



# Alaska Department of Environmental Conservation

## Division of Spill Prevention and Response

### Applicant Spot Charter Checklist

NO.	ITEM LIST	CHECK
1.	A cover letter that includes at the minimum numbers 1a-1e.	<input type="checkbox"/>
1a.	Vessel name and IMO or Official Number	<input type="checkbox"/>
1b.	Plan holder name and Plan number	<input type="checkbox"/>
1c.	Dates spot charter amendment is in effect (e.g., March 15 <sup>th</sup> , 2023 to March 31 <sup>st</sup> , 2023)	<input type="checkbox"/>
1d.	Type and volume of all cargo (include petroleum and non-petroleum cargo)	<input type="checkbox"/>
1e.	Written assurance that all vessel specific items in Plan Holder's Prevention Plan have been addressed	<input type="checkbox"/>
2.	<a href="#">Amendment Application (PDF)</a>	<input type="checkbox"/>
3.	Vetting Questionnaire (OCIMF or equivalent)	<input type="checkbox"/>
4.	Primary Response Action Contractor (PRAC) contact between plan holder and vessel owner/operator	<input type="checkbox"/>
5.	Vessel Operational Control	<input type="checkbox"/>
6.	Specific oil transfer procedures for the terminal and the vessel	<input type="checkbox"/>
7.	Vessel routing information into and out of State of Alaska waters	<input type="checkbox"/>
8.	Safety Data Sheets (SDS) for all cargo transported	<input type="checkbox"/>
9.	Drawings that identify 9a-9j	<input type="checkbox"/>
9a.	Cargo	<input type="checkbox"/>
9b.	Bunker and ballast tanks	<input type="checkbox"/>
9c.	All tank capacities	<input type="checkbox"/>
9d.	Cargo piping	<input type="checkbox"/>
9e.	Ballast piping	<input type="checkbox"/>
9f.	Winches	<input type="checkbox"/>
9g.	Emergency towing equipment	<input type="checkbox"/>
9h.	Power plants	<input type="checkbox"/>
9i.	Manifold pipe size	<input type="checkbox"/>
9j.	Containment structures and equipment	<input type="checkbox"/>
10.	A description of the methods for containing a discharge from fuel oil tank vent overflow and fill pipes	<input type="checkbox"/>
11.	A description of the methods for retention and disposal of oily waste and bilge slops	<input type="checkbox"/>
12.	List of discharges greater than 55 gallons that have occurred in Alaska State Waters. Provide the information required by <a href="#">18 AAC 75.450(b)(2)</a>	<input type="checkbox"/>
13.	Assurance that correspondence has been forwarded to 13a-13b	<input type="checkbox"/>
13a.	Designated PRAC	<input type="checkbox"/>
13b.	U.S. Coast Guard Marine Safety Detachment for Region	<input type="checkbox"/>
13c.	Ensure adequate financial responsibility coverage as required by 18 AAC 75 Article 2	<input type="checkbox"/>