

*Example of letter requesting infrastructure protection funding. This is only an example. Communities must compose their own letter and make sure it describes the project need and references the name and estimated cost of the project being requested.*

**(Community letterhead/return address)**

(Date)

State of Alaska, Department of Environmental Conservation  
Village Safe Water Program  
555 Cordova Street, 4<sup>th</sup> Floor  
Anchorage, AK 99501-2617

To Whom It May Concern,

The community of (name of community), represented by the (governing body/representative organization of community), is applying for infrastructure protection funding for the following (water/sewer/solid waste) capital improvement project:

- **Name of infrastructure protection project for which funding is being requested**
- **(Short description of project need in the words of the applicant)**

The total estimated capital cost of this project is (\$cost estimate).

Enclosed with this letter is a completed 2019 infrastructure protection funding application for this project.

Sincerely,

*(Signature of community representative)*

(Printed name of community representative)

(Title of community representative)