



Division of Water
State Revolving Fund Program
Alaska Drinking Water Fund Small Utility Assistance Grant

Lead Service Line Inventory Grant Guidelines

Introduction

The Alaska Department of Environmental Conservation (ADEC) State Revolving Fund (SRF) Program has developed a Small Utility Assistance Grant under the Alaska Drinking Water Fund (DWSRF) for small public water systems (PWS) to complete a Lead Service Line Inventory (LSLI) meeting the inventory requirements of the Lead and Copper Rule Revisions (LCRR). More information about the inventory requirement is available at the following Drinking Water Program website: <https://dec.alaska.gov/eh/dw/lcrr/>.

Grant applications will be reviewed on a first come, first served basis. All LSLI Grant applications will be reviewed for completeness and the ability to meet all grant conditions. Successful applicants will be notified within approximately 21 days of receipt of the application. The maximum grant awards are \$75,000 per applicant.

It is anticipated that some applicants will require supplemental funding in addition to the funds being offered through this LSLI Grant Program in order to complete the inventory or to replace lead service lines. Applicants may request supplemental funding for lead service line inventories or eligible lead service line replacement in the form of a below market, low interest loan through the Alaska SRF Program.

The ADEC Drinking Water Program has established initial draft inventory submittal deadlines. For public water systems serving less than 3,300 people, the initial inventory deadlines apply.

Table 1: Initial Inventory Deadlines

CONNECTIONS	DEADLINE
PWS with single service connection	November 1, 2023
Between 2 – 25 service connections	January 24, 2024
More than 25 service connections	April 24, 2024

The final LSLI must be completed by October 16, 2024.

Eligible Grant Recipients

Eligible applicants for the LSLI grant opportunity must meet the following requirements:

- Serve a population of 3,300 or less, AND
- Municipally owned or privately owned not-for-profit, AND
- Community or Non-Profit Non-Transient Non-Community

Please contact the SRF Program if you have questions about the eligibility of your system. Contact information is provided at the end of this document.

Eligible LSLI Project

An eligible project will complete an LSLI project for all service lines connected to the public water system, regardless of ownership status of the property where the service line is located, and whether the connection is occupied or not. Both potable and non-potable connections must be included. The inventory must be completed and documented in conformance with the requirements set forth in the LCRR.

More information about the inventory requirement is available at the following Drinking Water Program website: <https://dec.alaska.gov/eh/dw/lcrr/>.

Eligible LSLI Funding Costs

LSLI grant funds will be provided to assist with the completion of an inventory and an executed third-party service agreement to complete said inventory.

Costs related to any reporting requirements of the LSLI grant agreement can be included in the third-party contract and are considered an eligible grant cost.

SRF Lead Service Line Inventory Grant Guidelines

Examples of eligible activities, tasks, and components that could be funded through the LSLI Grant Program are provided below. The list is not all-inclusive:

- Door-to-door inspection
- Records review
- Exploratory digging/potholing
- Database formulation
- Costs of reporting efforts required in grant agreement
- GIS Mapping
- Predictive modeling



Lead service line replacement cost, and purchase of equipment or supplies not directly related to the completion of the LSLI inventory are not eligible under this grant.

Available Funding

The Small Utility Assistance Grant will utilize a portion of DWSRF set-aside funds associated with the Bipartisan Infrastructure Law (BIL) Lead Service Line Replacement grant and the BIL General Supplement grant. The Alaska SRF Program has a total of **\$2,175,676** for grant opportunities. Funding will be limited to a **maximum of \$75,000 per grant**.

The Alaska SRF Program may elect to partially fund discrete portions or phases of a proposed scope of work if sufficient funding is not available to fully fund a project, or if components of a project are determined to be ineligible.

Grant Fund Disbursement

DISBURSEMENT REQUESTS: The Grantee is expected to pay for project expenses and request reimbursement from the SRF Program. Disbursement requests can be submitted on a monthly basis. Invoices and proof of payment are required. After the final disbursement request has been received and paid, Grantee will submit to the SRF Program a copy of the **completed LSLI** meeting the inventory requirements of the LCRR.

Cost Sharing or Matching

The LSLI grant **does not** require cost sharing, matching, or cost participation. Additional funds may be necessary to complete the project as LSLI Grant Program amounts may not be sufficient to complete the project.

Application and Submission Information

A complete LSLI Grant Program application shall include the following:

- **LSLI Grant Application Form** – All required fields must be complete and the form must be signed by an authorized representative for the applicant.
- **LSLI Budget Detail Form**

All LSLI Grant forms that require a **signature** must be signed by persons authorized by the applicant organization to enter into formal contractual agreements. Furthermore, any forms submitted with missing signatures in designated signature blocks will be deemed incomplete, thus ineligible to be reviewed for funding.

Application submissions can be made either:

- a. By email using the DEC.SRFProgram@alaska.gov. Include the phrase “Lead Service Line Inventory Grant Application” and applicant name in the email subject line. If application submittal materials require multiple emails, please label emails accordingly (e.g., 1 of 2, 2 of 4, etc.).

OR

- b. By mailing or delivering the paper application directly to:
Alaska Department of Environmental Conservation
State Revolving Fund Program
555 Cordova Street
Anchorage, AK 99501

The Alaska SRF Program shall use the date of receipt, either by email or hard copy, to determine the order of review for first come, first served.

Unique Entity ID (UEI) Number and System for Award Management (SAM)

Each applicant (unless the applicant is an individual or federal or State awarding agency that is exempt from those requirements under 2 C.F.R. § 25.110(b) or (c), or has an exception approved by the federal or State awarding agency under 2 C.F.R. § 25.110(d)) is required to:

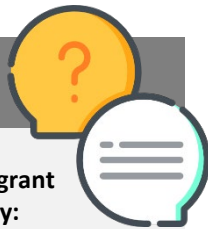
- Be registered in SAM before submitting its application (Register at: <https://www.sam.gov/>);
- Provide a valid UEI number in its application; and
- Maintain an active SAM registration with current information at all times during which it has an active federal, federal pass-through, or State award or an application or plan under consideration by a federal or State awarding agency.

The Alaska SRF Program shall not award a grant unless the applicant has complied with all applicable UEI and SAM requirements.

Reporting

All projects require, at minimum, quarterly reporting of progress and a final project evaluation and report. Specific reporting requirements will be detailed within the grant agreement and will be determined based on the applicant's scored risk assessments.

Assistance



For assistance with completing the application form:

Rural Community Assistance Corporation (RCAC)

Kristin K'eit
907-764-8798
kkeit@rcac.org

For questions about how to complete a lead service line inventory:

ADEC Drinking Water Program

Marci Irwin
907-451-2168
marci.irwin@alaska.gov
Darlene Galido, P.E.
907-269-7516
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For general questions about this grant funding opportunity and eligibility:

ADEC State Revolving Fund Program

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