

PRINCE WILLIAM SOUND SUBAREA CONTINGENCY PLAN

RESPONSE SECTION

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RESPONSE: PART ONE – NOTIFICATION

A. EMERGENCY RESPONSE NOTIFICATION LIST

In the case of a *reportable* oil or hazardous substance spill (as defined in state and federal regulations), the Responsible Party or initial responder to the spill incident will immediately notify the following agencies. Once these initial notifications have been made, the Federal On-Scene Coordinator (FOSC), State On-Scene Coordinator (SOSC) and Local On-Scene Coordinator (LOSC) respectively, will be responsible for the notification of appropriate federal, state, and local agencies and organizations according to the contact lists contained on the following pages.

The area code for all phone and fax numbers is **907**, unless otherwise indicated.



FEDERAL:

National Response Center (24 Hr) 1-800-424-8802

FOSC for Coastal Zone

USCG – Marine Safety Unit Valdez (24-Hr) 831-0236
 Fax..... 835-7207

FOSC for Inland Zone (1,000 yards from shoreline)

EPA Region X Alaska Operations, Anchorage Office 271-5083
 FOSC Matt Carr cellular contact..... 227-9936
 FOSC Bob Whittier cellular contact..... 830-7236
 Fax..... 271-3424
 Seattle Office 24-hr Hotline..... (206) 553-1263

FOSC Historic Properties Specialists

See the listing of BOA contractors in the Resources Section (see Tab C) for contact information of individuals who may serve as the Historic Properties Specialist for FOSCs.

Federal/State Natural Resource Trustee Emergency Contacts: Information for Federal and State natural resource trustee emergency contacts is included in Tab T of the Resources Section.

Threatened and Endangered Species Consultation Contacts

Department of the Interior

Business Hours 271-5011
 24-Hr Contact..... 227-3783/3781
 Fax 271-4102

Department of Commerce/NOAA Fisheries’ National Marine Fisheries Service (NMFS)

Business Hours – Anchorage 271-5006
 NMFS 24-Hr Hotline..... 1-877-925-7773

STATE:

SOSC for Coastal or Inland Spills

ADEC Central Alaska Response Team

Business Hours 269-3063

Fax 269-7648

After Hours Spill Reporting Hotline 1-800-478-9300

B. USCG AND FEDERAL AGENCY CONTACTS

It is the responsibility of the FOSC to initiate contact with the following agencies and organizations once emergency notifications have been made. This is not an exhaustive list of federal contacts, and the FOSC may notify additional parties as well as those listed below. Phone numbers are not listed in order of importance and contacts will be made at the discretion of the FOSC. Initial notifications will be made by telephone, with concurrent transmission of any available documents (e.g. POLREP or other information) by fax or e-mail whenever possible. Additional federal agency contacts are listed in the Resources Section of this plan.

| AGENCY | PHONE | FAX | ALT. PHONE |
|---|----------------|----------------|-------------------|
| COAST GUARD CONTACTS | | | |
| National Response Center | 1-800-424-8802 | (202) 267-2165 | (202) 267-2675 |
| District 17 Command Center (SAR) | 478-5555 | 463-2023 | |
| District 17 Public Affairs | 463-2071 | 463-2072 | |
| Marine Safety Unit Valdez (24-Hr) | 831-0236 | 835-7207 | |
| Marine Safety Unit Valdez Station | 8354-5350 | | |
| Marine Safety Unit Valdez Vessel Traffic Service | 835-7205 | 835-7207 | |
| Sector Anchorage | 428-4200 | 428-4114 | |
| Sector Anchorage Command Center (SAR) | 428-4100 | | |
| USCG Cutter Long Island | 835-5300 | | |
| USCG Cutter Sycamore (Cordova) | 424-3434 | | |
| Air Station Kodiak | 487-5156 | | |
| Communication Station Kodiak | 487-5778 | | |
| USCG Pacific Strike Team | (415) 883-3311 | (415) 883-7814 | |
| National Strike Force | (252) 331-6000 | (252) 331-6012 | |
| National Pollution Funds Center | (202) 493-6700 | (202) 493-4900 | |
| FEDERAL AGENCIES | | | |
| U.S. Environmental Protection Agency – Anchorage | 271-5083 | 271-3424 | |
| Seattle Office 24-Hr Hotline | (206) 553-1263 | (206) 553-0124 | |
| U.S. Department of the Interior | 271-5011 | 271-4102 | |
| NOAA Scientific Support Coordinators | 428-4160/4143 | | 529-9157 |
| Chugach National Forest | 743-9433 | 743-9592 | |
| U.S. Army Corps of Engineers (Security Office) | 753-2513 | | |
| U.S. Navy SUPSALV | 384-2968 | 384-2969 | |
| Federal Aviation Administration (Ops Center) | 271-5936 | | |
| National Marine Fisheries | 271-6620 | | |
| National Weather Service | 266-5117 | 266-5188 | 266-5105 |
| FEDERALLY-RECOGNIZED TRIBES | | | |
| See the Resources Section, Part Three (page B-90) for a complete listing and contact information. | | | |

