



Arctic and Western Alaska Area Committee: Regulatory Coordination and Advisory Subcommittee

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The purpose of establishing subcommittees is to enable the Arctic and Western Alaska (AWA) Area Committee (AC) to undertake a more diverse and significant set of work tasks than would otherwise be possible. Subcommittees, therefore, are tasked with taking on specific work on behalf of the Area Committee and reports directly to the AWA AC Steering Committee via the Area Committee Secretary or his/her designee. As such, subcommittees:

- Represent the entire AWA AC in the conduct of their work; and
- Are responsible to the Steering Committee in terms of defining the work to be conducted, informing the Area Secretary regarding progress and unanticipated challenges, and reporting back subcommittee findings in a helpful and timely fashion.

In addition to accomplishing the tasks defined for each subcommittee, subcommittee work will have the broader goal of enhancing the knowledge base of team members around the critical issue areas on which they are working.

A. Subcommittee Objectives

Primary Objective:

Establish and maintain regulatory consistency across National Response System agencies. Serve as primary entry point for high priority, complex regulatory issues that must be addressed by Federal and State On-Scene Coordinators.

Sub-Objectives:

- Maintain awareness and, if necessary, create workgroups to examine and make recommendations for new regulatory issues that require consistency among National Response System regulators.
- Review public, agency, stakeholder and industry concerns regarding response capabilities.
- Coordinate and communicate planning among inter-agency partners with regards to unannounced government initiated exercises.
- Ensure consistency with existing federal and state statutes and regulations, working within existing regulatory schemes to address new, complex, and/or high profile National Response System issues.
- Coordinate with other subcommittees, as required.

B. Subcommittee Membership

Area Committee: All participants in the Area Committee serve in an advisory role to the OSCs as representatives of their organizations. USCG policy differentiates between different levels of Area Committee participation.

- **Members:** Members must come from federal, state, local, tribal or territorial government agencies. The FOSC shall appoint members, in writing, to serve on the Area Committee for their COTP Zone.
- **Members at large:** Private sector and Non-governmental Organization (NGO) representatives cannot be members of the committee, but rather serve as members at large. The Federal Advisory Committee Act prohibits industry representatives from holding Area Committee membership; however, industry participation in Area Committee meetings is invaluable.

Subcommittee: The Regulatory Coordination and Advisory Subcommittee Chair and Vice Chair shall be appointed in writing by the AWA AC Steering Committee. The Regulatory Coordination and Advisory Subcommittee Chair and Vice Chair must be a member of the Arctic and Western Alaska Area Committee. This is a members-only committee, although members-at-large may be consulted for input. Chairs and Vice Chairs serve two year terms. The terms of office for all other members shall be no more than three years. These terms shall be staggered so that



the subcommittee's representation rotates appropriately while maintaining continuity. There are no term limits for any one individual.

Name	Alternate	Role	Agency
Paul Frantz, CDR	Jereme Altendorf, LCDR	Chair	USCG
Sarah Moore	Tom DeRuyter or Geoff Merrell	Vice-Chair	ADEC
Tom DeRuyter		Member	ADEC
Geoff Merrell		Member	ADEC
Jereme Altendorf, LCDR		Member	USCG
James Nunez, LT		Member	USCG
Arlene Lamona		Member	OSHA
Steve Pearson		Member	BSEE
Heather Seemann		Member	North Slope Borough

C. Subcommittee Meetings

Meeting Schedule and Process

The subcommittee will meet as required to accomplish established objectives within timelines set by AWA AC steering committee. Subcommittee meetings do not require a quorum. The Chair and Vice-Chair shall maintain awareness of the subcommittee's progress and any issues regarding project advancement. Subcommittees should attempt to reach consensus on subcommittee activities. If consensus cannot be reached, the subcommittee chair will forward the issue with a recommendation, along with the other options for resolution of the issue, to the AWA AC Steering Committee via the Area Committee Secretary for final decision.

Meeting Agenda

Subcommittee's establish their own agenda or follow the agenda outlined below:

- A. Introductory Items such as
 - a. Objectives review
- B. Review Project(s) Status
 - a. Timeline Update
- C. Conduct/initiate subcommittee activities
- D. Review progress and summarize new actions following current subcommittee meeting
- E. Plans, date and location for next meeting

D. Current Subcommittee Tasking and Deadlines

In addition to fulfilling the overall Subcommittee Objectives listed above, the Steering Committee directs the following:

1. Hold quarterly subcommittee meetings to identify, prioritize, schedule and create needed workgroups to address regulatory or interagency issues to support the OSCs and ACP. **Deadline: June, 2019.**
2. Establish a GIUE process to promote information sharing and reduce duplicative efforts. **Deadline: October, 2019.**
3. Complete ACP protocol for UAS use during response to oil discharge and hazardous substance releases. **Deadline: March, 2020.**



4. Present completed mitigation strategies identified from the Worst Case Discharge (WCD) Workshop to the subcommittee for review. **Deadline: March, 2020.**