

**Best Practices Score  
Ivanof Bay  
Spring 2025**

| Category  | O&M Scoring Criteria                   | Possible   | Score | Explanation of Score | How to Improve Score   | Contact   |  |
|---|--|--|-------|----------------------|--|---|--|
| Technical   | <b>Operator Certification</b>          | Utility has more than one operator certified to the level of the water system  | 10    | 10                   | System Classification: No operator required<br>Primary Operator: <i>No certified operator required</i><br>Certification Level: <i>N/A</i><br>Backup Operator: <i>No certified operator required</i><br>Certification Level: <i>N/A</i><br><br>No certified operator required | N/A   | ADEC Operator Certification Program<br>465-1139  |
|   |  | Primary operator is certified to the level of the water system and the backup operator holds some level of certification in water treatment or distribution  | 7     |                      |  |   |  |
|   |  | Primary operator is certified to the level of the water system and the backup operator holds no certification or there is no backup operator   | 5     |                      |  |   |  |
|   |  | Utility has one or more operators certified at some level in water treatment or distribution   | 3     |                      |  |   |  |
|   |  | Utility has no certified operators   | 0     |                      |  |   |  |
|   | <b>Preventive Maintenance Plan</b>     | Utility has a written PM plan; PM is performed on schedule; records of completion are submitted on a quarterly basis and have been verified  | 25    | 25                   | The community has no utility that requires maintenance.  |   | George Larsen<br>BBAHC RMW<br>842-9624           |
|   |  | Utility has a written PM plan; performance of PM and record keeping are not consistent   | 15    |                      |  |   |  |
|   |  | Utility has no PM plan or performs no PM   | 0     |                      |  |   |  |
|   | <b>Compliance</b>                      | Utility had no Monitoring and Reporting violations during the past year  | 10    | 10                   | The community does not operate a public water system.  |   | ADEC Drinking Water Program                      |
|   |  | Utility had up to five Monitoring and Reporting violations during the past year  | 5     |                      |  |   |  |
| Utility had more than five Monitoring and Reporting violations during the last year                                   |  | 0  |       |                      |  |   |  |
| Managerial  | <b>Utility Management Training</b>     | A person who holds a position of responsibility for management of the utility has completed a DCRA approved Utility Management course or other utility management training course within the last five years | 5     | 5                    | N/A  | RUBA provides free training several times per year. Contact your assigned LGS for more information. |  |
|   | <b>Meetings of the Governing Body</b>  | The utility owner's governing body meets routinely consistent with the local ordinance/bylaw requirements and receives a current report from the operator  | 5     | 5                    | N/A  | N/A   |  |
|   |  | The utility owner's governing body meets routinely consistent with the local ordinance/bylaw requirements  | 2     |                      |  |   |  |
|   |  | The utility owner's governing body does not meet   | 0     |                      |  |   |  |
| Financial   | <b>Budget</b>                          | Utility owner and the Utility have each adopted a realistic budget and budget amendments are adopted as needed; Accurate monthly budget reports are prepared and submitted to the governing body             | 15    | 15                   | Community does not have a utility.   | N/A   | Heather Nudlash<br>DCRA RUBA Program<br>842-5135 |
|   |  | Either the Utility or the Utility owner has adopted and implemented a budget, the other has not  | 13    |                      |  |   |  |
|   |  | Either the Utility or the Utility owner has adopted a budget, but it is not being implemented  | 10    |                      |  |   |  |
|   |  | Utility owner and the Utility have not adopted a budget  | 0     |                      |  |   |  |
|   | <b>Revenue</b>                         | Utility is collecting revenue sufficient to cover the Utility's operating expenses and to contribute to a repair and replacement account   | 20    | 20                   | Community does not have a utility.   | N/A   |  |
|   |  | Utility is collecting revenue sufficient to cover expenses   | 15    |                      |  |   |  |
|   |  | Utility has a fee schedule and a collection policy that is followed  | 5     |                      |  |   |  |
|   |  | Utility has no fee structure or collection policy  | 0     |                      |  |   |  |
|   | <b>Worker's Compensation Insurance</b> | Utility has had a worker's compensation policy for all employees for the past two years and has a current policy in place  | 5     | 5                    | Community does not have a utility.   | N/A   |  |
|   |  | Utility has a current worker's compensation policy in place for all employees  | 2     |                      |  |   |  |
|   |  | Utility has no worker's compensation policy  | 0     |                      |  |   |  |
|   | <b>Payroll Liability Compliance</b>    | Utility has no past due tax liabilities and is current with all tax obligations  | 5     | 5                    | Community does not have a utility.   | N/A   |  |
|   |  | Utility owes back taxes, but has a signed payment agreement, is current on that agreement, and is up-to-date with all other tax obligations  | 2     |                      |  |   |  |
| Utility is not current with its tax obligations and/or does not have a signed repayment agreement for back taxes owed |  | 0  |       |                      |  |   |  |
| CIP O&M Score   | 40                                     |  |       | TOTAL SCORE          | 100  |   |  |