

**North Pole Refinery Technical Project Team**  
**June 18, 2010**  
**ADEC Fairbanks Offices**  
**610 University Avenue**  
**Fairbanks, AK**  
**'Meet Me' call participants: 1-800-315-6338: code 2104**  
**Web access: <https://www1.gotomeeting.com/join/166858304>**

**Technical Project Team Members**

Bill Butler	City of North Pole- Director of City Service
Cindy Christian	DEC Drinking Water Program: Compliance Program Manager
Mark Coggeshall	Flint Hills Project Manager
Tom DeRuyter	DEC-PERP
Ann Farris	DEC Contaminated Sites Program: Project Manager
Brian Jackson	DEC Prevention and Emergency Response Program (PERP)
Lee Johnson	DEC Drinking Water Program
Elizabeth Page	Reiss Remediation: Internal remediation resource for Flint Hills
Jeanne Swartz	DEC Industry Preparedness Program (IPP)
Bob Tisserand	DEC- IPP
Dr. Lori Verbrugge	DHSS - Toxicologist
Bob Whittier	EPA Region 10 Offices, Anchorage Offices

**Support Personnel**

Rebecca Anderson	Arcadis
Steve Bainbridge	DEC Contaminated Sites Program, Director
Cody Black	OASIS Environmental
Stephanie Buss	E & E Toxicologist
Denise Elston	DEC Contaminated Sites Program, Environmental Program Specialist
Susan Erben	DEC Contaminated Sites Program, Community Involvement Specialist
JoAnn Grady	Grady and Associates-Team Facilitator
Nim Ha	H&SS Health Educator (via telecon)
Dr. Laurie Haws	Tox Strategies (via Telecon)
Lisa Minnear	OASIS Environmental- Project Manager
Rock Vitalie	Environmental Standards, Inc. (via telecon)
Eric Zentner	OASIS Environmental- Asst. Facilitator

**Draft Agenda**

**8:00am –8:15am**

- **Introductions** *JoAnn Grady*
  - Welcome DEC IPP and PERP participants
  - Welcome Susan Erben: New DEC Community Involvement Specialist
  - Welcome Bob Whittier and EPA Participants
  - Approve draft agenda

**8:15am - 8:30 am**

- **Status of EPA Preliminary Assessment and Hazard Ranking** *Bob Whittier*

**8:30am-9:30am**

- **Reports on recent spills at the refinery:** *Marc Coggeshall FHR, Brian Jackson, Tom DeRuyter DEC-PERP*

- Cause
- Corrective actions
- **Discussion on C-plan to avoid future leaks/spills.** *Bob Tisserand, Jeanne Swartz, DEC- IPP*
- **Summary of the recent refinery turnover** *Marc Coggeshall FHR*

**9:30 am – 9:45 am**

***-Break-***

**9:45 am – 12:00 noon**

- **Begin review and update on the revised Site Characterization Workplan (SCWP):** *Marc Coggeshall, Liz Page*

***-Lunch-***

**1:00pm -2:00pm**

- **Continue review and update on the revised Site Characterization Workplan** *Marc Coggeshall, Liz Page*

**2:00 pm– 2:15pm**

***-Break-***

**2:15 pm – 3:15 pm**

- **Toxicology sub-group.** *Stephanie Buss and sub group team members*
  - Garden Sampling Project status
  - Greenhouse Study update

**3:15pm-3:45pm**

- **Risk communication sub-group** *Nim Ha, JoAnn Grady and sub group members*
  - Using “My Turn” or “Compass” editorials to counter media misperceptions.
  - Future ‘Fact Sheet’ topics.

**3:45pm – 4:30 pm**

- **Drinking water sub group** *Cindy Christian, Lee Johnson and sub group members.*
  - North Pole City Wells On-going Sampling and Results
  - Progress of New Well Siting, Raw Water Sampling and Treatment Objectives
  - Engineering Plan Review of the Proposed Distribution System Extension
  - Proposed FNSB Service Area (for people with affected wells outside the City limits)

**4:30pm- 5:00pm**

- **Develop list of agenda items for July 14<sup>th</sup> mtg.**
- **Review action items**
- **Adjourn**