



Permit #: \_\_\_\_\_

# Notice of Termination (NOT) for Storm Water Discharges Associated with Industrial Activity APDES Ted Stevens Anchorage International Airport General Permit (ANC-GP)

Submission of this completed Notice of Termination (NOT) constitutes notice that the operator identified in Section II of this form requests to no longer be authorized to discharge storm water associated with industrial activity under the Alaska Pollutant Discharge Elimination System (APDES) Ted Stevens Anchorage International Airport General Permit (ANC-GP). All necessary information must be included on the form. The NOT must be submitted within 30 days of one of the conditions in Section 11 of the ANC-GP being met. Refer to the instructions at the end of this form on submitting a Notice of Termination.

**Permit Tracking Number:** \_\_\_\_\_

**Reason for Termination** (check only one):

- You transferred operational control to another operator.
- You have ceased operations at the facility, there are not or no longer have storm water discharge associated with industrial activity subject to regulation under the APDES program, and you have already implemented necessary sediment and erosion controls as required by Part 4.2.5.
- You have obtained coverage under an alternative APDES permit.

II. Operator Information			
Operator Contact Name:		Organization:	Title:
Phone:	Fax (optional):	Email:	
Mailing Address:	Street (PO Box):		
	City:	State:	Zip:

III. Facility Information			
Facility Name:			
Location Address:	Street:		Borough or similar government subdivision
	City:	State:	Zip:
	Latitude:	Longitude:	Determined By: <input type="checkbox"/> GPS <input type="checkbox"/> USGS Topographic Map, scale: _____ <input type="checkbox"/> Internet Map Service: _____

IV. Storm Water Pollution Prevention Plan (SWPPP) Contact/Location Information			
SWPPP Contact Name:		Organization:	Title:
Phone:	Fax (optional):	Email:	
Mailing Address: <input type="checkbox"/> Check if same as Operator Information	Street (PO Box):		
	City:	State:	Zip:
URL of SWPPP (if applicable):			

**V. Certification Information**

An Alaska Pollutant Discharge Elimination System (APDES) permit application or report must be signed by an individual with the appropriate authority per 18 AAC 83.385. For additional information, please refer to 18 AAC 83.385 at the following link:  
<http://www.legis.state.ak.us/basis/aac.asp#18.83.385>.

Corporate Executive Officer <a href="#">18 AAC 83.385</a> (a)(1)(A)	For a corporation, a president, secretary, treasurer, or vice-president of the corporation in charge of a principal business function, or any other person who performs similar policy- or decision-making functions for the corporation.
Corporate Operations Manager <a href="#">18 AAC 83.385</a> (a)(1)(B)	For a corporation, the manager of one or more manufacturing, production, or operating facilities, if (i) the manager is authorized to make management decisions that govern the operation of the regulated facility, including having the explicit or implicit duty of making major capital investment recommendations, and initiating and directing other comprehensive measures to assure long term environmental compliance with environmental statutes and regulations; (ii) the manager can ensure that the necessary systems are established or actions taken to gather complete and accurate information for permit application requirements; and (iii) authority to sign documents has been assigned or delegated to the manager in accordance with corporate procedures.
Sole Proprietor or General Partner <a href="#">18 AAC 83.385</a> (a)(2)	For a partnership or sole proprietorship, the general partner or the proprietor respectively.
Public Agency, Chief Executive Officer <a href="#">18 AAC 83.385</a> (a)(3)(A)	For a municipality, state, or other public agency, the chief executive officer of the agency.
Public Agency, Senior Executive Officer <a href="#">18 AAC 83.385</a> (a)(3)(B)	For a municipality, state, or other public agency, a senior executive officer having responsibility for the overall operations of a principal geographic unit or division of the agency.

*Any report required by an APDES permit, and a submittal with any other information requested by the department, must be signed by a person described in above, or by a duly authorized representative of that person.*

*\*For Delegated Authority: the delegation must be made in writing and submitted to the DEC.*

*Your signature will not be approved until DEC receives the written delegation.*

*An Example of written authorization delegating authority can be found on the Division of Water website:*

[http://dec.alaska.gov/Water/OASysHelp/attachments/Delegation\\_Authorization\\_Form.pdf](http://dec.alaska.gov/Water/OASysHelp/attachments/Delegation_Authorization_Form.pdf)

Operations Manager (Delegated Authority)* <a href="#">18 AAC 83.385</a> (b)(2)(A)	For a duly authorized representative, an individual or a position having responsibility for the overall operation of the regulated facility or activity, including the position of plant manager, operator of a well or a well field, superintendent or position of equivalent responsibility.
Environmental Manager (Delegated Authority)* <a href="#">18 AAC 83.385</a> (b)(2)(B)	For a duly authorized representative, an individual or position having overall responsibility for environmental matters for the company.

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Organization:	Name:	Title:
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Phone:	Fax (optional):	Email:
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Mailing Address: <input type="checkbox"/> Check if same as Operator Information	Street (PO Box):		
	City:	State:	Zip:

_____ Signature/Responsible Official	_____ Date
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**VI. NOT Preparer** (Complete if NOT was prepared by someone other than the certifier.)

