online Application System, select "Continue to myAlaska" and login using your myAlaska user account.

[OASys Help](#) | [MyAlaska Help](#)

OASys Highlights:


If you **sign** Applications and Reports - [Start E-Signing](#)

- Once approved for eSignature, signing your application takes minutes
- Receive immediate confirmation of your e-signed application

If you **prepare** Applications and Reports - [Register Your Organization](#)

- Collaboratively view, modify, and submit applications created on behalf of the organization
- Access to applications can be maintained when associated staff depart the organization

 myAlaska

If this is your first time visiting this page and you do not have a myAlaska account, enroll at myAlaska. 

- [Guidance for Creating New myAlaska Account \(pdf\)](#)

Please direct questions to DEC.Water.OPAHelp@Alaska.Gov.

For permit applications call 907-269-8117. For all other applications call the Division of Water at 907-465-5180.

Finding the ACWA grant application



- After logging in to myAlaska, you will arrive at OASys.
- Select the Alaska Clean Water Actions Grant Application.

Alaska Department of Environmental Conservation
Division of Water

State of Alaska > DEC > Online Services > Water Online Application System

DEC Online Application System (OASys)

OASys Help | MyAlaska Help

OASys HIGHLIGHTS:

If you **sign** Applications and Reports - [Start E-Signing](#)

- ▶ Once approved for eSignature, signing your application takes minutes
- ▶ Receive immediate confirmation of your e-signed application

If you **prepare** Applications and Reports - [Register Your Organization](#)


- ▶ Collaboratively view, modify, and submit applications created on behalf of the organization
- ▶ Access to applications can be maintained when associated staff depart the organization

Welcome, **DEC Permitter** (myAlaska Profile)

The following categories are available online. To start the process, select from the tabs below.

[Apply for eSignature](#)
[Register Your Organization](#)

In Process Recently Used Cruise Ship **Grants** Loans Mining Permits Questionnaires Reports Storm Water Oil & Gas

 **Alaska Clean Water Actions Grant Application (ACWA)**

- ▶ **Municipal Matching Grant Payment Request (MMGRP)**
- ▶ VSW Construction Application (WCIPCON)
- ▶ VSW Planning Application (WCIPPLN)

Tips for using the online application



- The step numbers at the top of the page can be used to navigate.
- Any questions with a red star “*” are required.
- When finished with a step, go to the next step by selecting the “Save & Continue” button.
- Changes are not saved until you click one of the buttons on the bottom (previous, overview, save or save & continue).

Alaska Clean Water Actions Grant

Submission Process Reset Timer
The step will take the 'Previous',

Step

1 2 3 4 5 6 7 8

Organization:

Name of Organization *

Type of Organization *

(i.e., Local government, Educational Institution, Non-Profit Organization, Tribal government, etc.)

Email

Previous Overview Save Save & Continue

Step 1: Choose project

- Choose a Waterbody Specific, Stewardship or Beach action from the drop down menu
- If the waterbody or stewardship request has more than one action, describe which one(s) you are applying for.

ACWA Solicited Actions

Appendix C/D lists the Waterbody Specific, Stewardship (Statewide or Regional), and Marine Beach action funding opportunities.

The Stewardship actions closely align with the goals set forth in Alaska Nonpoint Source Control Strategy (2016-2020) and Alaska Clean Water Five Year Strategic Plan (2016-2020). The Stewardship actions may relate to a specific waterbody or to a broader regional area.

Waterbody Specific actions are identified for priorities on individual waterbodies. When applying for grants for Waterbody Specific actions, only project proposals that address the actions identified in the solicitation (Appendix C/D) will be considered. Proposals that do not address the solicited action will not be forwarded to the review committee for consideration.

Marine Beach actions receive BEACH program funding and must demonstrate local government support and involvement. There is no match requirement for Marine Beach actions.

Choose the appropriate Waterbody Specific, Stewardship, or Marine Beach action: * Anchorage Bowl

If the waterbody has multiple actions, please describe which one you are applying for:

If the action is not identified in Appendix C/D, describe why it is needed:

[Overview](#) [Save](#) [Save & Continue](#)

Step 2: Applicant information

- Provide all requested organization and project contact information.

Step
1 2 3 4 5 6 7 8

Applicant Information

Warning: This application must be submitted by: 6/30/2019 11:00:00 PM Alaska Time

Purpose
Please fill out the following information about your organization as completely as possible.

The step will timeout after 30 minutes of inactivity. Activity is defined as hitting the 'Previous', 'Overview' or 'Save & Continue' buttons. Selecting any of these buttons will save the data you've entered on this step.

