## Best Practices Score Mountain Village SPRING 2020

Operator Certification Certifi		Category	O&M Scoring Criteria	Possible	Score	Explanation of Score	How to Improve Score	Contact
Operator Certification of the secretary content of the control of the secretary control of the s			Utility has more than one operator certified to the level of the water system	10	3		has the required CEUs to renew in 2021. Charles Long, Jeremy Lawrence, Jimmy Queenie, and Donald Kokrine need to take and pass the WT 1 exam. Please see the enclosed flier with	ADEC Operator Certification Program 465-1139
Deporture Certification Unity has one or more consultant certified at some level in water treatment or distribution Unity has one or more consultant certified at some level in water treatment or distribution Unity has one or more consultant certified at some level in water treatment or distribution Unity has one or more consultant certified at some level in water treatment or distribution Unity has one or more consultant certified at some level in water treatment or distribution Unity has one or more consultant certified at some level in water from the consultant certified at some level in water from the consultant certified at some level in water from the consultant certified at some level in water from the consultant certified at some level in water from the consultant certified at some level in water from the consultant certified at some level in water from the consultant certified at some level in water from the consultant certified at some level in water from the consultant certified at some level in water from the consultant certified at some level in water from the consultant certified at some level in water from the consultant certified at some level in water from the consultant certified at some level in water from the consultant certified at some level and the certified on a some level and the certified on the consultant certified at some the consultant		Certification		7		• • •		
Certification for these in to backage operator  Unitry has no certified operators  Unitry has a written Mit place to perform on sheeking records of completion are always and proving supervision of the second operators  Proceeding Plan  Proceeding Plan  Plan  Proceeding Plan				,				
Utility has one of more operators certified at some level in water frontmitudion   3			no certification or there is no backup operator	5		• • •		
Preventive   Pre			Utility has one or more operators certified at some level in water treatment or distribution	3		Charles Long and Jeremy Lawrence hold		
Maintenance Plan    Compliance   Compliance	ınical		Utility has no certified operators	0		certification but not at the correct level. Donald		
Plan Utility Max a written May plan performance by May and record seeping are not consistent of 50 Utility had no Performance with a Annual Companies of the Complance Compliance Utility had no Monitoring and Reporting violation during the past year Utility had no Performance with the Monitoring and Reporting violation during the past year Utility had no Performance with the Monitoring and Reporting violation during the past year Utility had more than five Worker's compliance with the Monitoring and Reporting violation during the last year  Utility had no Performance with the Monitoring and Reporting violation during the last year  Utility had no Performance with the Monitoring and Reporting violation during the last year  Utility had no Performance with the Monitoring and Reporting violation during the last year  Utility had nower base five Worker's performance mounts or other utility management of the utility has completed a Displaced of the Complaints of the Utility had not previous evaluation of the five Past Annual Annual Past Annual Pa	Tech	Maintenance		25	15	maintenance or isn't keeping records of maintenance. have a Preventative Maintenance plan that they follow as completed plan must be submitted to your assigned RMV		-
Utility has no Membring or gentioms no Mi  Compliance  Utility had monitoring and Reporting violations during the past year  Utility had monitoring and Reporting violations during the past year  Utility had monitoring and Reporting violations during the past year  Utility had more than five Monitoring and Reporting violation during the last year  Utility had more than five Monitoring and Reporting violation during the last year  Utility had more than five Monitoring and Reporting violation during the last year  Utility had more than five Monitoring and Reporting violation during the last year  A person who holds a postition of responsibility for management training course  Which the last five years  Training  Trainin			Utility has a written PM plan; performance of PM and record keeping are not consistent	15				
Compliance   Com			Utility has no PM plan or performs no PM	0				
