

**Best Practices Score  
Anderson  
Spring 2026**

| Category  | O&M Scoring Criteria  | Possible   | Score | Explanation of Score   | How to Improve Score   | Contact  |   |
|---|---|--|-------|--|--|--|---|
| Technical   | <b>Operator Certification</b>   | Utility has more than one operator certified to the level of the water system  | 10    | 10   | System Classification: No public water system<br>Primary Operator: <i>No certified operator required</i><br>Certification Level: <i>N/A</i><br>Backup Operator: <i>No certified operator required</i><br>Certification Level: <i>N/A</i><br><br>No certified operator required | N/A  | ADEC Operator Certification Program<br>465-1139 |
|   |   | Primary operator is certified to the level of the water system and the backup operator holds some level of certification in water treatment or distribution  | 7     |  |  |  |   |
|   |   | Primary operator is certified to the level of the water system and the backup operator holds no certification or there is no backup operator   | 5     |  |  |  |   |
|   |   | Utility has one or more operators certified at some level in water treatment or distribution   | 3     |  |  |  |   |
|   |   | Utility has no certified operators   | 0     |  |  |  |   |
|   | <b>Preventive Maintenance Plan</b>  | Utility has a written PM plan; PM is performed on schedule; records of completion are submitted on a quarterly basis and have been verified  | 25    | 25   | N/A  | Full points have been awarded in this category. Continue to perform maintenance according to the PM plan and send monthly records to the assigned RMW.   | Cullen Richmond<br>ADEC RMW<br>269-7571         |
|   |   | Utility has a written PM plan; performance of PM and record keeping are not consistent   | 15    |  |  |  |   |
|   |   | Utility has no PM plan or performs no PM   | 0     |  |  |  |   |
|   | <b>Compliance</b>   | Utility had no Monitoring and Reporting violations during the past year  | 10    | 10   | The utility had 0 Drinking Water Monitoring and Reporting violations in 2025. The community does not operate a public water system.  |  | ADEC Drinking Water Program                     |
|   |   | Utility had up to five Monitoring and Reporting violations during the past year  | 5     |  |  |  |   |
| Utility had more than five Monitoring and Reporting violations during the last year |   | 0  |       |  |  |  |   |
| Managerial  | <b>Utility Management Training</b>  | A person who holds a position of responsibility for management of the utility has completed a DCRA approved Utility Management course or other utility management training course within the last five years | 5     | 5  | Darcia Grace attended Clerk's Management for Rural Utilities training on 3/24/2025.  | To maintain the full points, consider sending someone to one of the free RUBA trainings each year.   |   |
|   | <b>Meetings of the Governing Body</b>   | The utility owner's governing body meets routinely consistent with the local ordinance/bylaw requirements and receives a current report from the operator  | 5     | 5  | Minutes were provided for 11 out of 12 months during this reporting period. The water operator report was consistently included in the meeting minutes.  | To maintain full points, the governing body must continue to meet according to local ordinance/bylaw and provide RUBA with meeting minutes.  |   |
|   |   | The utility owner's governing body meets routinely consistent with the local ordinance/bylaw requirements  | 2     |  |  |  |   |
| The utility owner's governing body does not meet                                    |   | 0  |       |  |  |  |   |
| Financial   | <b>Budget</b>   | Utility owner and the Utility have each adopted a realistic budget and budget amendments are adopted as needed; Accurate monthly budget reports are prepared and submitted to the governing body             | 15    | 10   | The utility owner has adopted an overall realistic and balanced budget, but accurate monthly financial reports have not been documented in the meeting minutes.  | Provide RUBA with accurate monthly financial reports that are submitted to the council and documented in the meeting minutes.  | Sonya Pevan<br>DCRA RUBA Program<br>269-8159    |
|   |   | Either the Utility or the Utility owner has adopted and implemented a budget, the other has not  | 13    |  |  |  |   |
|   |   | Either the Utility or the Utility owner has adopted a budget, but it is not being implemented  | 10    |  |  |  |   |
|   |   | Utility owner and the Utility have not adopted a budget  | 0     |  |  |  |   |
|   | <b>Revenue</b>  | Utility is collecting revenue sufficient to cover the Utility's operating expenses and to contribute to a repair and replacement account   | 20    | 5  | Financial reports show the utility is not collecting sufficient revenue to cover expenses; a fee schedule or collection policy is on file with RUBA.   | The utility needs to provide accurate monthly financial reports to RUBA and demonstrate sufficient revenue to cover the utility's expenses. Contact your assigned LGS for advice and assistance. |   |
|   |   | Utility is collecting revenue sufficient to cover expenses   | 15    |  |  |  |   |
|   |   | Utility has a fee schedule and a collection policy that is followed  | 5     |  |  |  |   |
|   |   | Utility has no fee structure or collection policy  | 0     |  |  |  |   |
|   | <b>Worker's Compensation Insurance</b>  | Utility has had a worker's compensation policy for all employees for the past two years and has a current policy in place  | 5     | 5  | Continuous coverage for the utility owner was confirmed by a Department of Labor and Workforce Development database query on 12/31/25.   | Full points have been awarded. The utility owner must maintain an active workers' compensation policy to continue receiving these points.  |   |
|   |   | Utility has a current worker's compensation policy in place for all employees  | 2     |  |  |  |   |
| Utility has no worker's compensation policy   |   | 0  |       |  |  |  |   |
| <b>Payroll Liability Compliance</b>   | Utility has no past due tax liabilities and is current with all tax obligations   | 5  | 5     | Utility owner has no past due State of Alaska payroll tax liabilities and is current with all ESC tax obligations. | Full points have been awarded. Continue to submit timely reports and payments to maintain these points.  |  |   |
|   | Utility owes back taxes, but has a signed payment agreement, is current on that agreement, and is up-to-date with all other tax obligations | 2  |       |  |  |  |   |
|   | Utility is not current with its tax obligations and/or does not have a signed repayment agreement for back taxes owed                       | 0  |       |  |  |  |   |
| CIP O&M Score   | 20  |  |       | <b>TOTAL SCORE</b>   | <b>80</b>  |  |   |