### 2017 Best Practices Score
**Scammon Bay**
August 22, 2017

<table>
<thead>
<tr>
<th>Category</th>
<th>O&amp;M Scoring Criteria</th>
<th>Possible</th>
<th>Score</th>
</tr>
</thead>
<tbody>
<tr>
<td>Operator Certification</td>
<td>Utility has more than one operator certified to the level of the water system</td>
<td>10</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Primary operator is certified to the level of the water system and the backup operator holds some level of certification in water treatment or distribution</td>
<td>7</td>
<td>3</td>
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<tr>
<td></td>
<td>Primary operator is certified to the level of the water system and the backup operator holds no certification or there is no backup operator</td>
<td>5</td>
<td></td>
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<tr>
<td></td>
<td>Utility has one or more operators certified at some level in water treatment or distribution</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Utility has no certified operators</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>System Classification:</td>
<td>Water Treatment 2</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Primary Operator:</td>
<td><em>Carlie George</em> Certification Level: <em>WT 1</em></td>
<td></td>
<td></td>
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<tr>
<td>Backup Operator:</td>
<td><em>Stanley Charlie</em> Certification Level: <em>Operator holds no current certification</em></td>
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<tr>
<td>Preventive Maintenance Plan</td>
<td>Utility has a written PM plan; PM is performed on schedule; records of completion are submitted on a quarterly basis and have been verified</td>
<td>25</td>
<td>15</td>
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<tr>
<td></td>
<td>Utility has a written PM plan; performance of PM and record keeping are not consistent</td>
<td>15</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Utility has no PM plan or performs no PM</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>Compliance</td>
<td>Utility had no Monitoring and Reporting violations during the past year</td>
<td>10</td>
<td>0</td>
</tr>
<tr>
<td></td>
<td>Utility had up to five Monitoring and Reporting violation during the past year</td>
<td>5</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Utility had more than five Monitoring and Reporting violation during the last year</td>
<td>0</td>
<td></td>
</tr>
</tbody>
</table>

#### 27 Monitoring and Reporting Violations in 2016

- **Utility Management Training**
  - A person who holds a position of responsibility for management of the utility has completed a DCRA approved Utility Management course or other utility management training course within the last five years
  - Score: 5 / 5

- **Meetings of the Governing Body**
  - The utility owner’s governing body meets routinely consistent with the local ordinance/bylaw requirements and receives a current report from the operator
  - Score: 5 / 5
  - The utility owner’s governing body meets routinely consistent with the local ordinance/bylaw requirements
  - Score: 2 / 2
  - The utility owner’s governing body does not meet
  - Score: 0 / 0

- **Budget**
  - Utility owner and the Utility have each adopted a realistic budget and budget amendments are adopted as needed; Accurate monthly budget reports are prepared and submitted to the governing body
  - Score: 15 / 15
  - Either the Utility or the Utility owner has adopted and implemented a budget, the other has not
  - Score: 13 / 13
  - Either the Utility or the Utility owner has adopted a budget, but it is not being implemented
  - Score: 10 / 10
  - Utility owner and the Utility have not adopted a budget
  - Score: 0 / 0

- **Revenue**
  - Utility is collecting revenue sufficient to cover the Utility’s operating expenses and to contribute to a repair and replacement account
  - Score: 20 / 20
  - Utility is collecting revenue sufficient to cover expenses
  - Score: 15 / 15
  - Utility has a fee schedule and a collection policy that is followed
  - Score: 5 / 5
  - Utility has no fee structure or collection policy
  - Score: 0 / 0

- **Worker’s Compensation Insurance**
  - Utility has had a worker’s compensation policy for all employees for the past two years and has a current policy in place
  - Score: 5 / 5
  - Utility has a current worker’s compensation policy in place for all employees
  - Score: 2 / 2
  - Utility has no worker’s compensation policy
  - Score: 0 / 0

- **Payroll Liability Compliance**
  - Utility has no past due tax liabilities and is current with all tax obligations
  - Score: 5 / 5
  - Utility owes back taxes, but has a signed payment agreement, is current on that agreement, and is up-to-date with all other tax obligations
  - Score: 2 / 2
  - Utility is not current with its tax obligations and/or does not have a signed repayment agreement for back taxes owed
  - Score: 0 / 0

**CIP O&M Score**: 3
**SDS O&M Score**: 10
**TOTAL SCORE**: 63