C. ALASKA STATE AGENCY CONTACTS

It is the responsibility of the SOSC to initiate contact with the following agencies and organizations once emergency notifications have been made. This is not an exhaustive list of state contacts, and the SOSC may notify additional parties as well as those listed below. Phone numbers are not listed in order of importance and contacts will be made at the discretion of the SOSC. Initial notifications will be made by telephone, with concurrent transmission of any available documents (e.g. Sitrep or other information) by fax or e-mail whenever possible. Additional state agency contacts are listed in the Resources Section of this plan.

| AGENCIES | PHONE | FAX | ALT. PHONE | |
|--|------------------|----------|----------------------|----------------|
| ALASKA STATE AGENCIES | | | | |
| ADEC Central Alaska Response Team | 269-3063 | 269-7648 | | |
| After Hours Spill Reporting Hotline | 1-800-478-9300 | | | |
| Alaska Department of Fish and Game | 267-2541 | 267-2499 | | |
| Department of Military & Veteran Affairs | 428-7100 | 428-7009 | | |
| Division of Homeland Security & Emergency Management (24 Hr) | 428-7000 | 428-7009 | 1-800-478-2337 | |
| Department of Labor: AK Occupational Safety & Health | 1-800-770-4940 | | 1-800-321-6742 | |
| Department of Law | 269-5100 | 278-7022 | 269-6011 | |
| Department of Natural Resources | 269-8565 | 269-8913 | 317-4446 | |
| Division of Oil and Gas (paging terminal) | 269-8800 | 269-8939 | | |
| State Historic Preservation Office | 269-8721 | 269-8908 | 269-8714 | |
| Office of Project Management & Permitting | 269-8629 | 269-5673 | | |
| Department of Public Safety (Dispatch) | 428-7200 | 428-7204 | | |
| State Troopers (24 Hr) | 1-800-478-9300 | | | |
| Department of Transportation & Public Facilities | 269-0770 | 248-1573 | | |
| Dept. of Commerce, Community and Economic Development | 465-2500 | 465-2563 | | |
| Dept. of Health and Social Services (Emergency Programs) | 465-3027 | 465-4101 | | |
| INDUSTRY ORGANIZATIONS | | | | |
| Alaska Chadux Corporation | 348-2365 | 348-2330 | 348-2348 | |
| Ship Escort Response Vessel Service (SERVS) of Alyeska Terminal | 834-6620 | | | |
| Alyeska Pipeline Service Company | 834-6620 | | | |
| NATIVE GROUPS/CORPORATIONS | | | | |
| Ahtna Inc. (for inland incidents) | 822-3476 | 822-3495 | 868-8250 | |
| Alaska Inter-Tribal Council | 563-9334 | 563-9337 | | |
| Chugach Alaska Corporation (for marine/coastal incidents) | 563-8866 | 563-8402 | 563-8866 262-0343 | |
| Copper River Native Association | 822-5241 | 822-8801 | | |
| See the Resources Section, Part Three (page B-90) for individual tribal contact information. | | | | |
| The Tatitlek Corporation, Cordova | 424-3777 | | 1-877-475-3777 | |
| The Eyak Corporation, Cordova | 424-7161 | 424-5161 | 1-800-478-7161 | |
| Chenega Corporation, Anchorage | 277-5706 | 277-5700 | | |
| REGIONAL CITIZENS ADVISORY COUNCILS | | | | |
| Prince William Sound RCAC | Valdez Office | 834-5000 | 835-5926 | 1-800-478-7221 |
| | Anchorage Office | 277-7222 | 277-4523 | 751-4489 |
| Cook Inlet RCAC | 283-7222 | 283-6102 | 1-800-652-7222 | |

D. LOCAL CONTACTS

It is the responsibility of the LOSC to initiate contact with the following local government agencies and organizations once emergency notifications have been made. Local plans may designate who will serve as the LOSC, who has responsibility for making any necessary contacts, and who should be contacted. Each town, village or community may have their own emergency response plan, and all applicable local plans should be consulted during an emergency situation.

This list of local contacts is not exhaustive, and the LOSC may notify additional parties as well as those listed below. Phone numbers are not listed in order of importance and contacts should be made at the discretion of the LOSC. Initial notifications will be made by telephone, with concurrent transmission of any available documents (e.g. Sitrep or other information) by fax or e-mail whenever possible.

