



Notice of Termination (NOT) for Storm Water Discharges Associated with Construction Activity filed under an APDES General Permit

Submission of this Notice of Termination (NOT) constitutes notice that the operator identified in Section II of this form is no longer authorized discharge pursuant to the APDES Construction General Permit (CGP) from the site identified in Section IV of this form. All necessary information must be included on this form.

Coverage under the APDES CGP is terminated at midnight of the day the NOT is signed. The NOT must be submitted within 30 calendar days of one of the conditions in Section 10.2 of the CGP being met. Refer to the instructions at the end of this form for information on submitting a NOT.

I. Permit Information

Permit Authorization Number:

Reason for Termination (Check only one):

- Final stabilization has been achieved on all portions of the site for which you are responsible, all ground disturbing construction activity or use of support activities has been completed and all temporary BMP's have been removed.
- Another operator has assumed control, according to Appendix A, Part 2.3, over all areas of the site that have not been finally stabilized.
- Coverage under an individual permit or alternative APDES general permit has been obtained.
- For residential construction only, temporary stabilization has been completed and the residence has been transferred to the homeowner.
- The planned construction activity identified on the original NOI was never initiated (e.g., no grading or earthwork was ever started) and plans for the construction have been permanently abandoned or indefinitely postponed.

II. Operator Information (as it appears on your NOI):

Organization:		Name:		Title:	
Phone:		Fax (optional):		Email:	
Mailing Address:	Street (PO Box):				
	City:		State:		Zip:

III. Project / Site Information (as it appears on your NOI):

Project / Site Name:					
Street:					
Location Address:		City:	State:	Zip:	Borough or similar government subdivision:
Alaska					

IV. Certification Information

An Alaska Pollutant Discharge Elimination System (APDES) permit application or report must be signed by an individual with the appropriate authority per 18 AAC 83.385. For additional information, please refer to 18 AAC 83.385 at the following link: <http://www.legis.state.ak.us/basis/aac.asp#18.83.385>.

Corporate Executive Officer 18 AAC 83.385 (a)(1)(A)	For a corporation, a president, secretary, treasurer, or vice-president of the corporation in charge of a principal business function, or any other person who performs similar policy- or decision-making functions for the corporation.
Corporate Operations Manager 18 AAC 83.385 (a)(1)(B)	For a corporation, the manager of one or more manufacturing, production, or operating facilities, if (i) the manager is authorized to make management decisions that govern the operation of the regulated facility, including having the explicit or implicit duty of making major capital investment recommendations, and initiating and directing other comprehensive measures to assure long term environmental compliance with environmental statutes and regulations; (ii) the manager can ensure that the necessary systems are established or actions taken to gather complete and accurate information for permit application requirements; and (iii) authority to sign documents has been assigned or delegated to the manager in accordance with corporate procedures.
Sole Proprietor or General Partner 18 AAC 83.385 (a)(2)	For a partnership or sole proprietorship, the general partner or the proprietor respectively.
Public Agency, Chief Executive Officer 18 AAC 83.385 (a)(3)(A)	For a municipality, state, or other public agency, the chief executive officer of the agency.
Public Agency, Senior Executive Officer 18 AAC 83.385 (a)(3)(B)	For a municipality, state, or other public agency, a senior executive officer having responsibility for the overall operations of a principal geographic unit or division of the agency.
<p><i>*For Delegated Authority: the delegation must be made in writing and submitted to the DEC. An Example of written authorization delegating authority can be found on the Division of Water website: http://dec.alaska.gov/Water/OASysHelp/attachments/Delegation_Authorization_Form.pdf</i></p>	
Operations Manager (Delegated Authority)* 18 AAC 83.385 (b)(2)(A)	For a duly authorized representative, an individual or a position having responsibility for the overall operation of the regulated facility or activity, including the position of plant manager, operator of a well or a well field, superintendent or position of equivalent responsibility.
Environmental Manager (Delegated Authority)* 18 AAC 83.385 (b)(2)(B)	For a duly authorized representative, an individual or position having overall responsibility for environmental matters for the company.

