### 2018 Best Practices Score

**Alatna**  
March 1, 2018

<table>
<thead>
<tr>
<th>Category</th>
<th>O&amp;M Scoring Criteria</th>
<th>Possible</th>
<th>Score</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Operator Certification</strong></td>
<td>Utility has more than one operator certified to the level of the water system</td>
<td>10</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Primary operator is certified to the level of the water system and the backup operator holds some level of certification in water treatment or distribution</td>
<td>7</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Primary operator is certified to the level of the water system and the backup operator holds no certification or there is no backup operator</td>
<td>5</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Utility has one or more operators certified at some level in water treatment or distribution</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Utility has no certified operators</td>
<td>0</td>
<td></td>
</tr>
</tbody>
</table>

**System Classification: Community has no public water system**

**Primary Operator:** No certified operator required  
**Certification Level:** N/A

**Backup Operator:** No certified operator required  
**Certification Level:** N/A

<table>
<thead>
<tr>
<th>Technical</th>
<th>Preventive Maintenance Plan</th>
<th>Score</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Utility has a written PM plan; PM is performed on schedule; records of completion are submitted on a quarterly basis and have been verified</td>
<td>25</td>
</tr>
<tr>
<td></td>
<td>Utility has a written PM plan; performance of PM and record keeping are not consistent</td>
<td>15</td>
</tr>
<tr>
<td></td>
<td>Utility has no PM plan or performs no PM</td>
<td>0</td>
</tr>
</tbody>
</table>

| **Compliance** | Utility had no Monitoring and Reporting violations during the past year | 10 |
| | Utility had up to five Monitoring and Reporting violation during the past year | 5 |
| | Utility had more than five Monitoring and Reporting violation during the last year | 0 |

**0 Monitoring and Reporting Violations in 2017**

**Managerial**

**Utility Management Training**  
A person who holds a position of responsibility for management of the utility has completed a DCRA approved Utility Management course or other utility management training course within the last five years  
**Attendee:** Janelle David  
**Course:** Utility Clerks  
**Date:** 12/4/2017  
**Score:** 5

**Meetings of the Governing Body**  
The utility owner’s governing body meets routinely consistent with the local ordinance/bylaw requirements and receives a current report from the operator  
**Score:** 5

**Budget**  
The utility owner and the Utility have each adopted a realistic budget and budget amendments are adopted as needed; Accurate monthly budget reports are prepared and submitted to the governing body  
**Score:** 15

**Revenue**  
Utility is collecting revenue sufficient to cover the Utility's operating expenses and to contribute to a repair and replacement account  
**Score:** 20

**Worker’s Compensation Insurance**  
Utility has had a worker’s compensation policy for all employees for the past two years and has a current policy in place  
**Score:** 5

**Payroll Liability Compliance**  
Utility has no past due tax liabilities and is current with all tax obligations  
**Score:** 5

**CIP O&M Score**  
0

**SDS O&M Score**  
9

**TOTAL SCORE**  
57