

Plan Review Major Milestones For New Plans, Plan Renewals, and Major Amendments

New plans / Plan renewals only

0a. Applicant notifies DEC of intent to submit application package at least **60 days** prior to submittal. [18 AAC 75.405\(a\)](#)
0b. Pre-application consultation with DEC at least **30 days** prior to submittal. [18 AAC 75.405\(b\)](#)

1. Application package submitted. [18 AAC 75.405\(d\)](#), 408

2a. DEC determines if package is sufficient for review within 7 working days of submittal. [18 AAC 75.455\(a\)](#)

2b. Department notifies applicant of the decision in writing. [18 AAC 75.455\(a\)](#), [455\(b\)\(1\)](#)
2c. DEC notifies applicant if package is unusually large or complex. (Department policy)

When sufficient for review:

3a. DEC sends letter to applicant including text of the public notice (usually sent with sufficiency letter). [18 AAC 75.455\(b\)\(4\)](#)
3b. If necessary, DEC requests an updated copy of the package. [18 AAC 75.455\(b\)\(2\)](#)
3c. DEC posts the application package and notifies the listserv that the package is available. [18 AAC 75.408\(d\)\(1\)\(A\)](#)

4a. DEC publishes public notice in the State of Alaska Online Public Notice System.

[18 AAC 75.455\(b\)\(5\)](#)

4b. DEC sends notification to listserv of the public notice and availability of the package.

[18 AAC 75.455\(b\)\(4\)](#) and [\(5\)](#)

4c. Public notice periods are minimally 30 days, up to 45 days for unusually large or complex packages. [18 AAC 75.455\(b\)\(3\)](#)

4d. Stakeholder requests for a public hearing must be made at least 20 days before the end of the public comment period. [18 AAC 75.455\(f\)](#)

5. Public comments and requests for additional information (RFAI) due by end of comment period. [18 AAC 75.455\(b\)\(5\)\(A\)](#)

6a. If a RFAI is needed, DEC sends pending RFAI notice to applicant at end of comment period. [18 AAC 75.455\(c\)\(1\)](#)

6b. DEC sends a RFAI to applicant within 60 days of end of comment period (90 days if unusually large or complex). [18 AAC 75.455\(c\)\(1\)](#)

6c. DEC may set a deadline for the applicant's response to the RFAI. [18 AAC 75.455\(c\)\(1\)](#)

6d. Applicant responds to the RFAI. [18 AAC 75.455\(c\)\(2\)](#)

6e. If response is inadequate, DEC issues an additional RFAI. This may occur more than one time. [18 AAC 75.455\(c\)\(3\)](#)

6f. DEC emails listserv to provide notice of a minimum 10 day comment period for the additional information received from RFAI. [18 AAC 75.455\(d\)](#)

7. DEC determines package is complete within 7 working days of end of public comment period. [18 AAC 75.455\(e\)](#)

8a. DEC approves, approves with conditions, or disapproves a plan within 60 days of determining a package is complete. [18 AAC 75.455\(g\)](#)

8b. Approved plans are issued an approval letter, certificate, and summary of basis for decision. Plan usually valid for 5 years. [18 AAC 75.460](#)

8c. Approval letter is served to each person who submitted public comments. [18 AAC 75.460\(c\)](#)

9a. The plan holder must submit their final plan to the department 30 days after approval (or 45 days if unusually large or complex). [18 AAC 75.460\(b\)\(3\)](#)

9b. DEC posts the final version and notifies the listserv that the approved plan is available. [18 AAC 75.408\(d\)\(1\)\(B\)](#)