* Indicates required field.

Tracking #: 2019ACWA0019 **Facility:** **Type:** Alaska Clean Water Actions Grant Application

Organization:

Name of Organization *

Type of Organization *
(i.e., Local government, Educational Institution, Non-Profit Organization, Tribal government, etc.)

Data Universal Numbering System (DUNS) *

Address 1 *

Address 2

City *

State * Alaska

Zip *

Project Contact:

Name *

Title *

Step 3: Project Information

- Provide a project title and brief project overview

Evaluation criteria →

Step 3

Warning: This application must be submitted by: 6/30/2019 11:00:00 PM Alaska Time

Purpose
Please answer the following questions as completely as possible.
The step will timeout after 30 minutes of inactivity. Activity is defined as hitting the 'Previous', 'Overview' or 'Save & Continue' buttons. Selecting any of these buttons will save the data you've entered on this step.

* indicates required field.

Tracking #: 2019ACWA0019 Facility: Type: Alaska Clean Water Actions Grant Application

Project Title:
Title *

Project Overview: Provide a description of the proposed project in 1-2 paragraphs.
Include:
- How your project addresses the Waterbody Specific or Stewardship Action
- The environmental benefit(s) from the proposed project [500 Words Maximum]

Project Overview: *

Evaluation Criteria (max 10 points):
Does the overview clearly address the requested water body specific action or priority stewardship item? (7 points)
Did the applicant include a description of the environmental benefit? (3 points)

Previous Overview Save Save & Continue

Step 4: Workplan and Budget

- Provide a project Workplan and Budget:
 - Download the Workplan Template
 - Fill out the document as directed and save to your computer
 - Click “Attach Files” and navigate to the file’s location on your computer
 - Enter the document title
 - Click “Attach” to upload the document
 - Once attached, the Workplan should appear in the attachment list
 - Repeat this process for the Budget Template

Warning: This application must be submitted by: 6/30/2019 11:00:00 PM Alaska Time

Purpose

Use the provided Word template(s) to explain the proposed project from start to finish. The workplan must be organized with project Objectives, associated Tasks and defined Deliverables for each task. An example of a complete workplan is provided on the ACWA application web page 2019-2020 Work Plan Example

* indicates required field.

Tracking #:	2019ACWA0019	Facility:	s	Type:	Alaska Clean Water Actions Grant Application
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Workplan:

Fill out the template, save the file, and upload as an attachment.

Download the 2019-2020 Work Plan Template and attach your completed document below.

Add 2019-2020 Work Plan Template Attachment

Attachments:

Evaluation Criteria (max 35 points):

- Can all tasks realistically be accomplished in the grant period? (10 points)*
- Does the workplan identify the appropriate deliverables for each task (including all deliverables requested in the solicitation)? (10 points)*
- Does the workplan show appropriate planning to successfully accomplish tasks? Examples include: partner/community support, laboratory analyses, access to transportation such as boats etc. (10 points)*
- Did the applicant follow the requested workplan format in the provided template? (5 points)*

Budget:

Evaluation criteria →

Use the template provided here for your proposed workplan (add or delete tasks as needed for your project proposal):

Project Title: Provide descriptive project title
Proposed Project Duration: Provide project start and end dates

TASK 1: (Description of the task)

Deliverable(s) and Permits:

Describe deliverable(s) in a brief sentence and assign a due date in the table below.

- Include all task products as individual deliverables. For example, this includes permits, QAPPs, monitoring data, reports etc.
- List all applicable permits from federal, state or municipal agencies as deliverables.
- Include the format of each deliverable. For example, "copy of permit," or "photographs."
- Add or delete rows as needed.

Deliverable	Due Date:

TASK 2: (Description of the task)

Deliverable(s) and Permits:

Deliverable	Due Date:

TASK 3: (Description of the task)

Example Workplan:

Project Title: Green Infrastructure at the Botanical Garden, Fairbanks

Proposed Project Duration: May 1, 2019 – January 15, 2021

TASK 1: Construct 4 Green Infrastructure (GI) projects at the Georgeson Botanical Garden. The Georgeson Botanical Garden Society (GBGS) will secure a contractor and use instructional workshops with students and community members to construct the GI projects and oversee installation. These workshops will be instructional in nature, teaching students about installation techniques while completing installations for the garden. The GBGS will coordinate timing of GI construction with the Garden and UAF, and will oversee installation of the projects. Projects will include a combination of the following GI applications: grass mesh, water harvesting, permeable pavers and flow through planters.

