



Engineering Support and Plan Review (ESPR) Domestic Wastewater Document

Change of Legal Description Request

USE: This form is used by property owners to request an existing document for a domestic wastewater system be filed and referred to by a different legal description due to platting changes or further subdivision of a property. **Items in bold are mandatory.**

PART A	CURRENT LEGAL DESCRIPTION
Legal description of property that needs to be changed: <i>This needs to match the document currently on file with ESPR.</i>	
Were you the owner of the property when the above document was issued? (select one) <i>If YES, SKIP TO PART B.</i>	YES NO
Complete, print and sign an Owner's Statement and attach to this form.	For an Owner's Statement Form, please refer to the DEC website: dec.alaska.gov/water/wastewater/engineering/
PART B	NEW LEGAL DESCRIPTION
Legal description the document needs to be referenced as of this date: <i>Subdivision, Lot, Block -or- Survey and Tract Township, Range and Tax Lot</i> NOTE: <i>The legal description must be valid and match the current plat on file for the property.</i>	
PART C	OWNER CERTIFICATION
I certify as the legal owner of the property described in Part B of this form that all changes to the property since the on-site wastewater system was recorded as described in Part A of this form do not impact the operation or maintenance of the on-site wastewater system. I further certify the change of legal description did not modify the design of the on-site wastewater system in any way, and that the wastewater system is operated in the manner by which it was designed and installed in the original on-site wastewater system document described in Part A of this form.	
Owner Name: <i>First and Last Name</i>	
Date Signed:	Signature:
NOTICE: Upon processing of this completed form, and a completed Owner's Statement if applicable, ESPR will file the wastewater documents for this on-site wastewater system according to the legal description the owner provided in Part B of this form and certified in Part C of this form. The Property Owner is responsible for the accuracy of the information provided. ESPR makes no claims to the accuracy of the Owner Certification, the on-site wastewater system's operational status, or on the conditions the on-site wastewater system is operating under are within the design specifications originally submitted to ESPR. ESPR will not modify the original on-site wastewater system document, but will append this completed form to the document and file the document according to the new legal description provided in Part B of this form.	
PART D	FOR ESPR USE ONLY
Date Processed by ESPR:	