# 2018 Best Practices Score

## Gulkana

March 1, 2018

### Category O&M Scoring Criteria Possible Score

<table>
<thead>
<tr>
<th>Category</th>
<th>O&amp;M Scoring Criteria</th>
<th>Possible</th>
<th>Score</th>
</tr>
</thead>
<tbody>
<tr>
<td>Technical</td>
<td>Utility has more than one operator certified to the level of the water system</td>
<td>10</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Primary operator is certified to the level of the water system and the backup operator holds some level of certification in water treatment or distribution</td>
<td>7</td>
<td></td>
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<tr>
<td></td>
<td>Primary operator is certified to the level of the water system and the backup operator holds no certification or there is no backup operator</td>
<td>5</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Utility has one or more operators certified at some level in water treatment or distribution</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Utility has no certified operators</td>
<td>0</td>
<td></td>
</tr>
</tbody>
</table>

**System Classification:** Water Treatment 2

**Primary Operator:** Frank Vermillion

**Certification Level:** Operator holds no current certification

**Backup Operator:** No record of a backup operator

**Certification Level:** N/A

### Preventive Maintenance Plan

**Utility has a written PM plan; PM is performed on schedule; records of completion are submitted on a quarterly basis and have been verified** | 25 | 15 |

**Utility has a written PM plan; performance of PM and record keeping are not consistent** | 15 |  |

**Utility has no PM plan or performs no PM** | 0  |  |

### Compliance

**Utility had no Monitoring and Reporting violations during the past year** | 10 |  |

**Utility had up to five Monitoring and Reporting violation during the past year** | 5  |  |

**Utility had more than five Monitoring and Reporting violation during the last year** | 0  |  |

### 20 Monitoring and Reporting Violations in 2017

**Utility Management Training**

A person who holds a position of responsibility for management of the utility has completed a DCRA approved Utility Management course or other utility management training course within the last five years

**Attendee:** Eveline Frank

**Course:** Financial Management

**Date:** 4/22/2016

### Meetings of the Governing Body

The utility owner's governing body meets routinely consistent with the local ordinance/bylaw requirements and receives a current report from the operator | 5  |  |

The utility owner's governing body meets routinely consistent with the local ordinance/bylaw requirements | 2  |  |

The utility owner's governing body does not meet | 0  |  |

### Budget

Utility owner and the Utility have each adopted a realistic budget and budget amendments are adopted as needed; Accurate monthly budget reports are prepared and submitted to the governing body | 15 |  |

Either the Utility or the Utility owner has adopted and implemented a budget, the other has not | 13 |  |

Either the Utility or the Utility owner has adopted a budget, but it is not being implemented | 10 |  |

Utility owner and the Utility have not adopted a budget | 0  |  |

### Revenue

Utility is collecting revenue sufficient to cover the Utility's operating expenses and to contribute to a repair and replacement account | 20 |  |

Utility is collecting revenue sufficient to cover expenses | 15 |  |

Utility has a fee schedule and a collection policy that is followed | 5  |  |

Utility has no fee structure or collection policy | 0  |  |

### Worker's Compensation Insurance

Utility has had a worker's compensation policy for all employees for the past two years and has a current policy in place | 5  |  |

Utility has a current worker's compensation policy in place for all employees | 2  |  |

Utility has no worker's compensation policy | 0  |  |

### Payroll Liability Compliance

Utility has no past due tax liabilities and is current with all tax obligations | 5  |  |

Utility owes back taxes, but has a signed payment agreement, is current on that agreement, and is up-to-date with all other tax obligations | 2  |  |

Utility is not current with its tax obligations and/or does not have a signed repayment agreement for back taxes owed | 0  |  |

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<tbody>
<tr>
<td>CIP O&amp;M Score</td>
<td>10</td>
</tr>
<tr>
<td>SDS O&amp;M Score</td>
<td>11</td>
</tr>
<tr>
<td>TOTAL SCORE</td>
<td>70</td>
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