## Best Practices Score Tetlin Spring 2021

Using the rate that one contract control of the water system and belowing apportunity of the property of the p		Category	O&M Scoring Criteria	Possible	Score	Explanation of Score	How to Improve Score	Contact
Operation Operator Op		•	Utility has more than one operator certified to the level of the water system	10	5	Primary Operator: <i>Michael Sam</i> Certification Level: <i>Small Untreated</i> Backup Operator: <i>Alexander Joe</i> Certification Level: <i>Operator holds no current</i>	Alexander Joe needs to take and pass the Small Untreated exam. Please see the enclosed flier with more information	Certification Program
Provided Contribution   Provided Association of the Section of t				7				
The final part of their is no industry personal and in the state personal contribution of their personal programms and the state personal contribution of th				,				
Utility   Life   Preventive   Compliance	Technical			5				
All contained policy in the Continue Option of Continue Option (Continue Option) (			Utility has one or more operators certified at some level in water treatment or distribution	3		Certification		
Figure 1 by Maintenance of in the leging records of maintenance or in the leging records of the leging			Utility has no certified operators	0				
Plan    Compliance   Compliance		Maintenance		25	15	maintenance or isn't keeping records of	have a Preventative Maintenance plan that they follow and the completed plan must be submitted to your assigned RMW each	TCC RMW
Compliance  Utility has no IM plate or performs no PM  Compliance  Utility had up to five Montoring and Reporting violations during the past year  Utility had up to five Montoring and Reporting violation during the past year  Utility had up to five Montoring and Reporting violation during the past year  Utility had up to five Montoring and Reporting violation during the past year  Utility had up to five Montoring and Reporting violation during the past year  Utility Management to Utility had one than five Montoring and Reporting violation during the past year  Utility Management or the five Montoring and Reporting violation during the past year  Utility Management or the five Montoring and Reporting violation during the past year  Utility Management or the provided of the utility has completed Management violation or other utility has completed with the test and the five years with high the state of the training course within the utility of the utility			Utility has a written PM plan; performance of PM and record keeping are not consistent	15				
Compilance    Compilance   Comp			Utility has no PM plan or performs no PM	0				
Utility had more than five Monitoring and Reporting violation during the list year    Vivility had more than five Monitoring and Reporting violation during the list year   Vivility had more than five Monitoring and Reporting violation during the list year   Vivility had more than five Monitoring and Reporting violation during the list year   Vivility had more than five Monitoring and Reporting violation during the list year   Vivility had more than five Monitoring and Reporting violation during the list years   Vivility had more than five Monitoring and Reporting to Monitoring and Report of the United States and Part of the United States and th	Managerial	Compliance	Utility had no Monitoring and Reporting violations during the past year	10	5	-	Monitoring Summary with all of the required samples for your water system. All samples and reports must be collected and	ADEC Drinking Water Program
Utility had more than five Monitoring and Reporting violation during the last year  Utility Management Training Management Training  Approve with holids a position of responsibility for management of the utility has completed a provided for review.  Training  Training  Training  Training  Training  Training  Training  The utility owner's governing body meets routinely consistent with the local ordinance from the operator of the foreign of the Governing pool years of the Governing body does not meet  Utility owner and the Utility owner has adopted a realistic budget and budget reports are prepared and submitted to a time of the governing body  Either the Utility or the Utility owner has adopted a budget, the other has not the Utility owner and the Utility owner has adopted a budget, the other has not the Utility owner and the Utility owner has adopted a budget. The the budget of the Coverning body  Either the Utility or the Utility owner has adopted a budget. The other has not the Utility owner has adopted a budget. The other has not the Utility owner has adopted a budget. The other has not the Utility owner has adopted a budget. The other has not the Utility owner has adopted a budget. The other has not the Utility owner has adopted a budget. The other has not the Utility owner has adopted a budget. The other has not the Utility owner has adopted a budget. The other has not the Utility owner has adopted a budget. The other has not the Utility owner has adopted a budget. The other has not the Utility owner has adopted a budget. The other has not the Utility owner has adopted a budget. The other has not the Utility owner has adopted a budget. The other has not the Utility owner has adopted a budget. The other has not the Utility owner has adopted a budget. The other has not the Utility owner has adopted a budget. The oth			Utility had up to five Monitoring and Reporting violation during the past year	5				
Utility Management Training Body  District Charlie attended QuickBooks training on 2/24/200.  To maintain the full plants in this category, consider sending someone to one of the free RUBA training seach year.  The tollify owner's governing body meets routinely consistent with the local ordinance flow of the Governing Body was a first five years.  The utility owner's governing body meets routinely consistent with the local ordinance flow of the Governing Body was a first five years.  The utility owner's governing body meets or toutinely consistent with the local ordinance flow of the Governing Body was a first five years.  The utility owner's governing body meets or toutinely consistent with the local ordinance flow of the utility owner's governing body meets or toutinely consistent with the local ordinance flow of the utility owner's governing body meets or toutinely consistent with the local ordinance flow			Utility had more than five Monitoring and Reporting violation during the last year	0				
