### Lower Kalskag - FALL 2019

#### Operator Certification
- **Utility has more than one operator certified to the level of the water system**: 10 points
- **Primary operator is certified to the level of the water system and the backup operator holds some level of certification in water treatment or distribution**: 7 points
- **Primary operator is certified to the level of the water system and the backup operator holds no certification or there is no backup operator**: 5 points
- **Utility has one or more operators certified at some level in water treatment or distribution**: 3 points
- **Utility has no certified operators**: 0 points

#### Preventive Maintenance Plan
- **Utility has a written PM plan; PM is performed on schedule; records of completion are submitted on a quarterly basis and have been verified**: 25 points
- **Utility has a written PM plan; performance of PM and record keeping are not consistent**: 15 points
- **Utility has no PM plan or performs no PM**: 0 points

#### Compliance
- **Utility had no Monitoring and Reporting violations during the past year**: 10 points
- **Utility had to five Monitoring and Reporting violation during the past year**: 5 points
- **Utility had more than five Monitoring and Reporting violation during the last year**: 0 points

#### Utility Management Training
- **A person who holds a position of responsibility for management of the utility has completed a DCRA approved Utility Management course or other utility management training course within the last five years**: 5 points

#### Meetings of the Governing Body
- **The utility owner’s governing body meets routinely consistent with the local ordinance/bylaw requirements**: 5 points
- **The utility owner’s governing body meets routinely consistent with the local ordinance/bylaw requirements**: 2 points
- **The utility owner’s governing body does not meet**: 0 points

#### Budget
- **Utility owner and the Utility have each adopted a realistic budget and budget amendments are adopted as needed; Accurate monthly budget reports are prepared and submitted to the governing body**: 15 points
- **Either the Utility or the Utility owner has adopted and implemented a budget, the other has not**: 13 points
- **Either the Utility or the Utility owner has adopted a budget, but it is not being implemented**: 10 points
- **Utility owner and the Utility have not adopted a budget**: 0 points

#### Revenue
- **Utility is collecting revenue sufficient to cover the Utility’s operating expenses and to contribute to a repair and replacement account**: 20 points
- **Utility is collecting revenue sufficient to cover expenses**: 15 points
- **Utility has a fee schedule and a collection policy that is followed**: 5 points
- **Utility has no fee structure or collection policy**: 0 points

#### Worker's Compensation Insurance
- **Utility has had a worker’s compensation policy for all employees for the past two years and has a current policy in place**: 5 points
- **Utility has a current worker’s compensation policy in place for all employees for at least two years**: 2 points
- **Utility has no worker’s compensation policy**: 0 points

#### Payroll Liability Compliance
- **Utility has no past due tax liabilities and is current with all tax obligations**: 5 points
- **Utility owes back taxes, but has a signed payment agreement, is current on that agreement, and is up-to-date with all other tax obligations**: 2 points
- **Utility is not current with its tax obligations and/or does not have a signed repayment agreement for back taxes owed**: 0 points

#### Explanation of Score
- **System Classification**: Small Treated Primary Operator: Moses Levi Certification Level: Small Treated Backup Operator: Paul Evan Certification Level: Small Treated
- **Payroll Liability Compliance**: Verified July 2019

#### How to Improve Score
- **To receive the full points in this category, the operator must have a Preventative Maintenance plan that they follow and the completed plan must be submitted to your assigned RMW each quarter.**
- **To maintain the full points in this category, consider sending someone to one of the free RUBA trainings each year.**
- **To provide RUBA with an adopted, realistic and balanced budget. Provide RUBA with monthly financial reports and meeting minutes that demonstrate the council is reviewing the monthly financial reports.**

#### Contact
- **ADEC Operator Certification Program**: 465-1139
- **Bruce Werba YKHC RMW**: 545-5063
- **Leslie Morrison ADEC Drinking Water Program**: 269-7518
- **Eli Jacobson DCRA RUBA Program**: 543-3475