STATE OF ALASKA
DEPARTMENT OF ENVIRONMENTAL CONSERVATION
DIVISION OF ENVIRONMENTAL HEALTH
Food Safety and Sanitation Program
555 Cordova Street, 5th Floor, Anchorage AK 99501
(907)269-7501 Fax (907) 269-7510

FREE SALE AUTHORIZATION REQUEST APPLICATION

(instructions below)

BUSINESS ADDRESS: (Name and Address)	SHIPMENT CONSISTS OF: (Product)	MANUFACTURED BY: (Permitted Facilities/Vessels/AK#)
HOW MANY CERTIFICATES DO YOU NEED?	HOW WOULD YOU LIKE CERTIFICATES MAILED?: Check One: ☐ FedEx (Provide FedEx Account Number) ☐ *Express Mail (We will be for Express Mail Fee) ☐ Regular Mail	
WHO WILL BE MAKING PAYMENT?: (Name and Contact number)		

All applications for certificates of free sale must be received a minimum of four (4) business days in advance of the requested pickup/mail date.

The following information provides set-by-step instructions for completing this application:

Business Address:	Insert the name of the AK permitted company that is requesting the certificate.
Shipment Consists of:	Identify what the shipment consists of, i.e., product(s).
Manufactured By:	Insert the name(s) of permitted facilities, vessels, address and assigned AK#.
How many Certificates do you need?	Insert total number of copies needed. A seperate Free Sale Authorization Request Application must be submitted if shipment details are not the same.
Fee:	A fee of $25.00 must be remitted for every certificate that is issued. *Express mail fee will be charged at the time of fee collection.