Utility had more than five Monitoring and Reporting violation during the last year    Willing		Compliance	Utility had no Monitoring and Reporting violations during the past year	10	0		Monitoring Summary with all of the required samples for your water system. All samples and reports must be collected and	Leslie Morrison ADEC Drinking Water Program 269-7518
Utility and more than five Monitoring and Reporting violation during the last year 0 page 126-751 without the following management of the utility has content of the utility has no feet structure or collection policy in place for all employees for the past two years and is up to date with all other two cutiling has no past due to a regard and replacement account of policy were specified in place for all employees for the past two years and is up to date with all other two cutiling has no past due to a complained.  Utility was can describe a content of the utility of t			Utility had up to five Monitoring and Reporting violation during the past year	5				
Utility Management Training Housing Ho			Utility had more than five Monitoring and Reporting violation during the last year	0				
Management Training  Weetings of the Guerran Sample of the Utility was provided Utility Management course or other utility management training course within the last five years  Weetings of the Guerran Sample of the Utility was sample of the Utility owner and the Utility was sample of the Utility owner and the Utility was sample of the Utility owner and the Utility was sample of the Utility owner and th		Litility	A narran who holds a nacition of responsibility for management of the utility has completed			Michelle Peterson attended Financial training on	·	203 7310
Training within the last five years  Meetings of the Governing Body meets routinely consistent with the local ordinance/bylaw requirements and receives a current report from the operator ordinance/bylaw requirements and receives a current report from the operator ordinance/bylaw requirements and receives a current report from the operator ordinance/bylaw requirements and receives a current report from the operator ordinance/bylaw requirements and receives a current report from the operator ordinance/bylaw requirements and receives a current report from the operator or fine down in the Governing body meets routinely consistent with the local ordinance/bylaw requirements and receives a current report from the operator or fine down in the Governing body on the contribute of the Government body on the Government bo		-		5	5	=		
Meetings of ordinance/bytaw requirements and receives a current report from the operator ordinance/bytaw requirements and receives a current report from the operator ordinance/bytaw requirements flowering body were provided with monthly financial reports are included in minutes.    Novemer 2013   Validity owner agreement of continuence/bytaw requirements are adopted as needed; Accurate monthly budget reports are prepared and submitted to the governing body does not meet   15   10   10   10   10   10   10   10	<u>ia</u>	-		J				
Meetings of ordinance/bytaw requirements and receives a current report from the operator ordinance/bytaw requirements and receives a current report from the operator ordinance/bytaw requirements flowering body were provided with monthly financial reports are included in minutes.    Novemer 2013   Validity owner agreement of continuence/bytaw requirements are adopted as needed; Accurate monthly budget reports are prepared and submitted to the governing body does not meet   15   10   10   10   10   10   10   10	geri	Meetings of the Governing	The utility owner's governing body meets routinely consistent with the local		lacksquare	November 2019. Water operator reports are	meet according to ordinance and provide RUBA with meeting	
The utility owner's governing body meditarements The utility owner's governing body does not meet    Budget	ana			5				Fred Broerman DCRA RUBA Program 543-3475
The utility owner's governing body does not meet    Provide RUBA with monthly financial reports and meeting and adopted a needless budget and submitted to the governing body   Budget	Ĕ			2	5			
Budget  Revenue  Worker's Compensation Insurance  Worker's Compensation Insurance  Worker's Compensation Insurance  Worker's Compensation Insurance  Payroll Liability Compliance  Worker's Compensation Libit Was a current policy in place  Utility has a no worker's compensation policy or place  Utility has a gained and preduce the place of the past two years and place for all employees or the past two years and place for all employees  Utility has no now feer's compensation policy or place  Utility thas a gained and place for all employees or the past two years and place for all employees  Utility has no now feer's compensation policy or place  Utility has no now feer's compensation policy in place  Utility has no now feer's compensation policy in place  Utility has no now feer's compensation policy in place  Utility has now feer structure or collection policy  