(The Resources Section, Part One contains additional information and contacts for specific locales.)

| | Phone/Fax |
|--|--------------------------|
| <u>Local Emergency Planning Committee</u> | |
| Valdez LEPC..... | 835-4473/835-4900 |
| <u>Cities/Villages</u> | |
| City of Cordova | 424-6200 |
| State Troopers..... | 424-3184 |
| Police..... | 424-6100 |
| Fire | 424-6117 |
| Hospital | 424-8000 |
| Clinic..... | 424-8200 |
| Harbormaster..... | 424-6400 |
| City of Valdez..... | 835-4313 |
| State Troopers..... | 835-4307 |
| Police..... | 835-4560 |
| Fire | 835-4560 |
| Hospital | 835-2249 |
| Native Tribe Clinic..... | 835-4951 |
| Harbormaster..... | 835-4981 |
| City of Whittier | 472-2327/472-2404 |
| Police Department | 472-2340 |
| Fire Department | 472-2340 |
| Tunnel Fire Department..... | 472-2640 |
| Health Clinic | 472-2303 |
| Harbormaster..... | 472-2330 |
| Harbormaster - Alyeska/SERVS contact..... | 472-2473 |

| | |
|---|-----------------|
| Chenega Bay, Village Council | 573-5132 |
| Village Public Safety Officer | 573-2046 |
| Health Clinic | 573-5129 |
| Chistochina, Village Council | 822-3503 |
| Fire Department (volunteer)..... | 822-3503 |
| Health Clinic | 822-3280 |
| Chitina, Village Council | 823-2215 |
| Fire Department (emergency only) | Cell: 259-2269 |
| Clinic..... | 823-2213 |
| Copper Center | |
| Fire Department (volunteer)..... | 822-4385 |
| Health Clinic (Sierra & Kluti-Kaah) | 822-3541 |
| Gakona, Village Council | 822-3664 |
| Fire Department (volunteer)..... | 822-3935 |
| Clinic..... | 822-5175 |
| Glennallen | |
| State Troopers..... | 822-3263 |
| Fire Department (volunteer)..... | 259-6288 |
| Clinic (Cross Road Medical Center)..... | 822-3203 |
| Gulkana, Village Council | 822-3746 |
| Fire Department (volunteer)..... | 822-3172 |
| Clinic..... | 822-3646 |
| Kenny Lake | |
| Fire Department (volunteer)..... | 960-3762 |
| McCarthy, Area Council | 554-4405 |
| Fire Department..... | 554-2102 |
| Mentasta, Village Office | 291-2319 |
| Fire Department (volunteer)..... | 291-2319 |
| Clinic..... | 291-2320 |
| Native Village of Eyak | 424-7738 |
| State Troopers/Village Public Safety Officer (Dispatch Line)..... | 424-6100 |
| Fire Department (volunteer)..... | 424-6117 |
| Cordova Medical Hospital..... | 424-8000 |
| Ilanka Health Center | 424-3622 |
| Northway | |
| State Troopers..... | 778-2245 |
| Fire Department (volunteer)..... | 778-2311 |

| | |
|---|-----------------|
| Clinic..... | 778-2283 |
| Tanacross, Village Council | 883-5024 |
| Clinic..... | 883-4131 |
| Tazlina, Village Council..... | 822-4375 |
| Fire Department (volunteer)..... | 822-3244 |
| Clinic..... | 822-4385 |
| Tetlin, Village Council..... | 324-2130 |
| Clinic..... | 324-2151 |
| Tok..... | 883-2222 |
| State Troopers..... | 883-5111 |
| Fire Department (volunteer)..... | 883-5726 |
| Village of Tatitlek | 325-2311 |
| Village Public Safety Officer | 441-5541 |
| Fire Department (Valdez services)..... | 835-3734 |
| Clinic..... | 325-2235 |

CULTURAL RESOURCES ADVISORS

| | |
|---|--------------------------------------|
| State Historic Preservation Office (ADNR) | 269-8721 |
| FOSC Historic Properties Specialists | See the Resources Section, page B-81 |

HATCHERIES/AQUACULTURE SITES See the Sensitive Areas Section

ALASKA REGIONAL RESPONSE TEAM

Refer to the ARRT website at: <http://alaskarrt.org/> for the most current listing of ARRT members.

CHEMTREC (24-hr) 1-800-424-9300

Hazardous substances information provided by the Chemical Manufacturers Association

Additional listings of Alaska State agencies are provided in the Unified Plan, Annex A.

