### Technical

#### Operator Certification
- Utility has more than one operator certified to the level of the water system: 10 points possible, 10 points scored. 
- Primary operator is certified to the level of the water system and the backup operator holds some level of certification in water treatment or distribution: 7 points possible, 7 points scored. 
- Primary operator is certified to the level of the water system and the backup operator holds no certification or there is no backup operator: 5 points possible, 5 points scored. 
- Utility has one or more operators certified at some level in water treatment or distribution: 3 points possible, 3 points scored. 
- Utility has no certified operators: 0 points possible, 0 points scored.

#### Preventive Maintenance Plan
- Utility has a written PM plan; PM is performed on schedule; records of completion are submitted on a quarterly basis and have been verified: 25 points possible, 15 points scored. 
- Utility has a written PM plan; performance of PM and record keeping are not consistent: 15 points possible, 0 points scored. 
- Utility has no PM plan or performs no PM: 0 points possible, 0 points scored. 
- Utility had no Monitoring and Reporting violations during the past year: 10 points possible, 10 points scored. 
- Utility had up to five Monitoring and Reporting violations during the past year: 5 points possible, 5 points scored. 
- Utility had more than five Monitoring and Reporting violations during the last year: 0 points possible, 0 points scored.

#### Compliance
- The utility is not performing the required maintenance or isn’t keeping records of maintenance: 15 points possible, 15 points scored. 
- The utility had 9 Drinking Water Monitoring and Reporting violations in 2019: 0 points possible, 0 points scored.

### Managerial

#### Meetings of the Governing Body
- A person who holds a position of responsibility for management of the utility has completed a DCRA approved Utility Management course or other utility management training course within the last five years: 5 points possible, 5 points scored. 
- Insufficient documentation provided to RUBA staff to determine if the governing body is meeting: 0 points possible, 0 points scored. 
- The utility owner’s governing body meets routinely consistent with the local ordinance/bylaw requirements and has a current report from the operator: 5 points possible, 5 points scored. 
- The utility owner’s governing body meets routinely consistent with the local ordinance/bylaw requirements: 2 points possible, 2 points scored. 
- The utility owner’s governing body does not meet: 0 points possible, 0 points scored.

#### Budget
- The utility owner and the Utility have each adopted a realistic budget and budget amendments are adopted as needed; Accurate monthly budget reports are prepared and submitted to the governing body: 15 points possible, 15 points scored. 
- Either the Utility or the Utility owner has adopted and implemented a budget, the other has not: 13 points possible, 13 points scored. 
- Either the Utility or the Utility owner has adopted a budget, but it is not being implemented: 10 points possible, 10 points scored. 
- Utility owner and the Utility have not adopted a budget: 0 points possible, 0 points scored.

#### Revenue
- The utility is collecting revenue sufficient to cover the Utility’s operating expenses and to contribute to a repair and replacement account: 20 points possible, 0 points scored. 
- The utility is collecting revenue sufficient to cover expenses: 15 points possible, 15 points scored. 
- Utility has a fee schedule and a collection policy that is followed: 5 points possible, 5 points scored. 
- Utility has no fee structure or collection policy: 0 points possible, 0 points scored.

#### Worker’s Compensation Insurance
- Utility has had a worker’s compensation policy for all employees for the past two years and has a current policy in place: 5 points possible, 5 points scored. 
- Utility has a current worker’s compensation policy in place for all employees: 2 points possible, 2 points scored. 
- Utility has no worker’s compensation policy: 0 points possible, 0 points scored.

#### Payroll Liability Compliance
- Utility owes back taxes, but has a signed payment agreement, is current on that agreement, and is up-to-date with all other tax obligations: 5 points possible, 5 points scored. 
- Utility is not current with its tax obligations and/or does not have a signed repayment agreement for back taxes owed: 2 points possible, 2 points scored. 
- The RUBA program did not receive authorization to access tax information for the community: 0 points possible, 0 points scored.

#### Explanation of Score

- System Classification: Water Treatment 2: 7 points possible, 7 points scored.
- Primary Operator: George Pitka-Yatlin: 7 points possible, 7 points scored.
- Certification Level: WT 2: 7 points possible, 7 points scored.
- Backup Operator: Robert Erick: 5 points possible, 5 points scored.
- Certification Level: WT 1: 5 points possible, 5 points scored.
- George Pitka-Yatlin is certified at the correct level. Robert Erick holds a certificate but not at the correct level. Brewster Johnson holds no certification: 5 points possible, 5 points scored.
- The drinking water program provides you with an Annual Monitoring Summary with all of the required samples for your water system. All samples and reports must be collected and submitted in a timely manner: 7 points possible, 7 points scored.
- To receive the full points in this category, the operator must have a Preventative Maintenance plan that they follow and the completed plan must be submitted to your assigned RMW each quarter: 5 points possible, 5 points scored.
- To maintain the full points in this category, consider sending someone to one of the free RUBA trainings each year: 5 points possible, 5 points scored.
- The utility owner needs to meet according to local ordinance and submit minutes to RUBA. The meeting minutes should document that a report was made by the operator to the governing board: 2 points possible, 2 points scored.
- A balanced and realistic budget was provided, however there is no documentation to show it is being implemented: 10 points possible, 10 points scored.
- The council is reviewing the monthly financial reports and meeting minutes that demonstrate the council is reviewing the monthly financial reports: 7 points possible, 7 points scored.
- The RUBA program did not receive authorization to access tax information for the community: 0 points possible, 0 points scored.

### Contact Information

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