## Technical

### Operator Certification
- **Utility has one or more operators certified to the level of the water system**: 3
- **Utility has no certified operators**: 0
- **Primary operator is certified to the level of the water system and the backup operator holds some level of certification in water treatment or distribution**: 7
- **Backup Operator**: N/A
- **Utility has more than one operator certified to the level of the water system**: 10

### Preventive Maintenance Plan
- **Utility has a written PM plan; performance of PM and record keeping are not consistent**: 15
- **Utility has a written PM plan; PM is performed on schedule, records of completion are submitted on a quarterly basis and have been verified**: 25
- **Utility had no PM plan or performs no PM**: 0

### Compliance
- **Utility had no Monitoring and Reporting violations during the past year**: 10
- **Utility had up to five Monitoring and Reporting violation during the past year**: 5
- **Utility had more than five Monitoring and Reporting violation during the last year**: 0
- **Utility had no Monitoring and Reporting violations during the past year**: 10

### Utility Management Training
- **A person who holds a position of responsibility for management of the utility has completed a DCRA approved Utility Management course or other utility management training course within the last five years**: 5

### Meetings of the Governing Body
- **The utility owner's governing body meets routinely consistent with the local ordinance/bylaw requirements and receives a current report from the operator**: 5
- **The utility owner's governing body meets routinely consistent with the local ordinance/bylaw requirements**: 0
- **The utility owner’s governing body does not meet**: 0

### Budget
- **Utility owner and the Utility have each adopted a realistic budget and budget amendments are adopted as needed; Accurate monthly budget reports are prepared and submitted to the governing body**: 15
- **Utility owner and the Utility have not adopted a budget**: 0
- **Either the Utility or the Utility owner has adopted and implemented a budget, the other has not**: 13

### Revenue
- **Utility is collecting revenue sufficient to cover the Utility's operating expenses and to contribute to a repair and replacement account**: 20
- **Utility has a fee schedule and a collection policy that is followed**: 5
- **Utility has no fee schedule or collection policy**: 0

### Worker’s Compensation Insurance
- **Utility has no worker’s compensation policy**: 0
- **Utility has had a worker’s compensation policy for all employees for the past two years and has a current policy in place**: 5

### Payroll Liability Compliance
- **Utility owes back taxes, but has a signed payment agreement, is current on that agreement, and is up-to-date with all other tax obligations**: 2
- **Utility is not current with its tax obligations and/or does not have a signed repayment agreement for back taxes owed**: 0

### Financial
- **Utility has a written PM plan; PM is performed on schedule, records of completion are submitted on a quarterly basis and have been verified**: 25
- **Utility has a written PM plan; performance of PM and record keeping are not consistent**: 15

### CIP O&M Score
- **Utility has a written PM plan; PM is performed on schedule, records of completion are submitted on a quarterly basis and have been verified**: 25
- **Utility has a written PM plan; performance of PM and record keeping are not consistent**: 15
- **Utility has no PM plan or performs no PM**: 0

### How to Improve Score
- **To receive the full points in this category, the operator must have a Preventative Maintenance plan that they follow and the completed plan must be submitted to your assigned RMW each quarter.**

### Contact
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- **Mike Sharp**
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- **Brendan Smyth**
  - DCRA RUBA Program 451-2744