The North Slope Borough contracts with a private entity to provide water system operations. However, this community has only one operator.

- **Primary operator:** William Nungasak (Certification Level: WT2)
- **Backup operator:** Henry Simmonds (no certification)

### Operator Certification
- Utility has more than one operator certified to the level of the water system: 7
- Primary operator is certified to the level of the water system and the backup operator holds no certification or there is no backup operator: 5
- Utility has one or more operators certified at some level in water treatment or distribution: 3
- Utility has no certified operators: 0

### Preventive/ Maintenance Plan
- Utility has a written PM plan; PM is performed on schedule; records of completion are submitted on a quarterly basis and have been verified: 25
- Utility has a written PM plan; performance of PM and record keeping are not consistent: 15
- Utility has no PM plan or performs no PM: 0
- Utility had no Monitoring and Reporting violations during the past year: 10
- Utility had up to five Monitoring and Reporting violation during the past year: 5
- Utility had more than five Monitoring and Reporting violation during the last year: 0

### Compliance
- The utility owner’s governing body meets routinely consistent with the local ordinance/bylaw requirements and receives a current report from the operator: 5
- The utility owner’s governing body meets routinely consistent with the local ordinance/bylaw requirements but receives an annual report from the operator: 2
- The utility owner’s governing body does not meet: 0

### Financial
- Utility owner and the utility have each adopted a realistic budget and budget amendments are adopted as needed; Accurate monthly budget reports are prepared and submitted to the governing body: 15
- Either the Utility or the Utility owner has adopted a budget, the other has not: 13
- Either the Utility or the Utility owner has adopted a budget, but it is not being implemented: 10
- Utility owner and the Utility have not adopted a budget: 0

### Budget
- Utility is collecting revenue sufficient to cover the Utility’s operating expenses and to contribute to a repair and replacement account: 20
- Utility is collecting revenue sufficient to cover expenses: 15
- Utility has a fee schedule and a collection policy that is followed: 5
- Utility has no fee structure or collection policy: 0

### Revenue
- Utility has had a worker’s compensation policy for all employees for the past two years and has a current policy in place: 5
- Utility has a current worker’s compensation policy in place for all employees: 2
- Utility has no worker’s compensation policy: 0
- Utility has no past due tax liabilities and is current with all tax obligations: 5
- Utility owes back taxes, but has a signed payment agreement, is current on that agreement, and is up-to-date with all other tax obligations: 2
- Utility is not current with its tax obligations and/or does not have a signed repayment agreement for back taxes owed: 0

### Worker’s Compensation Insurance
- Utility has had a worker’s compensation policy for all employees for the past two years and has a current policy in place: 5
- Utility has a current worker’s compensation policy in place for all employees: 2
- Utility has no worker’s compensation policy: 0

### Payroll Liability Compliance
- The RUBA program did not receive authorization to access tax information: 0
- Utility is not current with its tax obligations and/or does not have a signed repayment agreement for back taxes owed: 0

### Meetings of the Governing Body
- The utility owner’s governing body meets routinely consistent with the local ordinance/bylaw requirements and receives a current report from the operator: 5
- The utility owner’s governing body meets routinely consistent with the local ordinance/bylaw requirements but receives an annual report from the operator: 2
- The utility owner’s governing body does not meet: 0

### Utility Management Training
- A person who holds a position of responsibility for management of the utility has completed a DCRA approved Utility Management course or other utility management training course within the last five years: 5
- No one associated with the utility has attended a RUBA training in the past five years: 0

### Preventive/ Maintenance Plan
- Utility had monitoring and Reporting violations during the past year: 10

### Meetings of the Governing Body
- Meeting minutes have not been provided to the RUBA program: 0
- The governing body needs to meet according to local ordinance and submit minutes to RUBA. The meeting minutes should document that a report was made by the operator to the governing board: 0

### Budget
- An adopted, realistic budget has not been submitted to RUBA: 0
- No fee schedule nor collection policy has been provided to RUBA: 0

### Financial
- Provide RUBA with an adopted, realistic budget. Provide RUBA with monthly financial reports and meeting minutes that demonstrate the council is reviewing the monthly financial reports: 0
- Provide RUBA with the utility’s fee schedule and collection policy. RUBA can assist in developing these if none exist: 0

- Full points have been awarded. Maintain active Worker’s Compensation policy to continue receiving these points.
- Provide RUBA with a completed authorization form so they may confirm compliance with tax liabilities.

**TOTAL SCORE**: 35

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**Best Practices Score**

**Atqasuk**

**SPRING 2019**

Contact:

- ADEC Operator Certification Program 465-1139
- John Johnson RMW 269-7605
- Dawhn Bodyfelt ADEC Drinking Water Program 451-21716

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**Category**

**O&M Scoring Criteria**

**Possible**

**Score**

**Explanation of Score**

**How to Improve Score**

**Contact**