Utility has no fee structure or collection policy  Utility has no now feer's compensation policy in place  Utility has no fee structure or collection policy for all employees for the past two years and have a current policy in place  Utility has no now feer's compensation policy in place  Utility has no now feer's compensation policy in place  Utility has no fee structure or collection policy  Utility has no see structure or collection policy for all employees for the past two years and have a current policy for all employees for the past two years and have a current policy for all employees for the past two years and have a current policy for all employees for the past two years and have a current policy for all employees  Utility has no see through the properties and the feet of the monthly financial reports and meeting minutes that demonstrate the council is consistently reviewing accurate monthly financial reports.  Utility has no feet the Utility owner has adopted a budget, but it is not budget and b				0	1			
Either the Utility or the Utility owner has adopted and implemented a budget, the other has not  Either the Utility owner has adopted a budget, but it is not being implemented 10  Utility is collecting revenue sufficient to cover the Utility's operating expenses and to contribute to a repair and replacement account  Utility is collecting revenue sufficient to cover the Utility's operating expenses and to contribute to a repair and replacement account  Utility has a fee schedule and a collection policy that is followed  Utility has no fee structure or collection policy to Utility has no fee structure or collection policy or all employees for the past two years and has a current policy in place  Utility has a current policy in place  Utility has no worker's compensation policy  Utility has no worker's compensation policy  Utility has no past due tax liabilities and is current with its a collections and/or does not have a signed repayment  Utility is not current with its tax obligations  Utility is not current with its tax obligations and/or does not have a signed repayment  In ordinary of the Utility owner has adopted a budget, the other has 13  Year-to-date revenues are surpassing year-to-date expenses in the water and sewer financials. They have no R&R account in the budget or the monthly financial reports to RUBA and demonstrate sufficient revenue and subsidy to cover the utility's expenses.  Current policy verified 1/13/2020.  Full points have been awarded. Maintain active Worker's Compensation policy to continue receiving these points.  Utility has no past due tax liabilities and is current with all tax obligations  Utility has no past due tax liabilities and is current on that agreement, and is up-to-date with all other tax obligations  Utility is not current with its tax obligations and/or does not have a signed repayment  Utility is not current with its tax obligations and/or does not have a signed repayment  Utility is not current with its tax obligations and/or does not have a signed repayment  Utility		Budget	Utility owner and the Utility have each adopted a realistic budget and budget amendments are adopted as needed; Accurate monthly budget reports are prepared and submitted to	15	10	reports do not reflect those in the FY20 budget adopted August 13, 2019.	minutes that demonstrate the council is consistently reviewing	
Either the Utility owner has adopted a budget, but it is not being implemented 10 Utility women and the Utility owner has adopted a budget 0 Utility is collecting revenue sufficient to cover the Utility's operating expenses and to contribute to a repair and replacement account Utility is collecting revenue sufficient to cover the Utility's operating expenses and to contribute to a repair and replacement account Utility is collecting revenue sufficient to cover expenses Utility is collecting revenue sufficient to cover expenses Utility is collecting revenue sufficient to cover expenses Utility has a fee schedule and a collection policy that is followed Utility has no fee structure or collection policy Utility has no fee structure or collection policy for all employees for the past two years and has a current policy in place Utility has a current policy in place Utility has a current policy in place Utility has no worker's compensation policy Utility has no worker's compensation policy  Payroll Liability Compliance Utility wes back taxes, but has a signed payment agreement, is current on that agreement, and is up-to-date with all other tax obligations and/or does not have a signed repayment  Utility is not current with its tax obligations and/or does not have a signed repayment  Utility is not current with its tax obligations and/or does not have a signed repayment  Outlity is not current with its tax obligations and/or does not have a signed repayment  Outlity is not current with its tax obligations and/or does not have a signed repayment  Either the Cutility's over the utility's expenses.  Vera-to-date revenues are surpassing year-to-date expenses in the water and sewer financials. They have no R&R account in the budget or the monthly financial reports to RUBA and demonstrate sufficient revenue and sewer financials. They have no R&R account in the budget or the monthly financials.  To receive additional points, the utility nevel to prove the utility's expenses.  Current policy verified 1/13/2020.  Full points h			Either the Utility or the Utility owner has adopted and implemented a budget, the other has	13	10			