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Organization:		Name:		Title:	
Phone:		Fax (optional):		Email:	
Mailing Address:		Street (PO Box):			
<input type="checkbox"/> Check if same as Operator Information		City:		State:	
				Zip:	

Signature_____
Date

Instructions for Completing a Notice of Termination (NOT) Form for APDES Construction General Permit

Who May File an NOT Form

Permittees presently covered under the Alaska Pollutant Discharge Elimination System (APDES) General Permit for Storm Water Discharges Associated with Construction Activity may submit an NOT form when:

- *final stabilization has been achieved on all portions of the site for which you are responsible;*
- *another operator has assumed control, in accordance with Appendix A, Part 2.3 of the General Permit, over all areas of the site that have not been finally stabilized;*
- *coverage under individual permit or an alternative APDES permit has been obtained;*
- *for residential construction only, temporary stabilization has been completed and the residence has been transferred to the homeowner; or*
- *the planned construction activity identified on the original NOI was never initiated (e.g., no grading or earthwork was ever started) and plans for the construction have been permanently abandoned or indefinitely postponed.*

“Final stabilization” means that all soil disturbing activities at the site have been completed and that a uniform perennial vegetative cover with a density of at least 70% of the native background vegetative cover for the area has been established on all unpaved areas and areas not covered by permanent structures, or equivalent permanent stabilization measures (such as the use of riprap, gabions, or geotextiles) have been employed. See “final stabilization” definition in Appendix A of the Construction General Permit for further guidance where background native vegetation covers less than 100 percent of the ground, in arid or semi-arid areas, for individual lots in residential construction, and for construction projects on land used for agricultural purposes.

Completing the Form:

Type or print, in the appropriate areas only. “NA” can be entered in areas that are not applicable. If you have any questions about how or when to use this form, contact the DEC Storm Water Program at (907) 269-6285 or online at

http://dec.alaska.gov/water/wnpssc/stormwater/sw_construction.htm.

Section I. Permit Number:

Enter the existing APDES Construction General Permit authorization number assigned to the project by ADEC’s Storm Water Program. If you do not know the authorization number, you can find the authorization number assigned to your project/facility on DEC’s Water Permit Search: <http://dec.alaska.gov/Applications/Water/WaterPermitSearch/Search.aspx>.

Indicate your reason for submitting this Notice of Termination by checking the appropriate box. Check only one.

Section II. Operator Information:

Provide the name of the contact person, and the legal name of the firm, public organization, or any other entity that operates the project described in this application. (An operator of a project is a legal entity that controls at least a portion of site operations and is not necessarily the site manager.)

Also provide the operator’s mailing address, telephone number, fax number (optional) and e-mail address.

Section III. Project/Site Information:

Enter the official or legal name, and complete street address, including city, state, zip code, and county or similar government subdivision of the project or site. If the project or site lacks a street address, indicate

the general location of the site (e.g., Intersection of State Highways 61 and 34). Complete site information must be provided for termination of permit authorization to be valid.

Section IV. Certification Information:

The NOT must be signed as follows:

- (1) For a corporation, a responsible corporate officer shall sign the NOT, a responsible corporate officer means:
 - (A) a president, secretary, treasurer, or vice-president of the corporation in charge of a principal business function, or any other person who performs similar policy - or decision-making functions for the corporation; or
 - (B) the manager of one or more manufacturing, production, or operating facilities, if
 - (i) the manager is authorized to make management decisions that govern the operation of the regulated facility, including having the explicit or implicit duty of making major capital investment recommendations, and initiating and directing other comprehensive measures to assure long term environmental compliance with environmental statutes and regulations;
 - (ii) the manager can ensure that the necessary systems are established or actions taken to gather complete and accurate information for permit application requirements; and
 - (iii) authority to sign documents has been assigned or delegated to the manager in accordance with corporate procedures.
- (2) For a partnership or sole proprietorship, the general partner or the proprietor, respectively; or
- (3) for a municipality, state, or other public agency, either a principal executive officer or ranking elected official shall sign the application; in this subsection, a principal executive officer of an agency means
 - (A) the chief executive officer of the agency; or
 - (B) a senior executive officer having responsibility for the overall operations of a principal geographic unit or division of the agency.
- (4) Include the name, title, and email address of the person signing the form and the date of signing. An unsigned or undated NOT form will not be considered valid termination for permit coverage.

Where to File NOT form

Select one of three options:

- 1) **Preferred Option:** DEC encourages you to complete the NOT form electronically via DEC’s Online Application System (OASys): <https://myalaska.state.ak.us/dec/water/OASys/Login.aspx>. Filing electronically is the fastest way to terminate permit coverage and help ensure that your NOT is complete.
- 2) If you file by mail please submit the original form with a signature in ink. Remember to retain a copy for your records.
NOTs sent by mail:
Alaska Dept. of Environmental Conservation
Division of Water
Wastewater Discharge Authorization Program
555 Cordova Street
Anchorage, AK 99501
Phone: (907) 269-6285
- 3) Submit all pages of scanned original form via Email: DEC.WQPermit@alaska.gov. (Note, 20MB limit).