Utility has more than one operator certified to the level of the water system and the backup operator holds some level of certification in water treatment or distribution.

Primary operator is certified to the level of the water system and the backup operator holds some level of certification in water treatment or distribution.

Primary operator is certified to the level of the water system and the backup operator holds no certification or there is no backup operator.

Utility has one or more operators certified at some level in water treatment or distribution.

Utility has no certified operators.

Utility has a written PM plan; PM is performed on schedule; records of completion are submitted on a quarterly basis and have been verified.

Utility has a written PM plan; performance of PM and record keeping are not consistent.

Utility has no PM plan or performs no PM.

Utility had no Monitoring and Reporting violations during the past year.

Utility had up to five Monitoring and Reporting violations during the past year.

Utility had more than five Monitoring and Reporting violations during the last year.

A person who holds a position of responsibility for management of the utility has completed a DCRA approved Utility Management course or other utility management training course within the last five years.

The utility owner’s governing body meets routinely consistent with the local ordinance/bylaw requirements and receives a current report from the operator.

The utility owner’s governing body meets routinely consistent with the local ordinance/bylaw requirements.

The utility owner’s governing body does not meet.

Utility owner and the Utility have each adopted a realistic budget and budget amendments are adopted as needed; Accurate monthly budget reports are prepared and submitted to the governing body.

Either the Utility or the Utility owner has adopted and implemented a budget, the other has not.

Either the Utility or the Utility owner has adopted a budget, but it is not being implemented.

Utility owner and the Utility have not adopted a budget.

Utility is collecting revenue sufficient to cover the utility's operating expenses and to contribute to a repair and replacement account.

Utility is collecting revenue sufficient to cover expenses.

Utility has a fee schedule and a collection policy that is followed.

Utility has no fee structure or collection policy.

Utility owner and the Utility have a worker’s compensation policy for all employees for the past two years and has a current policy in place.

Utility has a current worker's compensation policy in place for all employees.

Utility has no worker's compensation policy.

Utility has no past due tax liabilities and is current with all tax obligations.

Utility owes back taxes, but has a signed payment agreement, is current on that agreement, and is up-to-date with all other tax obligations.

Utility is not current with its tax obligations and/or does not have a signed repayment agreement for back taxes owed.

The utility has 52 Drinking Water Monitoring and Reporting violations in 2019.

The utility is not performing the required maintenance or isn’t keeping records of maintenance.

System Classification: Small Treated Primary Operator: Brandon Sanbei Certification Level: Small Treated Backup Operator: Joshua Koyukuk Certification Level: WT P Brandon Sanbei and Joshua Koyukuk hold certifications at the correct level. Paul Howard, Ryan Painter, and Kyle Anthony hold no certifications.

To receive the full points in this category, the operator must have a Preventative Maintenance plan that they follow and the completed plan must be submitted to your assigned RMW each quarter.

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The Drinking Water Program provides you with an Annual Monitoring Summary with all of the required samples for your water system. All samples and reports must be collected and submitted in a timely manner.

To maintain the full points in this category, consider sending someone to one of the free RUBA trainings each year.

The utility's governing body needs to meet according to local ordinance and submit minutes to RUBA. The meeting minutes should document that a report was made by the operator to the governing board.

To receive additional points, the utility needs to provide monthly financial reports to RUBA and demonstrate sufficient revenue and subsidy to cover the utility's expenses.

FY20 Budget adopted August 30, 2019 is not balanced or realistic. Expenses surpass revenues by $37,000.

Financials were not provided so sufficient revenues to cover expenses could not be determined nor could it be determined that a collection policy is followed.

To provide RUBA with an adopted, realistic budget. Provide RUBA with monthly financial reports and meeting minutes that demonstrate the council is reviewing the monthly financial reports.

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To receive additional points, the utility needs to provide monthly financial reports to RUBA and demonstrate sufficient revenue and subsidy to cover the utility's expenses.

Box the contact name and phone number for the utility management representative for their category.

Brandon Sanbei needs 1.0 CEU by 12/31/21 to renew his certificate in 2021. Joshua Koyukuk needs 3.0 CEUs by 12/31/21 to renew his WT P certificate in 2021. Paul Howard, Ryan Painter, and Kyle Anthony need to take and pass the Small Treated exam. Please see the enclosed flyer with more information about certification.

To receive additional points in this category, the city must either become current on all outstanding tax liabilities, or must enter into a repayment agreement for outstanding tax liability, and remain current on payments.

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To maintain the full points in this category, consider sending someone to one of the free RUBA trainings each year.

The city owes back payroll liability taxes for 6/30/17 and 9/30/18.

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Contact the governing body to determine if they have a budget and if they have adopted it.

The governing body needs to meet according to local ordinance and submit minutes to RUBA. The meeting minutes should document that a report was made by the operator to the governing board.

To provide RUBA with an adopted, realistic budget. Provide RUBA with monthly financial reports and meeting minutes that demonstrate the council is reviewing the monthly financial reports.

To receive additional points, the utility needs to provide monthly financial reports to RUBA and demonstrate sufficient revenue and subsidy to cover the utility's expenses.

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