Meetings of the Governing Body  Meetings of the Governing Body meets countelly consistent with the local ordinance/bylaw requirements. The utility owner's governing body meets routinely consistent with the local ordinance/bylaw requirements. The utility owner's governing body meets routinely consistent with the local ordinance/bylaw requirements. The utility owner and the Utility have each adopted a realistic budget amendments are adopted as needed; Accurate monthly budget reports are prepared and submitted to the governing body  Either the Utility or the Utility owner has adopted and implemented a budget, the other has not.  Either the Utility or the Utility owner has adopted a budget, but it is not being implemented a 10 Utility owner and the Utility have not adopted a budget, but it is not being implemented a 10 Utility owner and the Utility owner has adopted a budget, but it is not being implemented a 10 Utility owner and the Utility owner has adopted a budget, but it is not being implemented a 10 Utility owner and the Utility owner has adopted a budget, but it is not being implemented a 10 Utility owner has adopted a budget, but it is not being implemented a 10 Utility owner has adopted a budget, but it is not being implemented a 10 Utility owner has adopted a budget, but it is not being implemented a 10 Utility owner has adopted a budget, but it is not being implemented a 10 Utility owner has adopted a budget, but it is not being implemented a 10 Utility owner has adopted a budget, but it is not being implemented a 10 Utility owner has adopted a budget, but it is not being implemented a 10 Utility owner has adopted a budget, but it is not being implemented a 10 Utility owner has adopted a budget, but it is not being implem		Management	A person who holds a position of responsibility for management of the utility has completed a DCRA approved Utility Management course or other utility management training course	5	5	=	To maintain the full points in this category, consider sending	431-2176
Body  ordinance/bylaw requirements The utility owner and the Utility have each adopted a realistic budget and budget amendments are adopted as needed, Accurate monthly budget reports are prepared and submitted to the governing body  Either the Utility owner has adopted and implemented a budget, the other has not either the Utility owner has adopted abudget, but it is not being implemented 10  Utility owner and the Utility owner has adopted and implemented a budget, the other has not either the Utility owner has adopted abudget, but it is not being implemented 10  Utility is collecting revenue sufficient to cover the Utility operating expenses and to contribute to a repair and replacement account  Utility has a fee schedule and a collection policy that is followed  Utility has a fee structure or collection policy that is followed  Utility has an a controlled for review.  Utility has an adopted a budget, but it is not being implemented 10  Utility has an adopted a budget, but it is not being implemented 10  Utility has an adopted a budget, but it is not being implemented 10  Utility has an adopted a budget, but it is not being implemented 10  Utility has an adopted a budget, but it is not being implemented 10  Utility has an adopted a budget and budget on the budget of th		Meetings of the Governing		5	0		and submit minutes to RUBA. The meeting minutes should document that a report was made by the operator to the governing board.	DCRA RUBA Program
Budget  Budget				2				
Budget    Flag				0				
Either the Utility or the Utility owner has adopted and implemented a budget, the other has not teither the Utility or the Utility owner has adopted a budget, but it is not being implemented 10 Utility owner and the Utility have not adopted a budget 0 0 Utility is collecting revenue sufficient to cover the Utility's operating expenses and to contribute to a repair and replacement account Utility is collecting revenue sufficient to cover the Utility's operating expenses and to contribute to a repair and replacement account Utility has a fee schedule and a collection policy that is followed Utility has a fee schedule and a collection policy of all employees for the past two years and butility has a current policy in place Utility has a current policy in place Utility has a current policy in place Utility has a current worker's compensation Insurance Utility has no worker's compensation policy in place Utility has no worker's compensation policy of utility has no worker's compensation policy in place Utility was back taxes, but has a signed payment agreement, is current on that agreement, and is up-to-date with all other tax obligations Utility is not current with lit tax obligations and/or does not have a signed repayment agreement for outstanding tax liability, and remain current on payments.	Financial	Budget	are adopted as needed; Accurate monthly budget reports are prepared and submitted to	15	0	No documents provided for review.	with monthly financial reports and meeting minutes that demonstrate the council is reviewing the monthly financial	
