

## 2017 Best Practices Score

**Igiugig**

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| Category  | O&M Scoring Criteria   | Possible   | Score  |    |   |             |  |    |
|---|--|--|--|----|---|-------------|--|----|
| <b>Operator Certification</b>   | Utility has more than one operator certified to the level of the water system  | 10   | 3  |    |   |             |  |    |
|   | Primary operator is certified to the level of the water system and the backup operator holds some level of certification in water treatment or distribution  | 7  |  |    |   |             |  |    |
|   | Primary operator is certified to the level of the water system and the backup operator holds no certification or there is no backup operator   | 5  |  |    |   |             |  |    |
|   | Utility has one or more operators certified at some level in water treatment or distribution   | 3  |  |    |   |             |  |    |
|   | Utility has no certified operators   | 0  |  |    |   |             |  |    |
| <b>Technical</b>  | System Classification: WT 1<br>Primary Operator: <i>Terek Anelon</i> Certification Level: <i>Operator holds no current certification</i><br>Backup Operator: <i>AlexAnna Salmon</i> Certification Level: <i>WT P</i> |  |  |    |   |             |  |    |
|   | <b>Preventive Maintenance Plan</b>   | Utility has a written PM plan; PM is performed on schedule; records of completion are submitted on a quarterly basis and have been verified  | 25   | 25 |   |             |  |    |
|   |  | Utility has a written PM plan; performance of PM and record keeping are not consistent   | 15   |    |   |             |  |    |
|   |  | Utility has no PM plan or performs no PM   | 0  |    |   |             |  |    |
|   | <b>Compliance</b>  | Utility had no Monitoring and Reporting violations during the past year  | 10   | 0  |   |             |  |    |
|   |  | Utility had up to five Monitoring and Reporting violation during the past year   | 5  |    |   |             |  |    |
|   |  | Utility had more than five Monitoring and Reporting violation during the last year   | 0  |    |   |             |  |    |
|   | <i>6 Monitoring and Reporting Violations in 2016</i>   |  |  |    |   |             |  |    |
|   | <b>Managerial</b>  | <b>Utility Management Training</b>   | A person who holds a position of responsibility for management of the utility has completed a DCRA approved Utility Management course or other utility management training course within the last five years | 5  | 0 |             |  |    |
|   |  | Attendee:<br>Course: Date: <i>N/A</i>  |  |    |   |             |  |    |
| <b>Meetings of the Governing Body</b>   |  | The utility owner's governing body meets routinely consistent with the local ordinance/bylaw requirements and receives a current report from the operator  | 5  | 2  |   |             |  |    |
|   |  | The utility owner's governing body meets routinely consistent with the local ordinance/bylaw requirements  | 2  |    |   |             |  |    |
|   | The utility owner's governing body does not meet   | 0  |  |    |   |             |  |    |
| <b>Financial</b>  | <b>Budget</b>  | Utility owner and the Utility have each adopted a realistic budget and budget amendments are adopted as needed; Accurate monthly budget reports are prepared and submitted to the governing body | 15   | 0  |   |             |  |    |
|   |  | Either the Utility or the Utility owner has adopted and implemented a budget, the other has not  | 13   |    |   |             |  |    |
|   |  | Either the Utility or the Utility owner has adopted a budget, but it is not being implemented  | 10   |    |   |             |  |    |
|   |  | Utility owner and the Utility have not adopted a budget  | 0  |    |   |             |  |    |
|   | <b>Revenue</b>   | Utility is collecting revenue sufficient to cover the Utility's operating expenses and to contribute to a repair and replacement account   | 20   | 5  |   |             |  |    |
|   |  | Utility is collecting revenue sufficient to cover expenses   | 15   |    |   |             |  |    |
|   |  | Utility has a fee schedule and a collection policy that is followed  | 5  |    |   |             |  |    |
|   |  | Utility has no fee structure or collection policy  | 0  |    |   |             |  |    |
|   | <b>Worker's Compensation Insurance</b>   | Utility has had a worker's compensation policy for all employees for the past two years and has a current policy in place  | 5  | 5  |   |             |  |    |
|   |  | Utility has a current worker's compensation policy in place for all employees  | 2  |    |   |             |  |    |
|   |  | Utility has no worker's compensation policy  | 0  |    |   |             |  |    |
|   | <b>Payroll Liability Compliance</b>  | Utility has no past due tax liabilities and is current with all tax obligations  | 5  | 5  |   |             |  |    |
| Utility owes back taxes, but has a signed payment agreement, is current on that agreement, and is up-to-date with all other tax obligations |  | 2  |  |    |   |             |  |    |
| Utility is not current with its tax obligations and/or does not have a signed repayment agreement for back taxes owed                       |  | 0  |  |    |   |             |  |    |
| CIP O&M Score   |  | 0  | SDS O&M Score  |    | 7 | TOTAL SCORE |  | 45 |