



STATE OF ALASKA
Department of Environmental Conservation
Division of Spill Prevention & Response
P.O. Box 11800 Juneau, AK 99811-1800
dec.alaska.gov



EXERCISE SELF-CERTIFICATION FORM FOR STREAMLINED PLAN HOLDERS

The self-certified form must be retained for five years.

Government Agencies to be notified if a spill occurs			
		National Response Center: 1-800-424-8802 (International 1-202-267-2675)	
		Alaska Department of Environment Conservation: 1-800-478-9300 (International 1-907-269-0667)	
1	Plan holder		Plan #
	Vessel name		Vessel length
2	Date conducted		
	Exercise location		
	Exercise lead		
3	Trained personnel		
4	Materials located on board (18 AAC 75.429 requirements)		
	Sorbent boom type, inc. boom height	Length available	Storage location
	Equipment to secure boom	Storage location	
	Vessel capable of deploying boom (include operational status)		
	Sorbent sweep type	Length available	Storage location
	Sorbent pads type	Quantity available	Storage location
ATTACHED PAGES		5	Description of exercise scenario
6	Exercise conduct and outcomes, including initial response actions taken	<input type="checkbox"/>	7
8	Relevant training maintained	<input type="checkbox"/>	9
10	Lessons learned	<input type="checkbox"/>	11
12		Certification: I certify, under penalty of unsworn falsification in violation of AS 11.56.210, that I am the streamlined plan holder, an authorized agent for the streamlined plan holder, or an official of the streamlined plan holder; that I have authority to sign this exercise self-certification form on behalf of the streamlined plan holder; and that I have examined this self-certification form in its entirety and to the best of my knowledge, information, and belief, find it to be true, correct and complete. I acknowledge that failure to conduct exercises as required and maintain proper documentation required by provisions of 18 AAC 75.485 may result in action necessary to correct the failure to comply.	
Name (printed)		Phone	
Title and company		Email	
Signature		Date	

Item 5. Description of exercise scenario

Include a description of the drill and scenario. Include specific objectives or goals that demonstrate on-going familiarity with onboard response equipment, response actions required under 18 AAC 75.429(a), and capability to conduct initial response actions required under 18 AAC 75.426(5). The scenario must be an operations-based scenario as required by 18 AAC 75.485.

Item 6: Exercise conduct and outcomes

Summarize the actions taken during the exercise play, and the outcomes. This includes the actions by trained personnel to immediately mitigate and minimize the discharge until the streamlined plan cleanup contractor arrives (18 AAC 75.429(c)). Outcomes should reflect what occurred at the exercise and should note errors or challenges encountered.

Item 7: Spill reporting actions to be taken, and times taken

Include the spill reporting actions expected to be taken based on the Plan and vessel policies, including those required by 18 AAC 75.426(5). Report when, and by whom these actions were simulated or taken during the drill.

Item 8: Relevant training maintained

For relevant or required training maintained on an ongoing basis, include frequency or dates, and whether staff are up to date. This item does not need to duplicate training records, but should give an overview of the current training program.

Item 9: Training provided at or for this drill

Include a description of the training, and who received the training. This item does not need to duplicate training records (i.e., no need to list specific names), but should give an overview of the training provided.

Item 10: Lessons learned

Based on the conduct during the drill, and any deficiencies or challenges encountered, identify lessons learned at this exercise.

Item 11: Corrective actions taken

Describe corrective actions that have been identified as necessary based on this exercise, and the timeline for when they were implemented, or will be implemented.



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STREAMLINED OIL DISCHARGE PREVENTION AND CONTINGENCY PLAN

Streamlined Plan Exercise Self-Certification Form Guidance

This guidance is a companion document to the Streamlined Plan Approval Application & Plan Document.

Item 1	Plan holder – Enter the name of the plan holder, as listed on the plan. Plan number – Enter the plan number issued by the department. Vessel name – Enter the vessel name. Vessel length – Enter the vessel length, include unit of measure.
Item 2	List the date conducted , exercise location , and the name and title of the exercise leader .
Item 3	Trained personnel – 18 AAC 75.429(b) requires at least two personnel trained in the deployment of spill response equipment to be on board the vessel or accompanying tug during transit or oil transfer.
Item 4	Materials located on board – requirements at 18 AAC 75.429(a). <u>General notes:</u> Include units as appropriate for length available and quantity. The storage location should be specific enough for any crew member to promptly locate the materials. Sorbent boom ; include type of boom (product name, or description), boom height. Equipment necessary to secure boom – list the equipment available to secure the boom. Vessel capable of deploying boom – identify the support vessel that is available for deploying the sorbent boom, along with a brief description of the vessel. Describe the operational status of the vessel, as well as how that status was determined (i.e., deployed during drill, regular inspection, regular use, use during training, etc.) Sorbent sweep – product identity or type. Sorbent pads – product identity or type.
ATTACHED PAGES: Check box to indicate that the attached pages are complete. Use additional pages if necessary.	
Item 5	Description of exercise scenario – include a description of the drill and scenario. Include specific objectives or goals that demonstrate on-going familiarity with onboard response equipment, response actions required under 18 AAC 75.429(a), and capability to conduct initial response actions required under 18 AAC 75.426(5). The scenario must be an operations-based scenario as required by 18 AAC 75.485.
Item 6	Exercise conduct and outcomes, including initial response actions taken – summarize the actions taken during the exercise play, and the outcomes. This includes the actions by trained personnel to immediately mitigate and minimize the discharge until the streamlined plan cleanup contractor arrives (18 AAC 75.429(c)). Outcomes should reflect what occurred at the exercise and should note errors or challenges encountered.
Item 7	Immediate spill reporting actions to be taken, and times taken – Include the spill reporting actions expected to be taken based on the Plan and vessel policies, including those required by 18 AAC 75.426(5). Report when, and by whom these actions were simulated or taken during the drill.
Item 8	Relevant training maintained – For relevant or required training maintained on an ongoing basis, include frequency or dates, and whether staff are up to date. This item does not need to duplicate training records, but should give an overview of the current training program.
Item 9	Training provided at, or for, this drill – include a description of the training, and who received the training. This item does not need to duplicate training records (i.e., no need to list specific names), but should give an overview of the training provided.
Item 10	Lessons learned – based on the conduct during the drill, and any deficiencies or challenges encountered, identify lessons learned at this exercise.
Item 11	Corrective actions taken – describe corrective actions that have been identified as necessary based on this exercise, and the timeline for when they were implemented, or will be implemented.
Item 12	Certification and signature – Complete and sign as indicated.