Deliverable(s) and Permits:

Deliverable	Due Date:
Schedule of work plan and description for each GI project	June 30, 2019
Schedule with dates for proposed workshops	June 30, 2019
Sign-in sheets from all workshops	December 31, 2019
Construction of GI projects	December 31, 2019
Draft design for signage to explain GI project benefits	September 1, 2019
Installation of signage to explain GI projects	December 31, 2019
Before and after photos of the GI projects, workshops, and installed signage	December 31, 2019

TASK 2: Outreach to current FMATS and COF projects promoting Green Infrastructure applications to meet requirements of FMATS Green Streets policy. The FMATS Executive Director will provide a list of projects that could use GI components to meet the Green Streets policy requirements. The GBGS' project coordinator will contact and work with the project contractors to promote GI applications and advise on installation techniques. The project coordinator will use existing GI outreach materials developed for Fairbanks.

Deliverable(s) and Permits:

Deliverable	Due Date:
List of FMATS and COF summer construction projects including the contractors	June 30, 2020
Summary and number of communication activities about GI to contractors (descriptions of meetings and/or presentations, attendees and copies of outreach material).	September 30, 2020
Description of GI applications added to project plans or installed (if	September 30, 2020

Budget:

Download the ACWA Budget Workbook and attach the completed workbook below. There is one tab for the project Grant Funding Request and one tab for the Matching Funds. The workbook will automatically calculate the minimum matching funds required based on the grant funding request. Based on the proposed workplan, describe the cost per task for each cost category (i.e., salary, travel) for the Grant Request tab and the matching funds associated with each task in the Matching Funds tab. Examples of appropriate details are provided in the workbook.

Additional guidance and matching funds requirements are available here:
Budget Guidance
Appendix B (Funding Sources)

Download the 2019-2020 ACWA Budget Template and attach your completed document below.

Add 2019-2020 ACWA Budget Template Attachment

Attach Files

Attachments:

Evaluation Criteria (max 25 points):

Does the total project cost seem reasonable? (5 points)

Did the applicant provide the requested grant budget expenses and matching funds for each fiscal year in the excel template? (10 points)

Are expenses and match values reasonable for each category (salary, travel etc.)? (10 points)

Previous

Overview

Save

Save & Continue

Evaluation criteria →

Funding Request

Instructions: This tab is for entering estimated expenses for funds you are requesting. On the next tab (Match), you will enter non-federal matching funds. Please only enter information into the yellow cells. After you have entered all of your budget information, check the total column and review for correctness. A description of each cost category is provided. Please only enter expenses into each category for eligible expenses. In column "G" provide a brief description of the expenses.

Category Descriptions	Categories	FY19	FY20	FY21	Total Request	Description (see column A for required details for each category)
		Expenses between March 1, 2019 and June 30, 2019	Expenses between July 1, 2019 and June 30, 2020	Expenses between July 1, 2020 and February 28, 2020		
<i>Include costs for salaries and benefits. List all project participants positions or titles. Include the salaries and fringe benefits paid for each position. Only the costs of actual time devoted to the project should be included in the budget. Details must the position title (e.g. Executive Director), hourly rate, number of hours and a brief description of the task activities.</i>	Salaries/Benefits				\$0.00	
<i>Travel costs include transportation (flight costs or mileage), per diem and other reasonable travel related items directly related to the grant. Include the purpose of the travel, the destination of each trip and the number of travelers. Include estimated ticket prices and/or mileage and mileage rates.</i>	Travel				\$0.00	54.5 cents/mile is the 2018 Standard Rate (this may change on 1/1/19)
<i>Contractual services are carried out by another party (individual or organization), other than the grant recipient or its employees, in the form of a procurement relationship. Specify the nature and cost of the services. This may include the cost of services such as engineering, hired speakers, legal services, etc. Identify the cost per hour and number of hours. Applicants should review the federal funding agency's regulations concerning procurement particularly the MBE/WBE requirements for contracts in</i>	Contractual				\$0.00	Contractual hourly rate cap (7/26/18): \$78.94
<i>Supplies are tangible property with a value less than \$5000. Itemize budgeted supplies. Supplies include office/field/lab supplies, data processing materials, books, papers and other items used for project completion. Include any equipment costing less than \$5000. Services association with supplies such as rental costs should go in the "Other" category.</i>	Supplies				\$0.00	
<i>Equipment is any single article of nonexpendable, tangible personal property having a useful life of more than one year and an acquisition cost of more than \$5000. The cost of equipment may include freight charges. It does not include leased or rented property or maintenance contracts. Purchases of less than \$3000 may be listed under "Supplies" or "Other."</i>	Equipment				\$0.00	
<i>Indirect costs may only be used by organizations with federally approved indirect rates. If you have a federally approved indirect rate, please include the documentation as an attachment to your grant application. If you do not have a federally approved indirect rate, you may estimate administrative costs for the duration of the project. Estimates can be a percentage based on previous year(s) financial records, however, administrative costs must be changed quarterly for actual costs (not at a budgeted percentage rate).</i>	Indirect/Admin				\$0.00	
<i>Identify insurance costs, if any. This could include general liability if volunteers are being used.</i>	Insurance				\$0.00	
<i>Other costs are those not included in other budget categories. Examples include publishing, printing costs or equipment user fees.</i>	Other				\$0.00	
	Grand Total	\$0.00	\$0.00	\$0.00	\$0.00	