RESPONSE: PART TWO – EMERGENCY RESPONSE

A. UNIFIED COMMAND STRUCTURE AND ICS

The oil and hazardous substance discharge response Incident Command System (ICS) as described in **Annex B of the Unified Plan** will be used during a spill response in the Prince William Sound Subarea. In the event of an actual or potential oil or hazardous materials release, an Incident Command System response will be activated. The ICS is based on the National Interagency Incident Management System (NIIMS), which was developed to coordinate agency action and provide a command structure for use during emergency response events. In the State of Alaska, the Unified Command application of the Incident Command System is used for response to oil and hazardous material spills. This system of ICS differs somewhat from the standard NIMS ICS format.

The Incident Command System allows for federal, state, and local governments to participate in the spill response both in an oversight capacity and as participants in the containment, control, and cleanup of the spill. The ICS is organized around five major functions: Command, Planning, Operations, Logistics and Finance/Administration. The basic ICS structure remains the same in all incidents, but the magnitude and complexity of the spill emergency will dictate which functional areas will be activated and to what level. The ICS can be expanded or contracted to suit the size and scale of the spill.

The Incident Command System is led by the **Unified Command**, which directs all aspects of incident response (including oversight, monitoring, cleanup, etc.), and includes an **Incident Commander (IC)**, who is in command of the control, containment, removal, and disposal of the spill. For the Prince William Sound Subarea, the Unified Command is typically comprised of the Federal On-Scene Coordinator (FOSC), the State On-Scene Coordinator (SOSC), the Local On-Scene Coordinator (LOSC), and the Responsible Party On-Scene Coordinator (RPOSC). The Unified Command is implemented in situations where more than one agency has jurisdiction. When the Responsible Party is identified, the RPOSC, usually a senior representative of the Responsible Party (RP), is the IC. When there is no RP, or the RP is unable to satisfactorily respond to a spill, the spill response will be directed by an Incident Commander designated by the agency with jurisdictional authority (federal, state, or local.)

Below the command level, positions within the ICS can be filled by employees of the RP or its independent contractors. The exact size and composition of an ICS will vary according to the needs of the response and the experience level of the personnel involved. Government agency personnel may supplement ICS staffing as necessary.

By integrating response management early in the response, consensus and mobilization can be more quickly achieved and limited resources combined to reduce duplication of effort and enhance response effectiveness.

B. ROLES OF THE OSCS, RP, RAC/OSRO, AND RSC

Federal On-Scene Coordinator

The U.S. Coast Guard (USCG) is the lead agency for coastal oil and hazardous materials spill responses and shall serve as FOSC in the Unified Command. For oil spills on inland waters (more than 1,000 yards inland from the tideline), the U.S. Environmental Protection Agency (EPA) will be the FOSC. The role of USCG or EPA in the Unified Command will vary according to spill type and size. USCG has adopted the

Incident Management Handbook (COMDTPUB P3120.17) for use in guiding their major spill response efforts. The guide provides detailed guidance for each ICS position identified for emergency response operations.

State On-Scene Coordinator

The Alaska Department of Environmental Conservation (ADEC) is the lead agency for the State of Alaska in oil and hazardous materials spill response. ADEC serves as the SOSOC in the Unified Command. The Statewide Oil and Hazardous Substance Incident Management System Workgroup (consisting of ADEC, industry, spill cooperatives, and federal agencies) has published the Alaska Incident Management System (AIMS) for Oil & Hazardous Substance Response. The AIMS Guide provides ADEC personnel and other response personnel with the detailed guidance necessary to properly respond to a major spill incident.

Local On-Scene Coordinator

In the event of an oil spill or hazardous substance release in the Prince William Sound (PWS) Subarea, a senior member of the local community with jurisdiction, unless otherwise specified by local plans, may serve as the LOSC in the Unified Command. For all spills in PWS Subarea in which the ICS is implemented, the LOSC will sit in the Unified Command with the FOSC, SOSOC, and RPOSC, sharing decision-making and oversight responsibilities with the other On-Scene Coordinators. For spills that affect or threaten to affect multiple jurisdictions in PWS Subarea, or outside of the subarea, appropriate officials from the affected communities will integrate into the command structure either through a LOSC liaison representing the affected communities or through a Regional Stakeholder Committee.

