North Pole Refinery Technical Project Team
June 18, 2010
ADEC Fairbanks Offices
610 University Avenue
Fairbanks, AK

‘Meet Me’ call participants: 1-800-315-6338: code 2104
Web access: https://www1.gotomeeting.com/join/166858304

Technical Project Team Members
Bill Butler    City of North Pole- Director of City Service
Cindy Christian   DEC Drinking Water Program: Compliance Program Manager
Mark Coggeshall   Flint Hills Project Manager
Tom DeRuyter   DEC-PERP
Ann Farris   DEC Contaminated Sites Program: Project Manager
Brian Jackson   DEC Prevention and Emergency Response Program (PERP)
Lee Johnson   DEC Drinking Water Program
Elizabeth Page   Reiss Remediation: Internal remediation resource for Flint Hills
Jeanne Swartz   DEC Industry Preparedness Program (IPP)
Bob Tisserand   DEC- IPP
Dr. Lori Verbrugge   DHSS - Toxicologist
Bob Whittier   EPA Region 10 Offices, Anchorage Offices

Support Personnel
Rebecca Anderson   Arcadis
Steve Bainbridge   DEC Contaminated Sites Program, Director
Cody Black   OASIS Environmental
Stephanie Buss   E & E Toxicologist
Denise Elston   DEC Contaminated Sites Program, Environmental Program Specialist
Susan Erben   DEC Contaminated Sites Program, Community Involvement Specialist
JoAnn Grady   Grady and Associates-Team Facilitator
Nim Ha    H&SS Health Educator (via telecon)
Dr. Laurie Haws   Tox Strategies (via Telecon)
Lisa Minnear   OASIS Environmental- Project Manager
Rock Vitalie   Environmental Standards, Inc. (via telecon)
Eric Zentner   OASIS Environmental- Asst. Facilitator

Draft Agenda

8:00am –8:15am
  • Introductions JoAnn Grady
    o Welcome DEC IPP and PERP participants
    o Welcome Susan Erben: New DEC Community Involvement Specialist
    o Welcome Bob Whittier and EPA Participants
    o Approve draft agenda

8:15am - 8:30am
  • Status of EPA Preliminary Assessment and Hazard Ranking Bob Whittier

8:30am-9:30am
  • Reports on recent spills at the refinery: Marc Coggeshall FHR, Brian Jackson, Tom DeRuyter DEC-PERP
• Cause
  • Corrective actions
• Discussion on C-plan to avoid future leaks/spills. *Bob Tisserand, Jeanne Swartz, DEC-IPP*
• Summary of the recent refinery turnover *Marc Coggeshall FHR*

**9:30 am – 9:45 am**

- Break -

**9:45 am – 12:00 noon**

• Begin review and update on the revised Site Characterization Workplan (SCWP): *Marc Coggeshall, Liz Page*

- Lunch -

**1:00pm - 2:00pm**

• Continue review and update on the revised Site Characterization Workplan *Marc Coggeshall, Liz Page*

**2:00 pm – 2:15 pm**

- Break -

**2:15 pm – 3:15 pm**

• Toxicology sub-group. *Stephanie Buss and sub group team members*
  o Garden Sampling Project status
  o Greenhouse Study update

**3:15pm - 3:45pm**

• Risk communication sub-group *Nim Ha, JoAnn Grady and sub group members*
  o Using “My Turn” or “Compass” editorials to counter media misperceptions.
  o Future ‘Fact Sheet’ topics.

**3:45 pm – 4:30 pm**

• Drinking water sub group *Cindy Christian, Lee Johnson and sub group members.*
  o North Pole City Wells On-going Sampling and Results
  o Progress of New Well Siting, Raw Water Sampling and Treatment Objectives
  o Engineering Plan Review of the Proposed Distribution System Extension
  o Proposed FNSB Service Area (for people with affected wells outside the City limits)

**4:30pm - 5:00pm**

• Develop list of agenda items for July 14th mtg.
• Review action items
• Adjourn