See Budget Example pdf

Budget Example 1

Summary	FY19	FY20	FY21	TOTAL
Request	\$15,670.00	\$13,017.00	\$5,016.00	\$33,703.00
Match	\$10,790.00	\$9,629.00	\$7,414.00	\$27,833.00
Minimum matching funds required	\$10,446.67	\$8,678.00	\$3,344.00	\$22,468.67
Is match sufficient?	yes	yes	yes	yes

Budget Example 2

Summary	FY19	FY20	FY21	TOTAL
Request	\$5,833.74	\$8,092.60	\$6,058.00	\$19,984.34
Match	\$4,552.00	\$6,422.00	\$1,319.00	\$12,293.00
Minimum matching funds required	\$3,889.16	\$5,395.06	\$4,038.67	\$13,322.89
Is match sufficient?	yes	yes	no	no

Make sure there is sufficient match for each state fiscal year

Step 5: Project Costs and Match

- Provide requested funding and match information for each fiscal year



Project Funding And Match Information

Warning: This application must be submitted by: 6/30/2019 11:00:00 PM Alaska Time

Purpose

Budget - Grant Request and Matching Funds Information.

* indicates required field.

Tracking #:	2019ACWA0018	Facility:	xx	Type:	Alaska Clean Water Actions Grant Application
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Each funding source has distinct match requirements and some have none (see attached Appendix B). The majority of funding requires a minimum 40% non-federal match of total project cost (a 40/60 split match/grant). To calculate required matching funds, multiply funds requested by 2/3. The total project cost is funds requested + required matching funds. For assistance with calculating the minimum 40% non-federal match, click here.

Fill in the total funds requested for expenses and proposed match values for each of the fiscal years below. If your proposed project will not have expenses during the time period, enter \$0.

Project Costs:

a. FY 2019 (March 1, or grant start date to June 30, 2019):

Funds Requested	*	<input type="text"/>
Minimum Non-Federal Matching Funds:		<input type="text" value="0"/>
Non-Federal Matching Funds	*	<input type="text"/>
Total FY2019 Project Costs		<input type="text" value="0"/>

b. FY 2020 (July 1, 2019 to June 30, 2020):

Funds Requested	*	<input type="text"/>
Minimum Non-Federal Matching Funds:		<input type="text" value="0"/>
Non-Federal Matching Funds	*	<input type="text"/>
Total FY2020 Project Costs		<input type="text" value="0"/>

c. FY 2021 (July 1, 2020 to February 28, 2021):

Funds Requested	*	<input type="text"/>
Minimum Non-Federal Matching Funds:		<input type="text" value="0"/>
Non-Federal Matching Funds	*	<input type="text"/>
Total FY2021 Project Costs		<input type="text" value="0"/>

Previous

Overview

Save

Save & Continue

Step 6: Organizational Experience

Tracking #:	2019ACWA0018	Facility:	xx	Type:	Alaska Clean Water Actions Grant Application
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Organization Experience:

Does the applicant organization have experience managing projects similar to the one proposed? * Yes No

Project Manager Experience: Describe the project manager's experience in managing similar projects, qualifications, and technical abilities. You may also include a CV or resume as an attachment in Step 8. [500 Words Maximum]

Project Manager Experience: *

Project Staff Experience: Describe the project staff experience in working on similar projects, qualifications (education, training, etc.), and technical abilities. You may also include a CV or resume as an attachment in Step 7. [500 Words Maximum]

Project Staff Experience: *

Grant Administration: a) Please describe the fiscal controls that the organization receiving the grant uses. Include examples of similar projects managed by this organization. b) Describe the managers experience in fiscal management of similar projects. [500 Words Maximum]

Grant Administration: *

Step 7: Supporting Documents

.. indicates required field.

