## O&M Scoring Criteria

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| **Operator Certification**      |          |       | **Utility has more than one operator certified to the level of the water system.**   | *Score: 10*
  - System Classification: No public water system
  - Primary Operator: No certified operator required
  - Certification Level: N/A
  - Backup Operator: No certified operator required
  - Certification Level: N/A
  - No certified operator required
  - N/A
  To receive the full points in this category, the operator must have a Preventative Maintenance plan that they follow and the completed plan must be submitted to your assigned RMW each quarter.                                                                                                                                                          | Kenny Parker              |
| **Technical**                   |          |       | **Primary operator is certified to the level of the water system and the backup operator holds some level of certification in water treatment or distribution.** | To receive the full points in this category, the operator must have a Preventative Maintenance plan that they follow and the completed plan must be submitted to your assigned RMW each quarter.                                                                                                                                                          |                          |
| **Preventive Maintenance Plan** |          |       | **Utility has a written PM plan; PM is performed on schedule; records of completion are submitted on a quarterly basis and have been verified.** | To receive the full points in this category, the operator must have a Preventative Maintenance plan that they follow and the completed plan must be submitted to your assigned RMW each quarter.                                                                                                                                                          |                          |
| **Compliance**                  |          |       | **Utility has a written PM plan; performance of PM and record keeping are not consistent.** | To receive the full points in this category, the operator must have a Preventative Maintenance plan that they follow and the completed plan must be submitted to your assigned RMW each quarter.                                                                                                                                                          |                          |
| **Utility Management Training** |          |       | **Utiltity has no PM plan or performs no PM.** | To receive the full points in this category, the operator must have a Preventative Maintenance plan that they follow and the completed plan must be submitted to your assigned RMW each quarter.                                                                                                                                                          |                          |
| **Meetings of the Governing Body** |          |       | **Utility has no PM plan or performs no PM.** | To receive the full points in this category, the operator must have a Preventative Maintenance plan that they follow and the completed plan must be submitted to your assigned RMW each quarter.                                                                                                                                                          |                          |
| **Operative**                   |          |       | **Utility has no PM plan or performs no PM.** | To receive the full points in this category, the operator must have a Preventative Maintenance plan that they follow and the completed plan must be submitted to your assigned RMW each quarter.                                                                                                                                                          |                          |
| **Maintenence**                 |          |       | **Utility owner and the Utility have each adopted a realistic budget and budget amendments are adopted as needed; Accurate monthly budget reports are prepared and submitted to the governing body.** | To receive the full points in this category, the operator must have a Preventative Maintenance plan that they follow and the completed plan must be submitted to your assigned RMW each quarter.                                                                                                                                                          |                          |
| **Revenue**                     |          |       | **Utility owner and the Utility have each adopted a realistic budget and budget amendments are adopted as needed; Accurate monthly budget reports are prepared and submitted to the governing body.** | To receive the full points in this category, the operator must have a Preventative Maintenance plan that they follow and the completed plan must be submitted to your assigned RMW each quarter.                                                                                                                                                          |                          |
| **Worker’s Compensation Insurance** |          |       | **Utility has a fee schedule and a collection policy for all employees for the past two years and has a current policy in place.** | To receive the full points in this category, the operator must have a Preventative Maintenance plan that they follow and the completed plan must be submitted to your assigned RMW each quarter.                                                                                                                                                          |                          |
| **Payroll Liability Compliance** |          |       | **Utility has a fee schedule and a collection policy for all employees for the past two years and has a current policy in place.** | To receive the full points in this category, the operator must have a Preventative Maintenance plan that they follow and the completed plan must be submitted to your assigned RMW each quarter.                                                                                                                                                          |                          |

### Explanation of Score

- **Utility has a written PM plan; PM is performed on schedule; records of completion are submitted on a quarterly basis and have been verified.**
  - Score: 10
  - The community has a non-public water system that requires maintenance. The utility is not performing the required maintenance or isn’t keeping records of maintenance.
  - To receive the full points in this category, the utility must have a Preventative Maintenance plan that they follow and the completed plan must be submitted to your assigned RMW each quarter.

- **Minutes show the utility’s governing body meets regularly and receives a report from the public works foreman or administrator.**
  - Score: 5
  - Missed one or more meetings.

- **Utility owner and the Utility have each adopted a realistic budget and budget amendments are adopted as needed; Accurate monthly budget reports are prepared and submitted to the governing body.**
  - Score: 15
  - The utility has a D Drinking Water Monitoring and Reporting violation in 2018. The community does not operator a public water system.

- **Utility owner and the Utility have each adopted a realistic budget and budget amendments are adopted as needed; Accurate monthly budget reports are prepared and submitted to the governing body.**
  - Score: 10
  - The utility has a D Drinking Water Monitoring and Reporting violation in 2018. The community does not operator a public water system.

- **Utility owner and the Utility have each adopted a realistic budget and budget amendments are adopted as needed; Accurate monthly budget reports are prepared and submitted to the governing body.**
  - Score: 0
  - The utility has a D Drinking Water Monitoring and Reporting violation in 2018. The community does not operator a public water system.

### How to Improve Score

- **Utility has a written PM plan; PM is performed on schedule; records of completion are submitted on a quarterly basis and have been verified.**
  - Score: 10
  - The community has a non-public water system that requires maintenance. The utility is not performing the required maintenance or isn’t keeping records of maintenance.
  - To receive the full points in this category, the operator must have a Preventative Maintenance plan that they follow and the completed plan must be submitted to your assigned RMW each quarter.

- **Utility owner and the Utility have each adopted a realistic budget and budget amendments are adopted as needed; Accurate monthly budget reports are prepared and submitted to the governing body.**
  - Score: 15
  - The utility has a D Drinking Water Monitoring and Reporting violation in 2018. The community does not operator a public water system.

### Contact

- **ADEC Operator Certification Program**
  - Kenny Parker
  - BBAHC RMW
  - 842-9624

- **ADEC Drinking Water Program**
  - Jewelry Parker
  - BBAHC RMW
  - 842-9624

### Score

- **Best Practices Score**
  - Fall 2019
  - Aleknagik
  - **5/13/2019**

- **O&M Score**
  - **5**

- **SDS O&M Score**
  - **10**

- **TOTAL SCORE**
  - **65**