State of Alaska, Department of Environmental Conservation
Village Safe Water Program
555 Cordova Street, 4th Floor
Anchorage, AK 99501-2617

To Whom It May Concern,

The community of (name of community), represented by the (governing body/representative organization of community), is applying for construction funding for the following (water/sewer/solid waste) capital improvement project:

- **Name of construction project for which funding is being requested**
- **(Short description of project need in the words of the applicant)**

The total estimated capital cost of this construction project is ($ cost estimate).

Enclosed with this letter is a completed construction application for this project, along with a copy of the Sanitation Needs Report for this project, which includes a description of the existing deficiencies, the proposed facilities, and the total estimated cost.

Sincerely,

(Signature of community representative)

(Printed name of community representative)
(Title of community representative)