

Exam Materials Request Form

NOTICE TO TRAINING PROVIDER:

1. The completed request for exam materials form must be submitted (via fax, mail or email) to DEC Operator Certification two weeks prior to the course start date.
2. Course sponsors are responsible for submitting this form prior to the deadline.
3. All requests for exam materials must be made using this form.
4. Your organization will be invoiced for all application and exam fees associated with your training course.

Course Sponsor:

Sponsor Contact:

Course Title:

Course Dates:

Exam Location & Time

(Include address where exam will be taken by the course attendees.)

Exams:

System Type	Level	Quantity
	Provisional	
	Provisional	

Exams Available:

- Small Treated Water System Training: Small Untreated and Small Treated Water System exams.
- Lagoon Training: Wastewater Stabilization Pond exams.
- Introduction to Small Water Systems: Water Treatment and Water Distribution Provisional Level exams and Small Untreated and Small Treated Water System exams. Level 2 exams may be offered at the discretion of the OpCert Program.
- Introduction to Small Wastewater Systems: Wastewater Treatment and Wastewater Collection Provisional Level exams and Wastewater Stabilization Pond exams. Level 2 exams may be offered at the discretion of the OpCert Program.
- For Level 2 exams, please complete the second page of this request.

Send invoice via:

Payment via:

Please submit this completed form by email or fax to:

Operator Training and Certification Program

Email: dec.opcert@alaska.gov

Fax: (907) 465-5177

Phone: (907) 465-1139

Instructions for Requesting Level 2 Exams:

- Please be aware that level 2 exams may not be available at all introductory courses. OpCert staff will determine if a level 2 exam is appropriate when an operator holds a valid level 1 certification in the same system type, has failed the level 2 exam in the past, or has been previously approved for the level 2 exam.
- At least six weeks prior to the start of the introductory course, contact the OpCert Program staff to request permission to administer level 2 exams. This is necessary to ensure exams will be available.
- No later than two weeks prior to the start of the course submit this exam request with the operator's name, system operated, and system type and level of the exam using the table below.
- Late requests will be denied.

Name	System Name	Exam System Type	Exam Level