ADEC UNDERGROUND STORAGE TANKS

WALKTHROUGH INSPECTION LOG

•modify to be site-specific to your facility•

ADEC UST Facility #_____ UST Facility Name: _____

Name of Walkthrough Inspector: _____Date: _____

Place your check mark or initials in each box under the tank number, to indicate the UST component was checked. If it was not satisfactory, note the corrective action in the table below.

Required Every 30 Days **Tank ID:** (exception: if your UST system receives deliveries less than once a month, check your spill bucket prior to each delivery)	**1**	**2**	**3**	**4**	**5**	**6**	**Comments**
Visually check spill buckets for damage. Remove liquid or debris.							
Visually check under-dispenser containment sumps: Note any damage or leaks. Remove liquid or debris.							
Visually check Day Tank supplying boiler and/or generator set: Note any damage or leaks.							
Visually check STP/piping sumps each 30 days if you do not have electronic sensors, and log. Remove liquid or debris.							
Check for and remove obstructions in fill pipe.							
Check fill cap to ensure it is tight, and secure on fill pipe.							
Spill buckets with ***double-wall*** interstitial gauge: Gauge arrow shows liquid in the interstitial space?							
Check operation of release detection equipment: Any alarms? Any unusual operating conditions present?							
Review current release detection records for tank and piping Retain records for 12 months.							

Required Annually

Ensure leak detection components are inspected by your service provider at least once each 12 months							
Ensure annual functional tests of automatic line leak detectors.							
If your primary leak detection method is *interstitial monitoring:* Ensure annual line-tightness test on pressurized piping or Ensure sump-tightness testing each three years.							
Visually check containment sumps for damage: Any leaks to the containment area? Any releases to the environment? Look for significant corrosion of UST components. Note if you see water or fuel. Remove liquid or debris.							
Check condition of the hand-held equipment Fuel-gauge stick is marked in 1/8th inch increments. Bottom of dipstick is readable, not damaged.							
Inspect all fill risers, monitoring ports, access points: Ensure covers are closed and sealed Ensure caps are tightly sealed and locked							

Recommended Activities

Spill and overfill response supplies: Inventory and inspect emergency spill-response supplies If the supplies are low, restock. Inspect supplies for deterioration or improper functioning.							
Inspect dispenser hoses, nozzles, and breakaways: Loose fittings, or improper function? Signs of deterioration or leaking?							

Date	**Actions Taken to Address Issues Noted Above**

Keep this record for at least 12 months following the walkthrough inspection date.