

2017 Best Practices Score

Nunam Iqua

August 22, 2017

Category		O&M Scoring Criteria	Possible	Score				
Operator Certification	Utility has more than one operator certified to the level of the water system		10	3				
	Primary operator is certified to the level of the water system and the backup operator holds some level of certification in water treatment or distribution		7					
	Primary operator is certified to the level of the water system and the backup operator holds no certification or there is no backup operator		5					
	Utility has one or more operators certified at some level in water treatment or distribution		3					
	Utility has no certified operators		0					
Technical	System Classification: Water Treatment 2 Primary Operator: <i>Matthew Ignatius</i> Certification Level: <i>WT 1</i> Backup Operator: <i>Daniel Johnson</i> Certification Level: <i>WT 1</i>							
	Preventive Maintenance Plan	Utility has a written PM plan; PM is performed on schedule; records of completion are submitted on a quarterly basis and have been verified		25	15			
		Utility has a written PM plan; performance of PM and record keeping are not consistent		15				
		Utility has no PM plan or performs no PM		0				
	Compliance	Utility had no Monitoring and Reporting violations during the past year		10	0			
		Utility had up to five Monitoring and Reporting violation during the past year		5				
		Utility had more than five Monitoring and Reporting violation during the last year		0				
	<i>34 Monitoring and Reporting Violations in 2016</i>							
	Managerial	Utility Management Training	A person who holds a position of responsibility for management of the utility has completed a DCRA approved Utility Management course or other utility management training course within the last five years		5	5		
		Attendee: <i>Johanna Murphy</i> Course: <i>Financial</i> Date: <i>1/15/2016</i>						
Meetings of the Governing Body		The utility owner's governing body meets routinely consistent with the local ordinance/bylaw requirements and receives a current report from the operator		5	2			
	The utility owner's governing body meets routinely consistent with the local ordinance/bylaw requirements		2					
	The utility owner's governing body does not meet		0					
Financial	Budget	Utility owner and the Utility have each adopted a realistic budget and budget amendments are adopted as needed; Accurate monthly budget reports are prepared and submitted to the governing body		15	10			
		Either the Utility or the Utility owner has adopted and implemented a budget, the other has not		13				
		Either the Utility or the Utility owner has adopted a budget, but it is not being implemented		10				
		Utility owner and the Utility have not adopted a budget		0				
	Revenue	Utility is collecting revenue sufficient to cover the Utility's operating expenses and to contribute to a repair and replacement account		20	20			
		Utility is collecting revenue sufficient to cover expenses		15				
		Utility has a fee schedule and a collection policy that is followed		5				
		Utility has no fee structure or collection policy		0				
	Worker's Compensation Insurance	Utility has had a worker's compensation policy for all employees for the past two years and has a current policy in place		5	5			
		Utility has a current worker's compensation policy in place for all employees		2				
		Utility has no worker's compensation policy		0				
	Payroll Liability Compliance	Utility has no past due tax liabilities and is current with all tax obligations		5	0			
Utility owes back taxes, but has a signed payment agreement, is current on that agreement, and is up-to-date with all other tax obligations		2						
Utility is not current with its tax obligations and/or does not have a signed repayment agreement for back taxes owed		0						
CIP O&M Score		0	SDS O&M Score		10	TOTAL SCORE		60