Revenue  Revenue  Worker's Compensation Insurance  Payroll Liability Compliance  Willity is collecting revenue sufficient to cover the Utility's operating expenses and to contribute to a repair and replacement account  20  Year-to-date revenues are surpassing year-to-date expenses, but no heating fuel expenses in the water and sewer financials. They have no R&R account in the budget or the monthly financial reports to RUBA and demonstrate sufficient revenue and subsidy to cover the utility's expenses.  5  Compensation Insurance  Utility has no fee structure or collection policy of all employees for the past two years and long account in the budget or the monthly financial report.  Compliance  Utility has no worker's compensation policy in place  Utility has no worker's compensation policy in place  Utility has no past due tax liabilities and is current with its tax obligations  Utility owes back taxes, but has a signed payment agreement, is current on that agreement, and is up-to-date with all other tax obligations and/or does not have a signed repayment  20  Water's Compensation Insurance  Utility has no past due tax liabilities, or must either become current on all outstanding tax liability, and remain current on payments.			Either the Utility or the Utility owner has adopted a budget, but it is not being implemented	10				
Revenue Revenue Revenue    Contribute to a repair and replacement account   20			Utility owner and the Utility have not adopted a budget	0				
Utility has a fee schedule and a collection policy that is followed Utility has no fee structure or collection policy for all employees for the past two years and Insurance  Worker's Compensation Insurance  Payroll Liability Compliance  Utility has no past due tax liabilities and is current with all other tax obligations Utility oses back taxes, but has a signed payment agreement, is current on that agreement, Utility is not current with its tax obligations and/or does not have a signed repayment  Outling has a fee schedule and a collection policy that is followed report.  Current policy verified 1/13/2020.  Full points have been awarded. Maintain active Worker's Compensation policy to continue receiving these points.  Compensation policy to continue receiving these points.  Utility has no past due tax liabilities and is current with all tax obligations  Utility owes back taxes, but has a signed payment agreement, is current on that agreement, and is up-to-date with all other tax obligations  Utility is not current with its tax obligations and/or does not have a signed repayment  Outling has a current monthly financial report.  Current policy verified 1/13/2020.  Full points have been awarded. Maintain active Worker's Compensation policy to continue receiving these points.  Compensation policy to continue receiving these points.  Utility has no past due tax liabilities and is current with all tax obligations  Outling has no past due tax liabilities and is current on that agreement, and is up-to-date with all other tax obligations  Outling has a current policy verified 1/13/2020.  Full points have been awarded. Maintain active Worker's Compensation policy to continue receiving these points.  Outling has a current policy verified 1/13/2020.  Full points have been awarded. Maintain active Worker's Compensation policy to continue receiving these points.  Outling has a current policy verified 1/13/2020.  Full points have been awarded. Maintain active Worker's Compensation policy to continue receiving these points.		Revenue		20		expenses, but no heating fuel expenses in the water and sewer financials. They have no R&R account in the budget or the monthly financial report.	monthly financial reports to RUBA and demonstrate sufficient	