As long as an immediate threat to public safety exists, the LOSC will serve as the ultimate command authority for the public safety issue, while the FOSC, SOSOC, and RPOSC work with the LOSC to ensure mitigation of the situation. So long as the threat to public safety remains, the LOSC will be guided by the applicable Local Emergency Response Plan developed by the local emergency services staff. If the FOSC, SOSOC, or RPOSC does not assume the lead role for response, the LOSC may request higher authority to assume that responsibility. (See the **Unified Plan, Annex B.**)

Responsible Party

Under federal and state law, the RP is responsible to contain, control, and clean up any oil or hazardous substance spilled. RP must notify the federal, state, and local authorities of the spill incident and initiate an effective response. RP is expected to respond to an incident using their own resources and securing additional contractual expertise and equipment when necessary. FOSC and SOSOC have the authority to oversee the RP's activities, and both are authorized to take over or supplement the RP's response activities if they determine those activities to be inadequate. During an RP-driven response, if the vessel or facility has a contingency plan (C-plan), it will serve as the primary guidance document for the spill response, and the Responsible Party will designate the Incident Commander. If there is no RP, or if the RP does not have a government-approved C-plan, the Unified Plan and PWS Subarea C-plan will become the guiding document during the spill response.

Primary Response Actions Contractors (RAC) and Oil Spill Response Organizations (OSRO)

Primary Response Action Contractors (RAC) and Oil Spill Response Organizations (OSRO) may play an important role in a spill response. Primary RACs and OSROs are organizations that may enter into a contractual agreement with an RP (vessel or facility owner/operator), assisting the RP in spill cleanup operations. RACs/OSROs can provide equipment, trained personnel and additional resources. The Operations/Technical Manuals maintained by the RACs/OSROs may be referenced in vessel or facility contingency plans and serve as supplementary reference documents during a response. OSROs generally have access to large inventories of spill equipment and personnel resources. FOSC or SOSC may contract these assets for use. Select equipment located within PWS Subarea is referenced in the Resources Section of this Plan. Equipment inventories are listed in the respective Operations/Technical Manuals of the RACs and OSROs.

Regional Citizens' Advisory Councils (RCAC)

There are two RCACs in Alaska, PWSRCAC and Cook Inlet RCAC. RCACs are independent, non-profit organizations created by the Oil Pollution Act of 1990 to monitor and advise on oil industry programs related to spill prevention and response, tanker safety and environmental impact assessments. During a spill response, RCACs monitor on-water activities and observe and verify spill response and cleanup efforts. RCACs inform local community members and other concerned groups about response activities and provide information on local concerns and priorities to the Unified Command in order to facilitate operational decisions.

Regional Stakeholder Committee (RSC)

RSC will be activated for significant incidents to advise the Unified Command and provide recommendations or comments on incident priorities, objectives and community concerns. RSCs do not play a direct role in setting incident priorities or allocating resources; however, the RSC can advise the Unified Command (usually through the Liaison Officer) and provide recommendations or comments on incident priorities, objectives, and the incident action plan. RSC is not directly involved in tactical operations, though some of its members may be. Each RSC will be facilitated by a chairperson elected by the RSC members. RSC composition may vary from incident-to-incident and may include community emergency coordinators, local or tribal government representatives, local or private landowners and leaseholders, Native organizations, non-profit and volunteer organizations, and other stakeholder groups affected by the spill. For spills affecting the PWS Subarea, PWSRCAC may be called upon to assume the role of the RSC until one is formally seated by the Unified Command.

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RESPONSE: PART THREE – RESPONSE PROCEDURES

This part identifies the initial response objectives and actions that shall be taken for an oil or hazardous substance spill in PWS Subarea, including the “ramp up” procedures and processes necessary to address an emerging incident.

NOTE: “General Emergency Response Procedures” that are applicable throughout the State are contained in **the Introductory Section of the Unified Plan.**

A. RESPONSE OBJECTIVES

Regardless of the nature or location of a spill, the following objectives shall guide all response actions:

1. Ensure safety of responders and the public.
2. Stop the source of the spill.
3. Deploy equipment to contain and recover the spilled product.
4. Protect sensitive areas (environmental, historic properties, and human use).
5. Track the extent of the spill and identify affected areas.
6. Cleanup contaminated areas and properly dispose of wastes.
7. Notify and update the public. Provide avenues for community involvement where appropriate.

B. SCOPE OF ACTIVITIES

This list assists IC, either government or RP, and staff in completing the initial response actions associated with a medium to large-sized oil spill. This list is not exhaustive and should be used at the discretion of the IC and the Unified Command.

1. DEFINE NATURE OF INCIDENT

- a. **Determine facts of spill.**
 - Responsible Party (name and phone #)
 - Location and time of incident
 - Type of incident (explosion, grounding, operational, etc.)
 - Type of product
 - Movement of spilled product
 - Environmental resources, sensitive areas, and historic properties at risk
- b. **Determine whether RP is willing/able to respond.**
- c. **Classify size of spill.**
- d. **Notify natural resource trustees**
- e. **The FOSC or FOSC’s authorized representative needs to:**

- Consult with Department of the Interior (DOI) and Department of Commerce (DOC) to determine the presence of, and potential impacts to, threatened and endangered species and their critical habitat; and 2) determine whether the incident is categorically excluded under the Programmatic Agreement to protect historic properties and, if appropriate, activate an FOSC Historic Properties Specialist.