Organization:	Name:	Title:
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Phone:	Fax (optional):	Email:
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Mailing Address: <input type="checkbox"/> Check if same as Operator Information	Street (PO Box):		
	City:	State:	Zip:

**Instructions for Completing the Notice of Termination (NOT) for Storm Water Discharges  
Associated with INDUSTRIAL ACTIVITY under the Alaska Pollutant Discharge Elimination System (APDES)  
Ted Stevens Anchorage International Airport General Permit (ANC-GP)**

**Who May File a Notice of Termination (NOT)?**

A co-permittee currently covered by Alaska's APDES Storm Water ANC- General Permit may submit a Notice of Termination (NOT) form. You must submit an NOT within 30 days after one or more of the following conditions have been met:

- *A new owner or operator has assumed responsibility for the facility;*
- *You have ceased operations at the facility and there are not or no longer will be discharges of storm water associated with industrial activity from the facility, and you have already implemented necessary sediment and erosion controls as required by Permit Part 4.2.5; or*
- *You have obtained coverage under an individual or alternative general permit for all discharges required to be covered by an APDES permit.*

See the ANC-GP Part 11 for more information.

**Completing the Form**

Type or print, in the appropriate areas only. "NA" can be entered in areas that are not applicable. If you have any questions about how or when to use this form, contact the DEC Storm Water Program at (907) 269-6285 or online at <http://dec.alaska.gov/water/wastewater/stormwater.aspx>.

**I. Permit Information**

Enter the existing APDES Storm Water General Permit Tracking Number assigned to the facility by DEC's Storm Water Program. If you do not know the tracking number, you can find the tracking number assigned to your facility on DEC's Water Permit Search <http://dec.alaska.gov/Applications/Water/WaterPermitSearch/Search.aspx>

Indicate your reason for submitting the NOT by checking the appropriate box. (See ANC-GP Part 11 for more information) Check only one box.

**II. Operator Information**

Provide the legal name of the person, firm, public organization, or any other entity that operates the facility described in this application and is covered by the permit tracking number identified in Section I. The operator is the legal entity that controls the facility's operation, rather than the site manager. Enter the operator's complete mailing address, telephone number, email address, and the fax number (optional) of the operator.

**III. Facility Information**

Enter the facility's official or legal name. Unless the name of your facility has changed, please use the same name provided on prior NOIs or permit applications. Enter the street address, including city, state, zip code, borough or similar government subdivision of the actual physical location of the facility (Do NOT use a P.O. Box). Provide the facility latitude and longitude in decimal degrees format.

**IV. Storm Water Pollution Prevention Plan (SWPPP) Contact Information**

Identify the name, telephone number, and email address of the person who will serve as a contact for DEC on issues related to storm water management at your facility. This person should be able to answer questions related to storm water discharges, the SWPPP, and other issues related to storm water permit coverage or have immediate access to individuals with that knowledge. This person does not have to be the facility operator but should have intimate knowledge of storm water management activities at the facility.

If you are making your SWPPP publicly available on a website, provide the appropriate Internet URL address.

**V. Certification Information**

The NOTs, must be signed as follows:

- (1) For a corporation, a responsible corporate officer shall sign the NOT, a responsible corporate officer means:

- (A) a president, secretary, treasurer, or vice-president of the corporation in charge of a principal business function, or any other person who performs similar policy- or decision-making functions for the corporation; or
- (B) the manager of one or more manufacturing, production, or operating facilities, if
  - (i) the manager is authorized to make management decisions that govern the operation of the regulated facility, including having the explicit or implicit duty of making major capital investment recommendations, and initiating and directing other comprehensive measures to assure long term environmental compliance with environmental statutes and regulations;
  - (ii) the manager can ensure that the necessary systems are established or actions taken to gather complete and accurate information for permit application requirements; and
  - (iii) authority to sign documents has been assigned or delegated to the manager in accordance with corporate procedures.
- (2) For a partnership or sole proprietorship, the general partner or the proprietor, respectively; or
- (3) for a municipality, state, or other public agency, either a principal executive officer or ranking elected official shall sign the application; in this subsection, a principal executive officer of an agency means
  - (A) the chief executive officer of the agency; or
  - (B) a senior executive officer having responsibility for the overall operations of a principal geographic unit or division of the agency.

Include the name, title, organization, and email address of the person signing the form and the date of signing. An unsigned or undated NOT form will not be considered valid application for permit coverage.

If the NOT was prepared by someone other than the certifier (for example, if the NOT was prepared by the facility SWPPP contact or a consultant for the certifier's signature), include the name, organization, telephone number, and email address of the NOT preparer.

**Where to File the NOT Form**

**NOTs sent by mail or via email to the following location (remember to retain a copy for your records):**

**Alaska Dept. of Environmental Conservation**  
Wastewater Discharge Authorization Program, Storm Water NOI  
555 Cordova Street  
Anchorage, AK 99501  
Phone: (907) 269-6285

Email: [DEC.Water.WQPermit@alaska.gov](mailto:DEC.Water.WQPermit@alaska.gov)

Phase I of the E-Reporting rule (DMR's) has been implemented. Phase II of the E-Reporting rule will integrate all other electronic reporting (other reports, NOI, NOT, etc) required by the Permit and implementation is expected to begin December 2020. Permittees should monitor DEC's E-Reporting Information website (<http://dec.alaska.gov/water/Compliance/EReportingRule.htm>) for updates on Phase II of the E-Reporting Rule. Until such time, other reports required by the Permit may be submitted in accordance with Appendix A – Standard Conditions.