Utility has more than one operator certified to the level of the water system

Primary operator is certified to the level of the water system and the backup operator holds some level of certification in water treatment or distribution

Primary operator is certified to the level of the water system and the backup operator holds no certification or there is no backup operator

Utility has one or more operators certified at some level in water treatment or distribution

Utility has no certified operators

Utility has a written PM plan; PM is performed on schedule; records of completion are submitted on a quarterly basis and have been verified

Utility has a written PM plan; performance of PM and record keeping are not consistent

Utility has no PM plan or performs no PM

Utility had no Monitoring and Reporting violations during the past year

Utility had up to five Monitoring and Reporting violation during the past year

Utility had more than five Monitoring and Reporting violation during the last year

Certification Level:

Backup Operator: Anthony Charles Certification Level: N/A

Anthony Charles holds certification but not at the correct level. There is no backup operator identified.

Operative Certification

Preventive Maintenance Plan

Compliance

Utility Management Training

Meetings of the Governing Body

Budget

Revenue

Worker’s Compensation Insurance

Payroll Liability Compliance

Best Practices Score

Klawock

Spring 2022

Operator Certification

Technical

Meetings of CIP O&M Score

Category

O&M Scoring Criteria

Possible

Score

Explanation of Score

How to Improve Score

Contact

Utility has more than one operator certified to the level of the water system

Primary operator is certified to the level of the water system and the backup operator holds some level of certification in water treatment or distribution

7

3

System Classification: Water Treatment 2 Primary Operator: Anthony Charles Certification Level: WT 1 Backup Operator: No record of a backup operator Certification Level: N/A

Anthony Charles has the CEUs to renew in 2023 and needs to take and pass the WT 1 exam. A backup operator needs to be identified and take and pass the WT 1 exam. Please see enclosed flyer with more information about certification.

ADEC Operator Certification Program 465-1139

Anthony Charles holds the CEUs to renew in 2023 and needs to take and pass the WT 1 exam. Please see enclosed flyer with more information about certification.

Primary operator is certified to the level of the water system and the backup operator holds no certification or there is no backup operator

5

Utility has one or more operators certified at some level in water treatment or distribution

3

Utility has no certified operators

Utility has a written PM plan; PM is performed on schedule; records of completion are submitted on a quarterly basis and have been verified

Utility has a written PM plan; performance of PM and record keeping are not consistent

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Utility had up to five Monitoring and Reporting violation during the past year

Utility had more than five Monitoring and Reporting violation during the last year

A person who holds a position of responsibility for management of the utility has completed a DCRA approved Utility Management course or other utility management training course within the last five years

The utility owner’s governing body meets routinely consistent with the local ordinance/bylaw requirements and receives a current report from the operator

The utility owner’s governing body meets routinely consistent with the local ordinance/bylaw requirements

The utility owner’s governing body does not meet

Utility owner and the Utility have each adopted a realistic budget and budget amendments are adopted as needed; Accurate monthly budget reports are prepared and submitted to the governing body

Either the Utility or the Utility owner has adopted a budget, but it is not being implemented

Utility owner and the Utility have not adopted a budget

Utility is collecting revenue sufficient to cover the Utility’s operating expenses and to contribute to a repair and replacement account

Utility is collecting revenue sufficient to cover expenses

Utility has a fee schedule and a collection policy that is followed

Utility has no fee structure or collection policy

Utility has had a worker’s compensation policy for all employees for the past two years and has a current policy in place

Utility has a current worker’s compensation policy in place for all employees

Utility has no worker’s compensation policy

Utility has no past due tax liabilities and is current with all tax obligations

Utility owes back taxes, but has a signed payment agreement, is current on that agreement, and is up-to-date with all other tax obligations

Utility is not current with its tax obligations and/or does not have a signed repayment agreement for back taxes owed

System Classification: Water Treatment 2 Primary Operator: Anthony Charles Certification Level: WT 1 Backup Operator: No record of a backup operator Certification Level: N/A

The utility had 2 Drinking Water Monitoring and Reporting violations in 2021.

Full points have been awarded in this category. Continue to perform maintenance according to the PM plan and send monthly reports to the assigned RMW.

Tanner Cote

ADEC RMW 269-7609

The utility had up to five Monitoring and Reporting violation during the past year

The utility had more than five Monitoring and Reporting violation during the last year


To maintain the full points in this category, consider sending someone to one of the free RUBA trainings each year.

Jamie Bjorkman

ADEC Drinking Water Program 262-3423

Minutes were provided for the following months during this reporting period: July, August, September, October, and November 2021. The utility operator report was consistently included in the meeting minutes.

To maintain full points, the governing body must continue to meet according to ordinance/bylaw and provide RUBA with meeting minutes.

Iura Leahu

DCRA RUBA Program 465-4814

An adopted FY22 budget was provided, but review of financial reports was not indicated in the meeting minutes.

Provide RUBA with monthly financial reports that are submitted to the council and documented in meeting minutes.

To receive additional points, provide RUBA with accurate monthly financial reports that show the utility is collecting sufficient revenue to cover operating expenses.

Full points have been awarded. The utility owner must maintain an active worker’s compensation policy to continue receiving these points.

Full points have been awarded. Continue to submit timely reports and payments to maintain these points.

Spring 2022