2. EVALUATE HAZARDS TO HUMAN HEALTH/SAFETY

- a. **Determine threat to public health.**
- b. **Assess fire/explosion hazard.**
- c. **Assess personnel safety based on potential/existing hazards.**
- d. **Determine appropriate level of personnel protective equipment for responders.**

3. EVALUATE SEVERITY OF INCIDENT AND THE NEED FOR ADDITIONAL RESOURCES

- a. **Estimate amount of spilled product and total potential amount.**
- b. **Estimate duration of spill response efforts.**
- c. **Assess weather/sea conditions.**

4. INITIATE RESPONSE STRATEGY

- a. **Protect responders and the public.**
- b. **Secure or isolate the source of spill.**
- c. **Consult with natural resource trustees on the protection of sensitive areas and resources and on potential response actions to be taken**
- d. **If threatened or endangered species or their critical habitat areas are present, continue consultation with appropriate DOI and NMFS representatives in accordance with the Oil Spill Response section of the Memorandum of Agreement for the Endangered Species Act (See Unified Plan, Annex G, Appendix 2).**
- e. **Initiate containment and recovery of spilled product.**
- f. **Initiate spill tracking.**

5. INFORM LOCAL RESIDENTS/COMMUNITIES/AND OTHER STAKEHOLDERS

- a. **Prepare Press Statement.**
 - Report that USCG, EPA, ADEC, RP and local emergency response personnel are responding to discharge event.
 - Give brief details of the discharge.
 - Describe actions taken by the Unified Command.
 - Announce that formal press release will be prepared as more information is received.
- b. **Contact Local Media.** (Local radio, newspaper and television contact information available in Resources Section, Part Three, page B-88)
- c. **Be forthcoming, and provide as much information as quickly as possible. If no information is available, say so but ensure that information is provided to the media as soon as it is available.**
- d. **Conduct appropriate briefings via the ICS Liaison Officer**

C. RAMP UP PROCEDURES

A spill response progresses through a series of steps, and the number of personnel and amount of equipment is increased (or decreased) as necessary to meet the demands of the situation. This increase

of resources to address response needs is called a “ramp up.” The USCG will rely on their Incident Management Handbook and State of Alaska personnel will employ the AIMS Guide and Type 1 response action plans to direct their staffing of emergency response teams.

The ramp up begins when the spill is first reported and then progresses with the sequential and prioritized activation of the response resources of RP and the local, state and federal responders. Each spill response will differ according to spill size and severity, location, season, and a variety of other factors. Personnel needs will vary accordingly.

The ramp up procedures and personnel requirements presented below are provided as guidance for the Unified Command during the initial staffing of ICS. ICS can expand and contract to meet the needs of an emergency response without any loss of effectiveness or control. The goal for any major spill is to have the personnel in place to staff a complete ICS within the first 96 hours of a response. In addition to federal and state responders, several Prince William Sound communities have numbers of trained personnel available to help staff an ICS. Contact the local emergency management organizations listed in Part One of this Section to recruit local, trained personnel to assist in the response effort.

The ramp up to a full oil spill response generally moves through three staffing levels. The **Initial Response Team** (Hours 0-6) will consist primarily of first responders who will carry out initial response actions. The **Transitional Response Team** (Hours 6-96) will form as additional personnel arrive on-scene and ICS functions are added. The **Full Response Team** (by Hour 96) will be complete when full ICS staffing levels have been reached. Qualified personnel within the ICS will identify resources and equipment necessary for an effective response.

In those incidents where there is imminent threat to public health and safety, the appropriate local Fire Chief, State Trooper, or Emergency Manager will be the Incident Commander.

This ramp up guidance outlines the response of the federal, state and local personnel. Responsible Party personnel will also initiate a concurrent ramp up according to the procedures described in their contingency plan, if available.

Hour 0-6: Initial Response Team

The Initial Response Team will consist primarily of the FOSC and SOSC response officers, natural resource trustees (if available), local emergency response and RP personnel. The Initial Response Team will carry out initial response efforts, which include notification and equipment mobilization. Depending on the size of the spill, a Unified Command may begin to form as the Initial Response Team carries out these response actions.

