



**State of Alaska
Village Safe Water Program
2020 Application for Construction Project Funding**

Read the Instructions carefully and pay special attention to the **Eligibility Requirements**.

Applications and all attachments **MUST BE RECEIVED** before
5:00pm on FRIDAY, May 8, 2020.

Applications received after this time will not be considered.

There are **THREE WAYS** applications can be submitted (*faxes will not be accepted*):

1. Drop off the application and all attachments in person at the Village Safe Water office in Anchorage. Physical address:

555 Cordova Street, 4th Floor
Anchorage, Alaska

2. Mail to:

Village Safe Water Program
Attention: CIP Application
555 Cordova Street, 4th Floor
Anchorage, AK 99501-2617

3. Email a scanned copy of the application and all attachments to the following address:

dec.vswfunding@alaska.gov.

Copies of this application, instructions, and more information can be obtained at the Village Safe Water (VSW) website: <http://dec.alaska.gov/water/village-safe-water/grant-application/> or by calling: (907) 269-7502.

I. General Information

Community Name: _____

Applicant Organization (City, Tribe, Association, etc.): _____

Name of Applicant Point of Contact: _____

Title of Applicant Point of Contact: _____

Mailing Address: _____

Phone: _____ Fax: _____

Applicant (*not a consultant*) E-mail Address: _____

II. Information required to establish eligibility

A. Community Type

According to state statute, to be eligible for funding under the Village Safe Water Program the applicant must fall into one of the following categories. Please check the box that applies to your community:

- an *unincorporated community* between 25 and 1000 people; or
- a *first class or home rule city* not more than 1000 residents; or
- any *second class city or Metlakatla* (no population limit).

B. Sanitation Facilities Planning Information

Is the total amount of funding requested more than \$500,000?

_____ Yes _____ No

If you answered "No" and a plan has not been written for the project, you are encouraged to apply for both planning and construction funds. A separate Planning Project Application is available.

If you answered "Yes," the scope of your funding request must be included in a **current, completed and approved** Preliminary Engineering Report (PER). The list of "Approved Project Planning Documents" can be found on the VSW website at:

<http://dec.alaska.gov/media/15729/list-of-vsw-reviewed-pers.pdf>

Provide the name, date and VSW Index Number of the completed and approved PER which includes the project you are requesting funding for.

Title of PER: _____

Date of PER: _____ VSW Index Number of approved PER: _____

C. Operation and Maintenance Best Practices Score

To be eligible for construction funding, a community where homes have running water and sewer services (a served community) must have a current Operation and Maintenance Best Practices score of at least 60 points. In addition, the community must have a minimum of two (2) points each in the Worker's Compensation Insurance and Payroll Liability Insurance Best Practices categories.

Communities where most homes currently do not have running water and service from either pipes or individual wells and septic systems (unserved or underserved communities) must have a current Operation and Maintenance Best Practices score of at least 35 points to be eligible for design funding. In addition, unserved and underserved communities must have a minimum of 2 points each in the Worker's Compensation Insurance and Payroll Liability Insurance Best Practices categories. If design funding is awarded to an unserved or underserved community, the community's Best Practices score must be at least 60, including a minimum of two (2) points each in the Worker's Compensation Insurance and Payroll Liability Insurance categories to receive construction funding.

Before completing this application, please ensure your community meets the eligibility requirements associated with Operation and Maintenance Best Practices scores. Best Practices Scores are available online at: <http://dec.alaska.gov/water/technical-assistance-and-financing/best-practices>. If you have any questions, please contact the VSW Program.

III. Other Information

A. Ongoing Sanitation Facility Construction Projects (*Up to 5 points*)

(Note: The information requested in this section is available from the project engineer assigned to work with your community.)

Describe any other ongoing and funded water, sewer, or solid waste construction project(s) scheduled for completion during ***next calendar year***:

Cost estimate for this construction activity: _____

Source(s) of funding for construction scheduled for the next calendar year: _____

B. Deficiency Level (up to 10 points)

(Note: A must equal B + C + D)

A		B		C		D
Total number of year-round occupied homes that will benefit from this project.		Total number of these homes that have previously been served with indoor running water and sewer service <u>via pipes or individual wells and septic systems.</u>		Total number of these homes that have previously been served with indoor running water and sewer service <u>via community covered haul system.</u>		Total number of these homes that have never been served with indoor running water and sewer service.
	=		+		+	

IV. Attachments to this Application

All applications require the following two attachments:

1. **A letter requesting the project and signed by the applicant.** Original, photocopied and electronic (scanned) versions of the signed letter will all be accepted. The letter should include both the name and the estimated cost of the construction project being requested. The letter should explain why the project is needed, and ***be in the applicant's own words***, not a duplicate letter prepared by an agency or a consultant. An example of a community letter can be found on the VSW application website.
2. **The Sanitation Improvement Needs Report for the project you are requesting.** This report includes the scope description and total cost estimate for the construction project you are requesting.

Information in all Sanitation Improvement Needs Reports was entered by the agency project engineer assigned to your community.

Sanitation Improvement Needs Reports for your community can be obtained by calling the agency engineer assigned to your community, by contacting VSW at 269-7502, or at the following website: wstars.ihs.gov

- Click on “**Alaska Area**”
- Click on the “**Public Access**” link at the bottom of the page.
- Click “**Proposed Alaska Sanitation Needs - by Community**”
- Select your village from the drop down menu to get a list of sanitation project needs in your community.
- Select the project you are requesting, and the click on “View as PDF” at the top of the page. This will open a PDF document that can be printed on a single page and attached to your application.
- See the Information and Instructions for Construction Project Applications for more details