Either the Utility owner has adopted a budget, but it is not being implemented 10 Utility owner and the Utility owner and the Utility women as adopted a budget 0 Utility is collecting revenue sufficient to cover the Utility's operating expenses and to contribute to a repair and replacement account  Revenue  Revenue  Utility is collecting revenue sufficient to cover expenses 15 Utility has no fee structure or collection policy that is followed 5 Utility has no fee structure or collection policy of all employees for the past two years and has a current policy in place  Utility has a da worker's compensation policy in place for all employees 2 Utility has no worker's compensation policy of all employees 2 Utility has no worker's compensation policy of all employees 2 Utility has no worker's compensation policy of all employees 2 Utility has no worker's compensation policy of all employees 2 Utility has no worker's compensation policy of all employees 2 Utility has no worker's compensation policy of all employees 2 Utility has no past due tax liabilities and is current with all tax obligations 5 Utility owes back taxes, but has a signed payment agreement, is current on that agreement, and is up-to-date with all other tax obligations and/or does not have a signed repayment agreement for back taxes owed  Either the Utility over load budget, but it is not being implemented 20 No documents provided for review.  To receive additional points, the utility needs to collection policy to cover the utility needs to collection policy and monthly financial reports in cash basis to collection policy and monthly financial reports in cash basis to collection policy and monthly financial reports in cash basis to collection policy and monthly financial reports in cash basis to collection policy and monthly financial reports in cash basis to collection policy and monthly financial reports in cash basis to ever the utility expenses.  Policy verified on 1/14/2021  Full points can be awarded after the community demonstrates that a Worke				13				
Revenue Revenue Revenue    Utility is collecting revenue sufficient to cover the Utility's operating expenses and to contribute to a repair and replacement account   Utility is collecting revenue sufficient to cover the utility's operating expenses   15			Either the Utility or the Utility owner has adopted a budget, but it is not being implemented	10				
Revenue  Revenue    Contribute to a repair and replacement account   20   15   15   15   15   15   15   15   1			Utility owner and the Utility have not adopted a budget	0				
Utility has a fee schedule and a collection policy that is followed  Worker's Compensation Insurance  Payroll Liability Compliance  Utility one specific to morphismic agreement for back taxes owed  Utility is not current with its tax obligations and/or does not have a signed repayment agreement for back taxes owed  Utility has a fee schedule and a collection policy (10 that is followed)  5 Utility has a fee schedule and a collection policy on the utility's expenses.  Utility has a fee schedule and a collection policy on the utility's expenses.  Utility has a fee schedule and a collection policy on the utility's expenses.  1		Revenue		20	0		collection policy and monthly financial reports in cash basis to RUBA staff that demonstrate sufficient revenue and/or subsidy to cover the utility's expenses.	
Worker's Compensation Insurance    Utility has had a worker's compensation policy for all employees for the past two years and has a current policy in place   Utility has a current worker's compensation policy in place			Utility is collecting revenue sufficient to cover expenses	15				
Worker's Compensation Insurance    Utility has had a worker's compensation policy for all employees for the past two years and has a current policy in place   Utility has a current worker's compensation policy in place			Utility has a fee schedule and a collection policy that is followed	5				
Worker's Compensation Insurance Insurance Payroll Liability Compliance Utility is not current with its tax obligations and/or does not have a signed repayment agreement for back taxes owed  2  2  3  4  4  5  2  4  5  4  4  5  4  5  4  5  4  5  4  5  4  5  4  5  4  5  4  5  4  5  4  5  4  5  5			Utility has no fee structure or collection policy	0				
Insurance Utility has no worker's compensation policy in place for all employees  Utility has no worker's compensation policy  Utility has no worker's compensation policy  Utility has no past due tax liabilities and is current with all tax obligations  Utility owes back taxes, but has a signed payment agreement, is current on that agreement, and is up-to-date with all other tax obligations  Utility is not current with its tax obligations and/or does not have a signed repayment agreement for back taxes owed  Non-compliant with unemployment insurance contributions  To receive additional points in this category, the utility must either become current on all outstanding tax liabilities, or must enter into a repayment agreement for outstanding tax liability, and remain current on payments.		Compensation		5	2	Policy verified on 1/14/2021	that a Worker's Compensation Policy has been in place for two	
Payroll Liability Compliance  Utility has no worker's compensation policy  Utility has no past due tax liabilities and is current with all tax obligations  5 Utility owes back taxes, but has a signed payment agreement, is current on that agreement, or must and is up-to-date with all other tax obligations  Utility owes back taxes, but has a signed payment agreement, is current on that agreement, or must and is up-to-date with all other tax obligations  Utility is not current with its tax obligations and/or does not have a signed repayment agreement for back taxes owed  Non-compliant with unemployment insurance contributions  1 O O O O O O O O O O O O O O O O O O			Utility has a current worker's compensation policy in place for all employees	2				
Payroll Liability Compliance Utility owes back taxes, but has a signed payment agreement, is current on that agreement, and is up-to-date with all other tax obligations Utility is not current with its tax obligations and/or does not have a signed repayment agreement for back taxes owed  Contributions  Contributions  Contributions  either become current on all outstanding tax liabilities, or must enter into a repayment agreement for outstanding tax liability, and remain current on payments.			Utility has no worker's compensation policy	0				
Payroll Liability Compliance    Compliance   And is up-to-date with all other tax obligations   Compliance			Utility has no past due tax liabilities and is current with all tax obligations	5	0		either become current on all outstanding tax liabilities, or must enter into a repayment agreement for outstanding tax liability,	
Utility is not current with its tax obligations and/or does not have a signed repayment agreement for back taxes owed				2				
CIP O&M Score         0         SDS O&M Score         5         TOTAL SCORE         32				0				
		CIP O&M Score	0 SDS O&M Score 5 TOTAL SCORE	33	2			