Notifications: RP is ultimately responsible for making notifications to local, state and federal agencies. Notifications will include local officials, police, and fire departments. USCG or EPA will notify the appropriate federal agencies listed as agency contacts on page A-2 and other points of contact, as necessary. The FOSC will notify appropriate natural resource trustees to begin the consultation process on resources at risk (including threatened and endangered species and their critical habitats), response actions that may affect trust resources (including threatened and endangered species and their critical habitats), and response actions to protect or reduce the injury of trust resources. ADEC will notify the appropriate State agencies as noted on the contact list on page A-3. Each agency will activate appropriate staff and equipment to respond to PWS Subarea.

Initial Response Action: Following these notifications, the initial responders will assess the chemical characteristics of the spilled material and establish a safe level of Personnel Protective Equipment (PPE) prior to dispatching a response team to the scene. Upon arrival, the response team will conduct a site characterization to evaluate environmental hazards. Upon ensuring a safe operating environment, they will attempt to determine the source of the spill, identify the responsible party, secure the source of discharge, and begin to gather data for the ICS to use to formulate a response strategy or validate the RP's strategies. This initial response team will normally have no containment or product removal means with them at this time, unless provided by the RP. If local authorities or federal/state responders identify an immediate threat to public health and safety, appropriate action shall be initiated. If the situation warrants, an evacuation may be implemented according to the procedures described in the local emergency response plan.

The response team will contact FOSC and/or SOSC, report the details of the spill, and initiate a preliminary investigation into the cause of the spill. The response team will advise RP regarding the legal requirement to initiate containment and recovery actions. FOSC will be advised of the severity of the spill and will activate the ICS. FOSC and/or SOSC will brief the federal, state and local government agencies regarding the spill status and ramp up procedures. FOSC will continue to consult with natural resource trustees on actions to be taken that may affect trust resources, including threatened and endangered species and their critical habitats. FOSC will activate an FOSC Historic Properties Specialist unless the FOSC determines that the incident is categorically excluded from the National Programmatic Agreement to protect historic properties.

ADEC will select any available state resource agency personnel to serve as a local contact until ADEC responders arrive on-scene. ADEC will request that the Alaska Department of Natural Resources (ADNR) and the Alaska Department of Fish and Game (ADFG) identify environmental priorities for protection. ADNR and ADFG will use the environmental sensitivities information in this plan as a primary source for this information. NOAA may also be contacted for initial environmental sensitivity and wildlife concentration information. ADEC will forward these priorities to IC and the Unified Command.

RP is responsible for deploying appropriate privately-owned pollution response equipment as quickly as possible, regardless of whether federal/state equipment has been deployed in the interim. The FOSC/SOSC may assist the RP and arrange for initial delivery of pollution response gear via the most expedient mode of transportation.

Command Center Establishment: A field command post will be assembled to coordinate efforts until the FOSC, SOSC, LOSC and RP can establish the command center. The location of this field command post will depend upon the location and severity of spill, time of year, weather, and other considerations. Details on potential field command post locations, staging areas and potential command center locations throughout PWS Subarea are included in the Resources Section of this plan.

State, federal, and local personnel arriving on-scene should realize that workspace, telephone lines, and other office resources may be limited during the initial response. Individuals are encouraged to bring cellular phones to communicate with their respective home offices (realizing that cellular phone capabilities may be severely limited or non-existent at the incident location).

Staging Areas: In Part Four of the Resources Section of this plan, potential staging areas have been identified and profiled for each of the communities and remote facilities in PWS Subarea.

Hour 6-96: Transitional Response Team

The Transitional Response Team forms as additional federal, state and local response personnel arrive on-scene. After the initial response, the scope and size of the spill can be gauged, and the Unified Command will come together and ICS staffing will increase. In a government-led spill, the Unified Command will designate an IC. In a RP-led response, IC will be a representative of the RP. IC will designate appropriately trained personnel as Section Chiefs for the Operations, Planning, Logistics, and Finance/Administration Sections. As the response develops, appropriate ICS functions will be added until a full response team is in place.

Hour 96: Full Response Team

A full ICS response team should be assembled within 96 hours of the spill response. Staffing-depths and positions-filled will vary with the response, as will the order in which these positions are filled. The Full Response Team will follow the command structure described in AIMS Guide and/or USCG Incident Management Handbook. Response personnel may include federal, state and local agency personnel, employees of RP, independent contractors, and other organizations as appropriate.

D. ADDITIONAL RESPONSE PROTOCOLS

1. **Health and Safety**

For most spills, a Safety Officer will be designated by IC. The Safety Officer will be responsible for ensuring that the spill site is properly characterized, the hazards identified, and personnel properly equipped and adequately briefed prior to allowing entry into the spill area. The Safety Officer will also be responsible for ensuring site security and establishing emergency procedures for decontamination and evacuation in the event of injury or change in conditions. The Safety Officer answers directly to the Incident Commander and will have the authority to suspend any operation deemed unsafe or in violation of safety regulations.