Worker's Compensation Insurance  Utility has had a worker's compensation policy for all employees for the past two years and has a current policy in place  Utility has a current worker's compensation policy in place for all employees  Utility has no worker's compensation policy  Utility has no worker's compensation policy  Utility has no past due tax liabilities and is current with all tax obligations  Utility owes back taxes, but has a signed payment agreement, is current on that agreement, and is up-to-date with all other tax obligations  Utility is not current with its tax obligations and/or does not have a signed repayment  Utility is not current with its tax obligations and/or does not have a signed repayment  Dutility is not current with its tax obligations and/or does not have a signed repayment  Dutility is not current with its tax obligations and/or does not have a signed repayment  Dutility is not current with its tax obligations and/or does not have a signed repayment  Dutility is not current with its tax obligations and/or does not have a signed repayment  Dutility is not current with its tax obligations and/or does not have a signed repayment  Dutility is not current with its tax obligations and/or does not have a signed repayment  Dutility is not current with its tax obligations and/or does not have a signed repayment  Dutility is not current with its tax obligations and/or does not have a signed repayment  Dutility is not current with its tax obligations and/or does not have a signed repayment  Dutility is not current with its tax obligations and/or does not have a signed repayment  Dutility is not current with its tax obligations and/or does not have a signed repayment  Dutility is not current with its tax obligations and/or does not have a signed repayment  Dutility is not current with its tax obligations and is up-to-date with all other tax obligati	ial		Utility is collecting revenue sufficient to cover expenses	15	5			
Worker's Compensation Insurance  Utility has not a current worker's compensation policy in place  Utility has no worker's compensation policy in place  Utility has no worker's compensation policy  Utility has no past due tax liabilities and is current with all tax obligations  Utility owes back taxes, but has a signed payment agreement, is current on that agreement, and is up-to-date with all other tax obligations  Utility is not current with its tax obligations and/or does not have a signed repayment  O  Current policy verified 1/13/2020.  Full points have been awarded. Maintain active Worker's Compensation policy to continue receiving these points.  O  Multiple 11C, 730 and 941 forms not filed  To receive additional points in this category, the city must either become current on all outstanding tax liabilities, or must enter into a repayment agreement for outstanding tax liability, and remain current on payments.	anc		Utility has a fee schedule and a collection policy that is followed	5				
As a current policy in place   Compensation   Insurance   Utility has a current worker's compensation policy in place for all employees   2   Utility has no worker's compensation policy	Fil		Utility has no fee structure or collection policy	0				
Utility has a current worker's compensation policy in place for all employees   2		Compensation		5	5	Compensation pol	·	
Payroll Liability Compliance  Utility has no worker's compensation policy  O  Multiple 11C, 730 and 941 forms not filed  Utility owes back taxes, but has a signed payment agreement, is current on that agreement, and is up-to-date with all other tax obligations  Utility owes back taxes, but has a signed payment agreement, is current on that agreement, and is up-to-date with all other tax obligations  Utility is not current with its tax obligations and/or does not have a signed repayment  O  Multiple 11C, 730 and 941 forms not filed  To receive additional points in this category, the city must either become current on all outstanding tax liabilities, or must enter into a repayment agreement for outstanding tax liability, and remain current on payments.			Utility has a current worker's compensation policy in place for all employees	2				
Payroll Liability Compliance  Utility owes back taxes, but has a signed payment agreement, is current on that agreement, and is up-to-date with all other tax obligations  Utility owes back taxes, but has a signed payment agreement, is current on that agreement, and is up-to-date with all other tax obligations  Utility owes back taxes, but has a signed payment agreement, is current on that agreement, and is up-to-date with all other tax obligations  Utility owes back taxes, but has a signed payment agreement, is current on that agreement, and is up-to-date with all other tax obligations  Utility is not current with its tax obligations and/or does not have a signed repayment  O  O  O  O  O  O  O  O  O  O  O  O  O				0				
Payroll Liability Compliance  and is up-to-date with all other tax obligations  Utility is not current with its tax obligations and/or does not have a signed repayment  Uniform the complex of the compl			Utility has no past due tax liabilities and is current with all tax obligations	5		Multiple 11C, 730 and 941 forms not filed	either become current on all outstanding tax liabilities, or must enter into a repayment agreement for outstanding tax liability,	
Utility is not current with its tax obligations and/or does not have a signed repayment				2	0			
				0				
CIP O&M Score 0 SDS O&M Score 8 TOTAL SCORE 48		CIP O&M Score		48	3			