Tracking #:	2019ACWA0018	Facility:	xx	Type:	Alaska Clean Water Actions Grant Application
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Usage Tips:
Click on the **Attach Files** button below to begin the process of attaching a file. If you would like to remove the file from your application, select it in the list and click the "Remove" button.

The file size limit for each attachment is 20MB. The maximum number of attachments allowed is 25 files. To see what kinds of files may be uploaded, [click here](#).

Required Attachments
The following list of attachments are required to be submitted, but uploading in this step is optional. Alternatively, you may submit via email, fax, traditional mail, or hand delivered to the appropriate DEC office.

1. 2019-2020 ACWA Budget Template
2. 2019-2020 Work Plan Template

Attachments:

Step 8: Application Overview



[Overview](#)

Purpose:

Please review the information you have entered. If any information is incorrect, click the appropriate section header 'Edit' button to return to that section and edit your data. **If the information is correct, click the "Continue" button below to proceed to the Submittal page.**

NOTE: Your information has been saved; you may also exit the system and return later to finalize it.

Tasks:



Print For Your Records

1. Complete Steps
2. Submit

Usage Tips:

Red items to the left indicate tasks that have yet to be completed. You must complete every item from the task list before DEC will process your submittal.

Final Steps: Submit Application

Tasks:

- 1. Complete Steps
- 2. Submit

Your Current Entries:

Final Steps

Purpose

Congratulations! You have completed the form completion phase of this process. If you are satisfied with your application and have finished attaching all optional documentation, submit this application to DEC by using the 'submit' button below. To make further changes **before** submitting, select the 'Overview' button. If you have any questions or concerns, please contact DEC at DEC.Water.OPAHelp@alaska.gov or call the Division of Water at 907-465-5180.

Current Status: Completed

Tracking #:	2019ACWA0019	Facility:	s	Type:	Alaska Clean Water Actions Grant Application
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Scoring Criteria

ACWA Proposal Scoring Worksheet				
Applicant:				
Proposal Title:				
Reviewer:				
		Points Possible	Reviewer Score	Comments
Project Overview	1.	Does the overview clearly address the requested waterbody specific action or priority stewardship item?	7	
	2.	Did the applicant include a description of the environmental benefit?	3	
Workplan	3.	Can all tasks realistically be accomplished in the grant period?	10	
	4.	Does the workplan identify the appropriate deliverables for each task (including deliverables requested in the solicitation)?	10	
	5.	Does the workplan show appropriate planning to successfully accomplish tasks? Examples include: partner/community support, laboratory analysis, access to transportation (e.g., boats) etc.	10	
	6.	Did the applicant follow the requested workplan format in the provided template?	5	
Budget	7.	Does the total project cost seem reasonable?	5	
	8.	Did the applicant provide the requested grant budget expenses and matching funds for each fiscal year in the excel template?	10	
	9.	Are expenses and match values reasonable for each category (salary, travel etc.)?	10	
Applicant Qualifications	10.	Does the organization have prior experience in grant management and/or did the applicant provide examples of success?	5	
	11.	Did the applicant provide examples of accounting procedures and fiscal management controls?	5	
	12.	Does the project manager and/or staff working on the project have successful experience with similar projects?	10	
General	13.	Did the applicant include all needed attachments (including planning documents, letters of support, design drawings etc).	5	
	14.	Is the overall application clear and concise?	5	
TOTAL SCORE			100	0

What happens next?

- Applications are reviewed and scored.
- Applicants are notified if they are selected for funding (early January 2019).
- Selected applicants work with the DEC project manager to finalize workplan agreements.
- Grant agreement paperwork is processed and signed.
- Applicant gets final agreement paperwork and go-ahead to start work.
- Anticipated project start date (March 1, 2019).
- Project managers supply the reporting template for progress reports (financials and deliverables).

Tips

- Start application early and report any website/application issues
- Review ALL appendices (including administrative guidelines and grant requirements)
- Review other resources (such as example workplan and budgets)
- Print the application overview and work on the sections in Word to avoid the online system time limit – you can review and spell check before pasting into the application
- Review the evaluation criteria provided for each section
- Provide a detailed budget and workplan
- Contact partners early and upload letters of support

Contact Info

Technical contacts:

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Questions?
Thank you for your time!

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