Annex H, Appendix I of the Unified Plan provides a Standard Site Safety Plan for Emergency/Post-Emergency Phase Coastal Oil Spills developed by USCG. The plan is generic in nature and must be expanded to provide specific safety procedures for each incident. **Annex H, Appendix II of the Unified Plan** provides the Training Guidelines for Local Emergency Planning Committees for Planners/Responders/Managers of Responses to Hazardous Materials Emergencies.

Once the emergency response is under way, the Safety Officer will develop a Site Specific Health and Safety Plan that will address all the required elements in OSHA's Hazardous Waste Operations and Emergency Response Regulations (29 CFR 1910.120), including but not limited to:

- Organizational Structure
- Training Requirements
- Risk and hazard analysis for each planned cleanup activity
- PPE
- Site Security and Control
- Air Monitoring, Medical Surveillance
- Decontamination

- Emergency Response Plan
- Emergency Communications
- Sanitation and Lighting

2. *In Situ* Burning, Dispersants and Other Chemical Countermeasures

Decisions regarding the use of *in situ* burning and/or dispersants or any other chemical response tactic in PWS Subarea will be made according to the guidelines presented in **Annex F of the Unified Plan**. Pre-approval for use of these tactics may exist for certain conditions and locations.

FOSCs in Alaska may authorize the use of dispersants during incident response in areas where dispersant use and *in situ* burning are not pre-approved. This authorization requires concurrence of the EPA and the ADEC Alaska Regional Response Team (ARRT) representatives and consultation, when practicable, with the DOC and the DOI ARRT representatives. In addition, any dispersants used must be listed on the National Contingency Plan Product Schedule. *Always consult* the appropriate guidelines for dispersants and *in situ* burning before proceeding.

Dispersant guidelines for PWS delineate areas where dispersants have been pre-approved by appropriate entities and contain checklists used by FOSCs in making decisions to use dispersants during incident response. *In situ* burning guidelines developed for Alaska include the parameters for pre-approval of *in situ* burning in the marine environment and contain a checklist used by FOSCs in making decisions to use *in situ* burning during incident response.

According to the guidelines and from an operational perspective, both of these non-mechanical response options are usually considered at an early stage in a spill response operation. Both of these tactics, dispersants and *in situ* burning, are most effective when applied to oil that has not been heavily emulsified. Therefore, the operational window for considering these tactics is somewhat restricted by time. If either or both of these options are to be considered, the Unified Command should direct an early and immediate assessment of the feasibility for employing these non-mechanical options and make a timely decision to approve/disapprove the use of these tactics.

While there are no legal obligations for the FOSC and SOSC to include local officials from PWS Subarea in the decision-making process regarding local use of dispersants and/or *in situ* burning, this is an issue of primary concern to local residents. To the extent practicable, the appropriate communities should be involved in the decision-making process.

3. Waste Removal and Disposal

The Planning Section Chief will be responsible for developing a waste removal and disposal plan that provides the necessary logistical and procedural information to ensure a fast and efficient transfer of wastes to disposal facilities. The disposal plan must be in compliance with existing laws and regulations.

Oversight of the waste disposal plan will normally be the responsibility of the State of Alaska. Alaska law (18 AAC 75.319 & 18 AAC 75.327) requires that cleanup and waste disposal plans for hazardous substances, including oil, be approved by ADEC.

For information and guidelines on procedures for transporting, storage, and disposal of wastes and a listing of disposal related permits, refer to the **Unified Plan, Annex E, Appendix VI**.

Note: Within PWS Subarea, there are limitations, though not as severe as other locations within Alaska, on the amount of temporary storage available for waste products and recovered product resulting from an oil spill.

4. Cost Recovery/Documentation

Refer to the **Unified Plan, Annex C, Appendix I** (Federal Spill Funding Procedures), and **Appendix III** (State Administrative Guidelines).

5. Public Affairs

The IC/Unified Command will direct all media inquiries to the Public Information Officer(s). The Public Information Officer position may be filled jointly by regulatory agency and RP representatives. A Joint Information Center (JIC) may be established. For local media contacts, consult the Resources Section, Part Three of this plan. Refer to Annex I of the Unified Plan for statewide guidance on Public Affairs inquiries.

E. POTENTIAL PLACES OF REFUGE – SEE SECTION H OF THIS PLAN

F. GEOGRAPHIC RESPONSE STRATEGIES-SEE SECTION G OF THIS PLAN