## Managerial

### Operator Certification
- Utility has more than one operator certified to the level of the water system: **10**
- Primary operator is certified to the level of the water system and the backup operator holds some level of certification in water treatment or distribution: **7**
- Primary operator is certified to the level of the water system and the backup operator holds no certification or there is no backup operator: **5**
- Utility has one or more operators certified at some level in water treatment or distribution: **3**
- Utility has no certified operators: **0**

### System Classification: Small Treated
- Primary Operator: Brandon Sanbei Certification Level: Small Treated
- Backup Operator: Joshua Koyukk Certification Level: WD P

### Technical
- Preventive Maintenance Plan
  - Utility has a written PM plan; PM is performed on schedule; records of completion are submitted on a quarterly basis and have been verified: **25**
  - Utility has a written PM plan; performance of PM and record keeping are not consistent: **15**
  - Utility has no PM plan or performs no PM: **0**

### Compliance
- Utility had no Monitoring and Reporting violations during the past year: **10**
- Utility had up to five Monitoring and Reporting violation during the past year: **5**
- Utility had more than five Monitoring and Reporting violation during the last year: **0**

## 24 Monitoring and Reporting Violations in 2016

### Utility Management Training
- A person who holds a position of responsibility for management of the utility has completed a DCRA approved Utility Management course or other utility management training course within the last five years: **5**

### Meeting of the Governing Body
- The utility owner’s governing body meets routinely consistent with the local ordinance/bylaw requirements and receives a current report from the operator: **5**
- The utility owner’s governing body meets routinely consistent with the local ordinance/bylaw requirements: **2**
- The utility owner’s governing body does not meet: **0**

### Budget
- Utility owner and the Utility have each adopted a realistic budget and budget amendments are adopted as needed; Accurate monthly budget reports are prepared and submitted to the governing body: **15**
- Either the Utility or the Utility owner has adopted and implemented a budget, the other has not: **13**
- Either the Utility or the Utility owner has adopted a budget, but it is not being implemented: **10**
- Utility owner and the Utility have not adopted a budget: **0**

### Revenue
- Utility is collecting revenue sufficient to cover the Utility's operating expenses and to contribute to a repair and replacement account: **20**
- Utility is collecting revenue sufficient to cover expenses: **15**
- Utility has a fee schedule and a collection policy that is followed: **5**
- Utility has no fee structure or collection policy: **0**

## Financial
- Utility has had a worker's compensation policy for all employees for the past two years and has a current policy in place: **5**
- Utility has a current worker's compensation policy in place for all employees: **2**
- Utility has no worker's compensation policy: **0**

### Worker's Compensation Insurance
- Utility has no past due tax liabilities and is current with all tax obligations: **5**
- Utility owes back taxes, but has a signed payment agreement, is current on that agreement, and is up-to-date with all other tax obligations: **2**
- Utility is not current with its tax obligations and/or does not have a signed repayment agreement for back taxes owed: **0**

### Payroll Liability Compliance
- Utility has O&M Score 0
- SDS O&M Score 8
- TOTAL SCORE 50