



State of Alaska

Class "C" Underground Storage Tank Operator Training Recommended In-house Training Certification Checklist



The purpose of this form is to document that employees designated as Class C operators have completed training required by Alaska Administrative Code (AAC) 18 AAC 78.008 (e), (h) and (k). Class C operators are responsible for the initial response to alarms or other indications of emergencies at a facility. Class C operators shall complete the following questions:

Is this Initial Class "C" training or annual refresher training? Initial Training
 Annual Refresher Training

1) Have you received training identifying the telephone number to call the fire department for this facility and is this number posted in a clearly visible location? Yes No

2) Have you received training identifying the list of company people who should be notified in an emergency and is this list posted in a clearly visible location? Yes No

3) Have you received training identifying the actions to take concerning the Emergency Shut off Switch? Yes No

4) Have you received training identifying how to respond to various alarm messages that may appear on the display of the tank monitoring system? Yes No

#4 NOTE: If you do not know how to read the display or what messages to expect if there is a problem with the storage system, look in the tank monitoring manual to find this information or call a qualified petroleum system contractor and have them explain this information to you.

5) Have you received training identifying how to locate and properly recognize the following items: dispenser, hose, nozzle, and breakaway coupling? Yes No

#5 NOTE: The emergency stop switch shuts off power to all the dispensers and fuel pumps. The emergency stop switch is different from the "Stop" or "All Stop" button on the point-of-sale (POS) console. The emergency stop switch is required by national fire codes. Contact a qualified petroleum storage system service contractor if you cannot locate the emergency stop switch.

Class C operator printed name: _____

Class C operator signature: _____ Date: _____

Class A or B operator providing the Class C training: _____

Class A or B Operator signature: _____ Date: _____

ADEC Facility ID, name and address of the facility(ies) where training is applicable:

All Class C operators shall complete a State of Alaska Department of Environmental Conservation approved Class C Operator training program before assuming responsibilities as a Class C operator or no later than December 31, 2012 if already acting in the capacity of a Class C operator. Owners shall maintain this form for a minimum of three (3) years and make it available to any person identified in 18 AAC 78.100(a)(1) upon request. No passing score is necessary; however, completing on-site training and this form does meet the Class C operator training requirements outlined in AAC 18 AAC 78.008.